
NOTICE OF AWARD

September 20, 2022

VICENTE BRILLANTE

Authorized Representative
NEED INK SALES & SERVICES
G/F #146 Pasig Blvd., Brgy. Pineda, Pasig City


Dear **Mr. Brillante**:

We are pleased to inform you that the RFQ No. 2022-08-0894 for "the purchase of Additional Office Supplies for the use of all Division in DSWD FO IV-MIMAROPA (4th Quarter of 2022 use)" is hereby awarded to you being the exclusive official distributor at a Contract Price inclusive of all applicable taxes amounting to **One Hundred Nineteen Thousand Five Hundred Pesos Only (Php119,500.00)**.


You are therefore required to comply with the Terms and Conditions stated in the PO No. 2022-09-0916 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:


VICENTE BRILLANTE
(Signature over Printed Name of Bidder's Authorized Representative)

NEED INK SALES & SERVICES

Date: Oct. 05, 2022



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier : **NEED INK SALES & SERVICES** P.O. No. : **2022-09-0916**
 Address : **GF #146 Pasig Blvd., Brgy. Pineda, Pasig City** Date : **September 20, 2022**
 TIN : Mode of Procurement : **Direct Contracting**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **DSWD MIMAROPA (1680 F.T. Benitez cor. Malvar St., Malate, Manila)** Delivery Term : **Full Term**
 Date of Delivery : **Seven (15) days upon receipt of approved Purchase Order (P.O)** Payment Term : **15-30 days upon final inspection**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Cartridge	TONER CARTRIDGE, Pantum TL-410X, M7200 FDW MFP	15	5,780.00	86,700.00
2	Piece	Drum, Pantum TL-410X, M7200 FDW MFP *** Nothing Follows***	10	3,280.00	32,800.00
Approved Budget for the Contract: Php119,500.00 PR No.: 2022-08-0894 Purpose: Additional Office Supplies for the use of all Division in DSWD FO IV-MIMAROPA (4th Quarter of 2022 use) Prepared by: Mark Anthony Diones					119,500.00

(Total Amount in Words) **One Hundred Nineteen Thousand Five Hundred Pesos Only** **119,500.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

VICENTE BRILLANTE
 Signature over Printed Name of Supplier

Very truly yours,

LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized
Regional Director

Date Oct. 05, 2022

Fund Cluster : **1**
 Funds Available : **119,500.00**

DANILYN T. GALAN
 Signature over Printed Name of AO IV/ OIC - Head, Accounting Section

ORS/BURS No. : **02-101101-22-09-4658**
 Date of the ORS/BURS : **Sept 22, 2022**
 Amount : **119,500.00**