

BIDS AND AWARDS COMMITTEE (BAC)

Resolution No. 2022-10-0631

BAC RESOLUTION DECLARING SINGLE CALCULATED AND RESPONSIVE BID AND RECOMMENDING APPROVAL FOR THE SUPPLY AND DELIVERY OF SWDI BOOKLET AND FORMS TO MIMAROPA PROVINCES FOR 2022

WHEREAS, the Bids and Awards Committee (BAC) through its Secretariat received an approved Purchase Request for the Supply and Delivery of SWDI Booklet and Forms for MIMAROPA Provinces with an Approved Budget for the Contract (ABC) of **One Million One Thousand Five Hundred Thirty Five Pesos Only (Php 1,001,535.00)**

WHEREAS, said procurement activity was supplemented in the Annual Procurement Plan for CY 2022

WHEREAS, on September 12, 2022, the BAC initiated the abovementioned procurement activity by having its Secretariat post the Invitation to Bid on the website of the Philippine Government Electronic Procurement System (PHILGEPS), website of the DSWD MIMAROPA, and at conspicuous place within the premises of the DSWD MIMAROPA Region;

WHEREAS, an online Pre Bid Conference was conducted last September 20, 2022;

WHEREAS, in response to the said posting, only one supplier namely **VJ GRAPHIC ARTS INC.**, submitted their bids on the deadline last October 3, 2022;

WHEREAS, the technical documents of the bidder were rated "**passed**" hence the financial proposal was opened with the following results;

Name of Bidder	Bid Amount (As Read)	Rank	% Variance from ABC
VJ Graphic Arts Inc.,	Php 981,504.30	Single Bid	0.02%

WHEREAS, the detailed evaluation of bids conducted resulted in the following:

Name of Bidder	Bid Amount (As Calculated)	Rank	% Variance from ABC
VJ Graphic Arts Inc.,	Php 981,504.30	Single Calculated Bid	0.02%

WHEREAS, upon post-qualification or careful examination, validation and verification of all the eligibility, technical and financial requirements submitted by the Bidder with the Single Calculated Bid, **VJ GRAPHIC ARTS INC.**, its bid has been found to be responsive;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby **RESOLVE** as it is **RESOLVED**:

- a) To declare **VJ GRAPHIC ARTS INC.**, as the Bidder with the Single Calculated Responsive Bid for the **Supply and Delivery of SWDI Booklet and Forms to MIMAROPA Provinces** amounting to **Nine Hundred Eighty One Thousand Five Hundred Four Pesos and 30/100 Only (Php 981,504.30)**

- b) To recommend for approval by the Regional Director of the Department of Social Welfare and Development MIMAROPA Region the foregoing findings.

RESOLVED, this 12th day of **October, 2022** at Manila, Philippines.


IMEE C. VILLANUEVA
Regular Member


KHEEN MICHAEL G. SE
Alternate Regular Member


JAMUEL P. BALBABOCO
Regular Member

PATRICK G. JARMIN
Alternate Regular Member


MARICEL F. DELA VEGA URDAS
Regular Member

MIRAMELINDA O. LEUTERIO
Alternate Regular Member


EDITHA B. OCAMPO
Vice-Chairperson

GENELIZA Q. GABILAN
Chairperson

() Approved () Disapproved


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Contract Agreement for Supply and Delivery of SWDI Booklet and Forms in MIMAROPA Provinces

CONTRACT AGREEMENT

THIS AGREEMENT made this 02 NOV 2022 day of 02 NOV 2022 2022 between the **Department of Social Welfare and Development MIMAROPA Region** located at 1680 F. T Benitez cor Malvar Sts., Malate, Manila, Philippines represented by **Regional Director LEONARDO C. REYNOSO, CESO III** (hereinafter called "the Entity") of the one part and **VJ GRAPHIC ARTS INC.,** represented by **PERCIVAL DATU** located at Unit 1-C Future Point Plaza, 3 111 Panay Avenue, South Triangle, Quezon City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Supply and Delivery of SWDI Booklet and Forms to MIMAROPA Provinces** and has accepted a Bid by the service provider for the supply of those goods and services in the sum of **Nine Hundred Eighty-One Thousand Five Hundred Four Pesos and 30/100 Only (Php 981,504.30)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as an integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletin, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to a request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and


LEONARDO C. REYNOSO, CESO III
Regional Director


PERCIVAL DATU
VJ Graphic Arts Inc.



- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

- 3. In consideration for the sum of **Nine Hundred Eighty-One Thousand Five Hundred Four Pesos and 30/100 Only (Php 981,504.30)** or such other sums as may be ascertained, **VJ GRAPHIC ARTS INC.**, agrees to *Supply and Deliver the SWDI Booklet and Forms to MIMAROPA Provinces*, in accordance with its Bid.
- 4. The *DSWD MIMAROPA Region* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

For:

DSWD MIMAROPA Region

For:

VJ Graphic Arts Inc.,


LEONARDO C. REYNOSO, CESO III
Regional Director


PERCIVAL DATU
Authorized Representative

Witnesses:


BENCHIE B. GONZALES
ARD for Administration 

Certified Funds Available:


DANILYN T. GALAN
Administrative Officer IV
OIC Section Head –Accounting 

ACKNOWLEDGMENT

Republic of the Philippines
QUEZON CITY S.S

BEFORE ME, a Notary Public, for and in QUEZON CITY this NOV 18 2022 personally appeared the following person with their respective identification number to wit:

LEONARDO C. REYNOSO, CESO III
Regional Director
DSWD MIMAROPA Region

PERCIVAL DATU
Authorized Representative
VJ Graphic Arts Inc.,

ID No. DSWD 10
04-009
Issued at: Quezon City
Issued on: Jan 30, 2026

ID No. N02-91-124639
Issued at: MARKET CITY
Issued on: JUNE 28, 2018

Both are known to me to be the same person who executed the foregoing instrument and acknowledgment the same were their free voluntary act and deed and that of the contractor/agency they represent.

This document consists of three (3) pages including this page upon which this acknowledgment is written, signed by the parties and their instrumental witness in the space provided for their signature on the left-hand margin on each and every page thereof.

IN WITNESS WHEREOF, I have hereunto set my hand, the day, year, and place above written.

Doc. No. 467
Page No. 94
Book No. 709
Series of 2022

ATTY. JASON G. DE BELEN
Roll No. 36259
Adm. No. NP-070 Notary Public
Notary Public for Quezon City
My Commission expires on December 31, 2023
No. 7M Sct. Borromeo St. cor. Panay Ave. QC
IBP No. 195473; QC 1-4-2022
PTR No. 2444041; QC 1-4-2022
MCLE VII-0019570; 5-30-22

NOTICE OF AWARD

October 14, 2022

PERCIVAL DATU

Director
VJ Graphic Arts Inc.,
Unit 1-C Future Point Plaza 3,
111 Panay Ave., South Triangle, Quezon City

Dear Mr. Datu:

We are pleased to inform you that **Project DSWD4B-2022-016** for **"Supply and Delivery of SWDI Booklet and Forms in MIMAROPA Provinces for CY 2022"** is hereby awarded to you as the Bidder with the Single Calculated Responsive Bid at a Contract Price equivalent to **Nine Hundred Eighty-One Thousand Five Hundred Four Pesos and 30/100 Only (Php 981,504.30)**.

You are therefore required, within five (5) days from the receipt of this Notice of Award, to formally enter into a contract with us, and to submit the Performance Security in the form and the amount stipulated in the Instruction to Bidders. Failure to enter into the said contract or provide the Performance Security shall constitute sufficient grounds for cancellation of this award and forfeiture of your Bid Security.

Very truly yours,



LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity *LR*

Received by the Bidder:



VJ GRAPHIC ARTS INC.,

(Signature over Printed Name)

Date: October 24, 2022

NOTICE TO PROCEED

 Date: 07 NOV 2022
PERCIVAL DATU

 Director
 VJ Graphic Arts Inc.,
 Unit 1-C Future Point Plaza 3,
 111 Panay Ave., South Triangle, Quezon City

 Dear **Mr. Datu**:

Please be informed that you may now proceed as the Supplier for the contract entitled **“Supply and Delivery of SWDI Booklet and Forms to MIMAROPA Provinces”** with ITB No. **DSWD4B-2022-016** and Contract No. **DSWD4B-2022-058** amounting to **Nine Hundred Eighty-One Thousand Five Hundred Four Pesos and 30/100 only (PHP 981,504.30)**, inclusive of all applicable taxes.


This Notice binds you to your bid price proposal, schedule of requirements, technical specifications, and other terms and conditions stipulated in the Contract. Please note that complete delivery of goods shall be made within **15 Calendar Days** upon receipt of this notice. Further, we acknowledge receipt of your Performance Security in a form of:

(Please check type of Security)	Form of Performance Security	Amount of Performance Security/ Remarks
	Cash or Cashier's / Manager's Check	
	Bank Draft/Guarantee or irrevocable letter of credit	
✓	Surety Bond	Php 294,451.29

Kindly affix your signature and the corresponding date in the space provided below:

Very truly yours,


LEONARDO C. REYNOSO, CESO III
 Regional Director
 Head of the Procuring Entity

CONFORME:

VJ GRAPHIC ARTS INC.,
 Authorized Representative
 Date: 14 NOV 2022

11/14/22