



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : A.F ENTERPRISES	P.O. No. : 2022-04-0166
Address : Boac, Marinduque	Date : April 13, 2022
TIN :	Mode of Procurement : NP-SVP

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DSWD POO, Capitol Compound, Boac, Marinduque	Delivery Term : FOB Destination
Date of Delivery : May to December 2022	Payment Term : 15-30 days upon final inspection

Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	month	<p align="center">Service Provider for Printer Rental (Colored)</p> <p>Free use of Heavy Duty Multi-Functional Printer (Network Printer/copier/scanner - not rema/refill) - Stand Alone</p> <p>1 unit</p> <p>Specification:</p> <p>Printer Type: Workgroup Printer Power Supply: 220V Build in Devices: Status LCD Connectivity Technology: wired/wireless Interface: USB, Gigabit LAN Media Type: Bond Paper, Cards, envelopes, labels, plain paper, recycled paper, transparencies Media sizes: Letter size, A4;Folio;Legal;Envelope Data Link Protocol: Ethernet, Fast Ethernet, Gigabit Ethernet Max Resolution: B/W: 1200 x 1200 dpi Print up to 20,000 to 25,000 Pages per month Print 240,000 pages for 12 months Parts, service and maintenance during breakdown Provide Toner/Cartridge or ink for the Printer High Quality of Printed Documents Period Covered: May to December 2022 Terms: Government Procedure Scope of Services:</p> <ol style="list-style-type: none"> The Service Provider will repair & service the unit free of charge On Call services during office hours, Reliable support and assistance by phone Printers will be refilled as need arises or upon request, or during regular maintenance visits. Printer will be maintained by qualified technicians <p align="center">*****NOTHING FOLLOWS*****</p> <p>PR No. 2022-03-0240 Purpose: For Printing, reproduction of 4P's Materials and daily operational documents Prepared by: Adriahn M. Bernulla</p>	8	10,000.00	80,000.00

COMMISSION ON AUDIT
RECEIVED BY: *[Signature]*
DATE: **02 MAY 2022**

(Total Amount in Words)	EIGHTY THOUSAND PESOS ONLY	80,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

FERNANDO R. DE VILLA, JR., CESO III
Signature over Printed Name of Authorized Official
Regional Director

Date

JOEL S. MIJARES
Officer-in-Charge
Special Order No. **1052**

APR 28 2022

Fund Cluster : **01-101**
Funds Available : **80,000.00**

[Signature]
DANILYN T. GALAN
Signature over Printed Name of Administrative Officer IV - OIC Accounting Section Head

ORS/BURS No. : **2022-04-1222**
Date of the ORS/BURS: **4/18**
Amount : **80,000.00**

NOTICE OF AWARD

April 13, 2022

AROA T. FRANCIA
Authorized Representative
A.F Enterprises
Boac, Marinduque

Dear **Ms. Francia**:

We are pleased to inform you that the RFQ No. 2022-03-0240 for "**Service Provider for Printer Rental in Marinduque**" is hereby awarded to you as the Bidder with the Sole Responsive Bid at a Contract Price equivalent to **Eighty Thousand Pesos Only (Php80,000.00)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-04-0166 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

FERNANDO R. DE VILLA JR., CESO III
Regional Director
Head of the Procuring Entity

Conforme:

JOEL S. MIJARES
Officer-in-Charge
Special Order No. 1353

5. 2022 APR 28 2022

(Signature over Printed Name of Bidder's Authorized Representative)

A.F ENTERPRISES

Date : _____