



**PURCHASE ORDER**  
DSWD MIMAROPA Region  
**Entity Name**

Supplier : <b>KUSINA NI LEA</b>	P.O. No. : <b>2022-05-0392</b>
Address : <u>Sikatuna St., Brgy. I, San Jose, Occidental Mindoro</u>	Date : <b>May 16, 2022</b>
TIN : <b>470-106-319-001</b>	Mode of Procurement : <b>SVP</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>San Jose, Occidental Mindoro</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>Scheduled dates of the activity</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>Catering Service for 12 sessions</b> <b>Monthly Provincial Meeting of SLP Staff of Occidental Mindoro.</b> <b>Venue:</b> San Jose, Occidental Mindoro <b>Dates:</b> May 26, 2022 May 27, 2022 June 24, 2022 June 25, 2022 July 29, 2022 August 26, 2022 September 30, 2022 October 27, 2022 October 28, 2022 November 25, 2022 December 22, 2022 December 23, 2022  Inclusive of 2 snacks and 1 meal <b>Menu / Time of serving</b> AM snack: 9:30 AM Pasta/Noodles and bottle water/juice Lunch: 12:00NN Rice, Meat/Fish dish, Vegetable dish, and bottled water/juice PM snack: 3:00 PM Sandwich and Juice/Soda drinks ***nothing follows*** <b>Approved Budget Cost: Php 72,000.00</b> <b>RFQ No.2022-03-0301 NP SVP</b> Purpose:Monthly Provincial Meeting of SLP Staff of Occidental Mindoro. Prepared by: Cathy Victorio	15  14 guaranteed pax	400.00	72,000.00
				<b>TOTAL</b>	<b>72,000.00</b>

(Total Amount in Words) **SEVENTY TWO THOUSAND PESOS ONLY.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

\_\_\_\_\_  
Signature over Printed Name of Supplier

\_\_\_\_\_  
Date

Very truly yours,

**FERNANDO R. DE VILLA, JR., CESO III**

Signature over Printed Name of Authorized Official

**Regional Director**

Fund Cluster : **101**

Funds Available : **₱ 72,000.00**

**DANILYN J. GALAN**

Signature over Printed Name of Chief Accountant/Head of Accounting  
AO IV, OIC-Accounting Section Head

ORS/BURS No. : 2022-05-18164

Date of the ORS/BURS: 5/16/22

Amount : ₱ 72,000.00



Department of Social Welfare and Development  
 DSWD-GF-010 | REV 00 / 12 OCT 2021



"Serbiyayung May Puso: Saan Man sa MIMAROPA"

## NOTICE OF AWARD

May 16, 2022

**GIZELLE ANNE D. ABELA**

Authorized Representative

KUSINA NI LEA

Sikatuna St., Brgy. I, San Jose, Occidental Mindoro

Dear Ms. Abela:

We are pleased to inform you that the RFQ No. 2022-03-0301 for the catering service for the Monthly Provincial Meeting of SLP Staff of Occidental Mindoro is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to SEVENTY TWO THOUSAND PESOS ONLY (Php 72,000.00).

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-05-0392 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**FERNANDO R. DE VILLA, JR., CESO III**

Regional Director

Head of the Procuring Entity

Conforme:

\_\_\_\_\_  
 (Signature over Printed Name of Bidder's Authorized Representative)

**KUSINA NI LEA**

Date: \_\_\_\_\_