



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : **SWISS-BELHOTEL BLULANE**
Address : **609 Tomas Mapua St. Sta. Cruz, Manila**
TIN : **010-232-926-000**

P.O. No. : **2022-05-0419**
Date : **May 18, 2022**
Mode of Procurement : **LOV**

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **NCR**
Date of Delivery : **May 24-27, 2022**

Delivery Term : **FOB Destination**
Payment Term : **15-30 days upon final inspection**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging 3 days Humanitarian Supply Chain Management Course. Venue: NCR Date: May 24-27, 2022 Check in: May 24, 2022 / 2:00 PM Check out: May 27, 2022 / 12:00 NN Please note: Payment will be based on per head basis and for the remaining days payment will be based on the guaranteed pax. Meals arrangements: Type of serving : Buffet Break fast : 6:00AM (AM snack : 9:30 AM) Lunch: 12:00 NN (PM snack: 3:30 PM) Dinner: 6:00 PM Provisions: May 24 - PM snack, Dinner May. 25-26 - Breakfast, AM snack, Lunch, PM snack, Dinner May 27 - Breakfast, AM snack, Lunch Overnight Accommodation arrangements: *Triple occupancy (3pax per room (single bad each pax) *Full board meals (no repeating meal per menu) *Air-conditioned room with hot and cold shower * One (1) complimentary room for the secretariat team and one (1) (3 pax per room (single bed each pax))which is excluded to number of rooms for the Function room arrangements: *Complimentary use of function room and other amenities *Function room can accommodate number of pax according to social distancing protocols *No pillars at the center of the conference room *Complimentary use of function room and other amenities *Sound system with 4 wireless microphones and audio jack *Extension cords *2 whiteboard with markers and erasers *Rostrum and 1 Philippine flag with flag pole. *Free use of Laptop and LCD Projector with white screen *Stand-by attendant to assist *Free pads & pencils for the participants *Free flowing coffee,tea & candies *Free Hygiene Kit for every participant (Tissue, Alcohol, Face Shield and Face Mask) *Free wifi internet *Free complimentary Welcome Tarpaulin *To provide an isolation area for those who will manifest Covid light symptoms *Footh Bath *Automatic Alcohol Dispenser with Stand and Thermal Scanner ***nothing follows*** RFQ No.2022-04-0502 NP LOV Purpose:Humanitarian Supply Chain Management Course. Prepared by: Cathy Victorio	47 40 guaranteed pax	2,000.00 COMPLY Manila	282,000.00
				Twin Occupancy	
				Led Signage	
				TOTAL	282,000.00

(Total Amount in Words) **TWO HUNDRED EIGHTY TWO THOUSAND PESOS ONLY.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

FERNANDO R. DE WLLA, JR., CESO III

Signature over Printed Name of Authorized Official

Regional Director

Fund Cluster : **1**
Funds Available : **282,000**

DANILYN T. GALAN
Signature over Printed Name of Chief Accountant/Head of Accounting
AO IV, OIC-Accounting Section Head

ORS/BURS No. : **2022-05-1946**
Date of the ORS/BURS : **5/18/22**
Amount : **282,000.**

NOTICE OF AWARD

May 18, 2022

IREENE V. TOLENTINO
Authorized Representative
SWISS-BELHOTEL BLULANE
609 Tomas Mapua St. Sta. Cruz, Manila

Dear Ms. Tolentino:

We are pleased to inform you that the RFQ No. 2022-04-0502 for the Board and Lodging for the Humanitarian Supply Chain Management Course is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to TWO HUNDRED EIGHTY TWO THOUSAND PESOS ONLY. (Php 282,000.00).

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-05-0419 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


FERNANDO R. DE VILLA, JR., CESO III
Regional Director
Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

SWISS-BELHOTEL BLULANE

Date: _____