



PURCHASE ORDER
DSWD FO MIMAROPA
 Entity Name

Supplier : SUNLIGHT GUEST HOTEL INC., Address : Coron, Palawan TIN : 001-008-257-001	P.O. No. : 2022-05-0424 Date : May 19, 2022 Mode of Procurement : NP-LOV
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Coron, Palawan Date of Delivery : May 24-28, 2022	Delivery Term : FOB Destination Payment Term : Government Procedure
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging (1 days) May 24-25, 2022 Board and Lodging (1 day) May 24-25, 2022 (Advance Party) Room Sharing : Triple Sharing Room Check in Date : May 24, 2022 Check Out: May 25, 2022 May 24, 2022: PM Snack, Dinner May 25, 2022 : Breakfast, AM Snack, Lunch	11	2,000.00	22,000.00
2	pax	Board and Lodging (3 days) May 25-28, 2022 No. of Nights : 3 nights and 4 days Check In Date and Time: May 25, 2022; 2PM Wednesday Check Out Date and Time: May 28, 2022: 12: 00 NN Saturday Room Sharing: (Airconditioned, with Individual Bed with Free Toiletries) Meal Schedule: May 25, 2022: PM Snack, Dinner May 26, 2022: Breakfast, AM, Snacks, Lunch, PM Snacks and Dinner May 27, 2022: Breakfast, AM Snacks, Lunch, PM Snacks and Dinner May 28, 2022: Breakfast, AM Snacks, Lunch Type of Food Serving: Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Menu Selection: Hotel to submit menu (minimum of at least 2 viands, soup and dessert) No repeating meal per menu Inclusion: Free use of Conference Room Free flowing coffee and water No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords With audio system and at least 4-6 microphones Free use of projector and whiteboards With free strong wifi connections Free use of parking space Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters Free use of facilities and amenities (if applicable) NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like	40	1,995.42	239,450.00
					261,450.00

(Total Amount in Words) **Two Hundred Sixty One Thousand Four Hundred Fifty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

FERNANDO R. DE VILLA, JR., CESO III

Signature over Printed Name of Authorized Official

Regional Director
 Designation X

Fund Cluster : <u>1</u> Funds Available : <u>261,450.00</u> <div style="text-align: center;"> DANILYN T. GALAN Administrative Officer IV-CIC Head Accounting Section </div>	ORS/BURS No. : <u>2022-05-1905</u> Date of the ORS/BURS: <u>5/19/2022</u> Amount : <u>₱261,450.00</u>
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NOTICE OF AWARD

May 19, 2022

JESSICA R. LIWANAG
Authorized Representative
Sunlight Guest Hotel
Coron, Palawan

Dear **Ms. Liwanag**:

We are pleased to inform you that the RFQ No. 2022-05-0501 for "**Board and Lodging for Regional Director Luzon Island Conference on May 24-28, 2022**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Two Hundred Sixty One Thousand Four Hundred Fifty Pesos Only (Php 261,450.00)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No. 2022-05-0424 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


FERNANDO R. DE VILLA JR., CESO III
Regional Director
Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

SUNLIGHT GUEST HOTEL INC.,

Date : _____