



**PURCHASE ORDER**  
DSWD MIMAROPA Region  
Entity Name

Supplier : <b>VENCIO'S GARDEN HOTEL &amp; RESTAURANT</b>	P.O. No. : <b>2022-07-0558</b>
Address : <b>Tawiran, Calapan, Oriental Mindoro</b>	Date : <b>July 14, 2022</b>
TIN :	Mode of Procurement : <b>LOV</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>Calapan City, Oriental Mindoro</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>November 16-18, 2022</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>Board and Lodging for 2 days</b> <b>LISTAHANAN 3 Database: Profile of the Poor and Antipoverty Symposium</b> <b>Venue:</b> Calapan City, Oriental Mindoro <b>Date:</b> November 16-18, 2022 Check in: November 16, 2022 / 1:00 PM Check out: November 18, 2022 / 12:00 NN  <b>Food Provisions: (Plated snacks and Buffet Breakfast, Lunch, Dinner)</b> November 16: PM snack, Dinner November 17 : Breakfast, AM snack, Lunch, PM snack, Dinner November 18: Breakfast, AM snack, Lunch  <b>Arrangements:</b> Five (5) Single rooms for DSWD Officials Double sharing  <b>Function Area / Hall</b> Airconditioned and with space for exhibit and gallery w/ sound system; atleast 4 microphones and 2 projectors Free and stable internet connectivity (WiFi) Free flowing coffee Provision of sanitizer / alcohol  <b>Others:</b> Hall can accommodate the number of pax with physical/ Social distancing; PWD friendly	15  12 guaranteed pax	1,900.00	57,000.00
2	pax	<b>Catering service for 1 day (Plated snacks, Buffet Lunch)</b> <b>Venue:</b> Calapan City, Oriental Mindoro <b>Date:</b> November 17, 2022  <b>Time of serving:</b> AM Snack at 9:00 AM Lunch at 12:00 NN PM snack at 3:00 PM	50  45 guaranteed pax	500.00	25,000.00
3	venue	<b>Function Hall (use of 8 hours)</b> <b>Venue:</b> Calapan City, Oriental Mindoro <b>Date:</b> November 17, 2022 <b>Others:</b> Hall can accommodate the number of pax with physical/ Social distancing; PWD friendly  ***nothing follows***  <b>Approved Budget Cost: 95,000.00</b> <b>RFQ No.2022-06-0617 NP LOV</b> Purpose:LISTAHANAN 3 Database: Profile of the Poor and Antipoverty Symposium-Mindoro Provinces Prepared by: Cathy Victorio	1	10,000.00	10,000.00
				<b>TOTAL</b>	<b>92,000.00</b>

(Total Amount in Words) **Ninety Two Thousand Pesos Only.**


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


\_\_\_\_\_  
Signature over Printed Name of Supplier

Date

Very truly yours

  
**LEONARDO C. REYNOSO, CESO III**  
 Signature over Printed Name of Authorized Official  
**Regional Director**

Fund Cluster : **1**  
Funds Available :

  
**DANILYN T. GALAN**  
 Signature over Printed Name of Chief Accountant/Head of Accounting  
 AO IV, OIC/Accounting Section Head

ORS/BURS No. : 02-101101-2022-07-3263  
 Date of the ORS/BURS: July 19, 2022  
 Amount : Php 92,000.00

## NOTICE OF AWARD

July 14, 2022

**MAYVEL ORTEGA**  
Authorized Representative  
VENCIO'S GARDEN HOTEL & RESTAURANT  
Tawiran, Calapan, Oriental Mindoro



Dear Ms. Ortega:

We are pleased to inform you that the RFQ No. 2022-06-0617 for the board and lodging for the LISTAHANAN 3 Database: Profile of the Poor and Antipoverty Symposium is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to Ninety Two Thousand Pesos Only (Php 92,000.00).

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-07-0558 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity 

Conforme:

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**VENCIO'S GARDEN HOTEL & RESTAURANT**

Date: \_\_\_\_\_