



**PURCHASE ORDER**  
DSWD MIMAROPA Region  
Entity Name

Supplier : **CASAÑAS SUITES**  
Address : 15C Castro Road, Puerto Princesa City, Palawan  
TIN : 111-769-643-000

P.O. No. : 2022-04-0264  
Date : April 19, 2022  
Mode of Procurement : LOV

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Puerto Princesa City, Palawan  
Date of Delivery : April - December 2022

Delivery Term : **FOB Destination**  
Payment Term : **15-30 days upon final inspection**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>Catering Service for 12 sessions</b> <b>Monthly Consultation Dialogue for SLP PDOS of Palawan.</b> <b>Venue:</b> Puerto Princesa City, Palawan <b>Dates:</b> April 28, 2022                 September 29, 2022 May 30, 2022                 October 27, 2022 June 29, 2022                 October 28, 2022 June 30, 2022                 November 29, 2022 July 28, 2022                 December 19, 2022 August 30, 2022               December 20, 2022  Inclusive of 2 snacks and 1 meal <b>Menu / Time of serving</b> AM snack: 10:00AM AM Pasta and Soda Juice BUFFET Lunch: 12:00NN Rice, 2 viands, Dessert and Soda Juice PM snack: 3:00 PM Sandwich and Soda juice ***nothing follows*** <b>Approved Budget Cost: Php 153,600.00</b>  <b>RFQ No.2022-03-0302 NP SVP</b> Purpose:Monthly Consultation Dialogue for SLP PDOS of Palawan. Prepared by: Cathy Victorio	32 30 guaranteed pax	400.00	153,600.00
				<b>TOTAL</b>	<b>153,600.00</b>

(Total Amount in Words) ONE HUNDRED FIFTY THREE THOUSAND SIX HUNDRED PESOS ONLY.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  
  
\_\_\_\_\_ Signature over Printed Name of Supplier  
  
\_\_\_\_\_ Date

Very truly yours,  
  
**FERNANDO R. DE VILLA, JR., CESO III**  
Signature over Printed Name of Authorized Official  
**Regional Director**

Fund Cluster : 1 01  
Funds Available : ₱153,600.00  
  
**DANILYN T. GALAN**  
Signature over Printed Name of Chief Accountant/Head of Accounting  
AO IV, OIC-Accounting Section Head

ORS/BURS No. : 2122 01 1718  
Date of the ORS/BURS: 4/25/2022  
Amount : ₱153,600.00



Department of Social Welfare and Development  
 DSWD-GF-010 | REV 00 / 12 OCT 2021



"Serbiyong May Puso Saan Man sa MIMAROPA"

## NOTICE OF AWARD

April 19, 2022

**JOIZ JIMENEZ**

Authorized Representative  
 CASAÑAS SUITES  
 15C Castro Road, Puerto Princesa City,  
 Palawan

Dear Ms. Jimenez:

We are pleased to inform you that the RFQ No. 2022-03-0302 for the catering service for the Monthly Consultation Dialogue for SLP PDOS of Palawan is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to ONE HUNDRED FIFTY THREE THOUSAND SIX HUNDRED PESOS ONLY (Php 153,600.00).

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-04-0264 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

**FERNANDO R. DE VILLA, JR., CESO III**

Regional Director  
 Head of the Procuring Entity

Conforme:

\_\_\_\_\_  
 (Signature over Printed Name of Bidder's Authorized Representative)

**CASAÑAS SUITES**

Date: \_\_\_\_\_