

October 24, 2022

**MS. IRENE DORMILE**

Authorized Representative

PALAWAN UNO HOTEL

Brgy. San Pedro, Puerto Princesa City, Palawan

Dear **Ms. Dormile:**

We are pleased to inform you that the RFQ No. 2022-10-1035 for "Board and Lodging for the conduct of Consultation Dialogue with Civil Society Organization in Puerto Princesa City, Palawan" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Sixty Thousand Pesos Only (Php 60,000.00).**

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-10-1052 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity 

**Conforme:**

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**PALAWAN UNO HOTEL**

Date: \_\_\_\_\_



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

Supplier : <b>PALAWAN UNO HOTEL</b>	P.O. No. <b>2022-10-1052</b>
Address : <u>Brgy. San Pedro, Puerto Princesa City, Palawan</u>	Date : <b>October 24, 2022</b>
TIN :	Mode of Procurement : <b>NP-LOV</b>

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Puerto Princesa City, Palawan</u>	Delivery Term : <u>FOB Destination</u>
Date of Delivery : <u>October 26-28, 2022</u>	Payment Term : <u>15-30 days upon final inspection</u>

Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>BOARD AND LODGING FOR 3 DAYS AND 2 NIGHTS</b> <b>CONSULTATION DIALOGUE WITH CIVIL SOCIETY ORGANIZATION</b>  Preferred Venue: Hotel within Puerto Princesa City, Palawan Date of Activity: October 26-28, 2022 No. of Nights: 2 nights Check In Date and Time: October 26, 2022, 12nn Wednesday Check Out Date and Time: October 28, 2022, 12nn Friday Room Sharing: <b>Airconditioned Room, Twin Sharing with Individual bed per pax and complete toiletries</b> (may be subjected to LGUs existing guidelines on COVID 19 Health and Safety Protocols)  <b>MEAL SCHEDULE:</b> October 26, 2022: Lunch, Pm Snack and Dinner October 27, 2022: Breakfast, AM Snack, Lunch, PM Snack and Dinner October 28, 2022: Breakfast, AM Snacks  <b>TYPE OF FOOD SERVING:</b> Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hotel to submit menu (minimum of rice, 2 viands, 1 vegetable, side dish, soup, dessert, drinks) No repeating meal per menu *****nothing follows***** page 1 of 2  Approved Budget for the Contract: Php60,000.00 <b>PR No. 2022-10-1035</b> Purpose: Board and Lodging for the conduct of Consultation Dialogue with Civil Society Organizations Prepared by: Emma Joy C. Nolasco	15  13 guaranteed pax	2,000.00	60,000.00

(Total Amount in Words) <b>SIXTY THOUSAND PESOS ONLY</b>	60,000.00
--	-----------

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  _____ Signature over Printed Name of Supplier  _____ Date	Very truly yours,  <b>LEONARDO C. REYNOSO, CESO III</b> Signature over Printed Name of Authorized Official <b>Regional Director</b>
--	---

Fund Cluster : <b>01-101</b> Funds Available : <b>60,000.00</b>   <b>DANILYN T. GALAN</b> Signature over Printed Name of Administrative Officer IV / OIC-Section Head, Accounting Section	ORS/BURS No. : <u>2022-10-5476</u> Date of the ORS/BURS: <u>10/25</u> Amount : <b>60,000.00</b>
--	---





**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

Supplier : <b>PALAWAN UNO HOTEL</b>	P.O. No. <b>2022-10-1052</b>
Address : <u>Brgy. San Pedro, Puerto Princesa City, Palawan</u>	Date : <b>October 24, 2022</b>
TIN :	Mode of Procurement : <b>NP-LOV</b>



Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery : <b>Puerto Princesa City, Palawan</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>October 26-28, 2022</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>INCLUSION:</b> *Free use of Airconditioned Conference Room (can accommodate 15 pax and free from noise which is detrimental to the event) *Free flowing coffee, choco, tea, drinking water and candies *No obstructing pillars in the conference room *Availability of electric outlets and free use of extension cords *With audio system and at least 3 microphones *Free use of projector and whiteboards *With free strong wifi connections *Free use of parking space *Facilities must be PWD and Senior Citizen Friendly *Must be structurally sound, have fire escapes and firefighting equipments and CCTV *Food to be served should have vegetables and fruits and can adjust for Muslim and non-pork eaters *Free One (1) complimentary Room for the Secretariat *Free use of facilities and amenities (if applicable) *Note: Hotel/Retaurant/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like  <p align="center">*****nothing follows*****  page 2 of 2</p> Approved Budget for the Contract: Php60,000.00 <b>PR No. 2022-10-1035</b> Purpose: Board and Lodging for the conduct of Consultation Dialogue with Civil Society Organizations Prepared by: Emma Joy C. Nolasco			

(Total Amount in Words)	SIXTY THOUSAND PESOS ONLY	60,000.00
-------------------------	---------------------------	-----------

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  _____ Signature over Printed Name of Supplier  _____ Date	Very truly yours,  <b>LEONARDO C. REYNOSO, CESO III</b> Signature over Printed Name of Authorized Official Regional Director 
--	---

Fund Cluster : <b>01-101</b> Funds Available : <b>60,000.00</b>   <b>DANILYN T. GALAN</b> Signature over Printed Name of Administrative Officer IV / OIC-Section Head, Accounting Section	ORS/BURS No. : <u>2022-10-5426</u> Date of the ORS/BURS: <u>10/25</u> Amount : <b>60,000.00</b>
--	---