

*Kapit Bisig Laban sa Kahirapan Comprehensive and Integrated Delivery of Social Services  
National Community-Driven Development Program Additional Financing*

**OFFICE OF THE AREA COORDINATING TEAM**  
Municipality of San Vicente

**FOR** : **THE REGIONAL DIRECTOR**  
**FO-MIMAROPA**

**FROM** : **JERRY A. VENERANDA**  
Area Coordinator  
San Vicente, Palawan

**SUBJECT** : **REQUEST FOR CHANGE OF DATES FOR CEAC ACTIVITIES**

**DATE** : **July 6, 2022**

ACTIVITY	From	Change of Dates	REMARKS
1. PROJECT PROPOSAL DEVELOPMENT	17-18 May 2022 -Batch 1 19-20 May 2022 -Batch 2	2-3 August 2022 -Batch 1 4-5 August 2022 -Batch 2	As per advised from the RPMO last May 2022 to put on hold the activity
2. MIAC TECHNICAL REVIEW OF PROPOSAL	June 23, 2022	30 September 2022	The movement of dates based on the changes of dates of PPD
3. COMMUNITY VOLUNTEERS TRAINING	9-10 August 2022 Batch 1 August 11-12, 2022 Batch 2	6-7 December 2022-Batch 1 8-9 December 2022-Batch 2	The movement of dates based on the changes of dates of PPD

Hoping for this request would be merit on you.

Sincerely Yours,

  
**JERRY A. VENERANDA**  
Area Coordinator

Approved By:

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director

*per*



**PURCHASE ORDER**  
**DSWD FO MIMAROPA**  
 Entity Name

Supplier : <b>LARA's CATERING SERVICES</b> Address : <b>Purok Rosal, Poblacion, San Vicente, Palawan</b> TIN: <b>316-867-122-002</b>	P.O. No. : <b>2022-05-0005</b> Date : <b>July 12, 2022</b> Mode of Procurement : <b>NP-SVP</b>
--	--

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>Poblacion, San Vicente, Palawan</b> Date of Delivery : <b>On scheduled dates</b>	Delivery Term : <b>FOB Destination</b> Payment Term : <b>Government Procedure</b>
--	--

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>Activity:Sub-Project Development Workshop</b> Date: August 2-3 and August 4 & 5, 2022 Venue: Malagnang Municipal Function Hall, Poblacion, San Vicente, Palawan Meals: AM Snack, Lunch & PM Snack Guaranteed Pax: 50 AM and PM Snacks Plated: tuna sandwich w/ drinks, carbonara w/ drinks burger w/ drinks pancit w/ drinks Buffet: Lunch (Rice, fried chicken, chopsuey, corn soup,b.water, coffee jelly,fruits)	52	150.00	7,800.00
				290.00	15,080.00
2	pax	<b>Activity: MIAC Technical Review of Proposal</b> Date: September 30, 2022 Venue: Malagnang Municipal Function Hall, Poblacion, San Vicente, Palawan Meals: AM Snack, Lunch & PM Snack Guaranteed Pax: 28 AM and PM Snacks Plated: Pancit w. drinks, baked mac w. drinks Buffet: Lunch (fried chicken,rice chopseuy, corn soup fruits )	30	150.00	4,500.00
				290.00	8,700.00
3	pax	<b>Activity: Community Volunteers Training (CVT) for Procurement, Infra and Finance</b> Date: December 6-7 and December 8-9, 2022 Venue: Municipal Gymnasium, Poblacion San Vicente, Palawan Meals: AM Snack, Lunch & PM Snack Guaranteed Pax: 82 AM and PM Snacks Plated: tuna sandwich & drinks, burger w/ drinks, spaghetti w/ drinks, pancit w/ drinks Buffet: Lunch(rice, lumpia, butter vegetable, chicken curry, fruits, b.water, coffee jelly )	87	150.00	13,050.00
				290.00	25,230.00
****Nothing Follows**** *** Page 1 of 1 ***					
<p style="font-size: small;">Catering for Learning and Development Intervention on Community Empowerment Activity Cycle (CEAC) in National Community Driven Development Program (NCDDP); Additional Financing for Local Government Units (LGU) and Community Volunteers (Face-to-Face) in San Vicente, Palawan</p> <p style="font-size: small;">Approved Budget Cost: Php 92,400.00                      Prepared by: Jayson B. Lagarde</p>					
					74,360.00

COMMISSION ON AUDIT  
 RECEIVED BY: *[Signature]*  
 DATE: 27 JUL 2022

(Total Amount in Words) **SEVENTY FOUR THOUSAND THREE HUNDRED SIXTY PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_

Very truly yours,  
*[Signature]*  
**LEONARDO C. REYNOSO, CESO III**  
 Signature over Printed Name of Authorized Official  
 Regional Director  
 Designation

\_\_\_\_\_  
 Date

Fund Cluster : <u>102</u> Funds Available : <u>74,360.00</u>  <p align="center"> <i>[Signature]</i>  <b>DANILYN T. GALAN</b>                      Administrative Officer IV-OIC Head Accounting Section                 </p>	ORS/BURS No: <u>101151-22-07-0347</u> Date of the ORS/BURS: <u>July 2022</u> Amount <u>74,360.00</u>
---	--



## NOTICE OF AWARD

July . 1 , 2022 *✓*

**ANALYN S. LAURENTE**  
Authorized Representative  
LARA's Catering Services  
Purok Rosal, Poblacion, San Vicente, Palawan


Dear **Ms. Laurente**:

We are pleased to inform you that the RFQ No. 2022-03-0053 for **"Catering for Learning and Development Intervention on Community Empowerment Activity Cycle (CEAC) in National Community Driven Development Program (NCDDP); Additional Financing for Local Government Units (LGU) and Community Volunteers (Face-to-Face) in San Vicente, Palawan"** is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **SEVENTY FOUR THOUSAND THREE HUNDRED SIXTY PESOS ONLY (Php 74,360.00)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-05-0005 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity *Copy 1 8*

**Conforme:**

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**LARA's CATERING SERVICES**

Date : \_\_\_\_\_