



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : PONCE DE LEON GARDEN RESORT	P.O. No. : 2022-11-1145
Address : F. Ponce De Leon Rd. Brgy. San Pedro, PPC, Palawan	Date : November 14, 2022
TIN :	Mode of Procurement : NP-LOV

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery : Puerto Princesa City, Palawan	Delivery Term : FOB Destination
Date of Delivery : November 22-25, 2022	Payment Term : 15-30 days upon final inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging for 3 days Consulation Dialogue with Field Office on the Implementation of Older Persons Program Venue: Puerto Princesa City, Palawan Date: November 22-25, 2022 Check in: November 22, 2022 / 12:00 PM Check out: November 25, 2022 / 12:00 PM Room sharing: Triple occupancy per room and individual bed per pax with free toiletries and should follow IATF guidelines and protocols Meal schedule Nov 22: Lunch, PM snack, Dinner Nov 23-24- Breakfast, AM snack, Lunch, PM snack, Dinner Nov 25- Breakfast, AM snack Type of serving: <u>Managed Buffet Breakfast, Lunch, Dinner / Plated snacks</u> Menu Selection: Hotel to submit menu (minimum of three (3) viands, soup, dessert) No repeating meal per menu Inclusions: Free use of Airconditioned Conference Room (can accommodate more than 40 pax and free from noise which is detrimental to the event Free flowing coffee and drinking water No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords Audio system with atleast 2 wireless microphones Free use of projector and whiteboard Free strong WiFi connections Free use of parking space Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Food to be served should have vegetables and fruits and can adjust for Muslims and non-pork eaters Free tarpaulin/backdrop Free use of amenities and facilities (if applicable) NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like align="center">***nothing follows*** TOTAL APPROVED BUDGET FOR THE CONTRACT: (Php 306,000.00) RFQ No. 2022-10-1185 NP-LOV PURPOSE: Consulation Dialogue with Field Office on the Implementation of Older Persons Program Prepared by: Cathy Victorio	51 45 guaranteed pax	1,840.00	281,520.00 Can Comply Deluxe room and Loft room
TOTAL					281,520.00

(Total Amount in Words) **Two Hundred Eighty-One Thousand Five Hundred Twenty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Signature over Printed Name of Supplier _____ Date	Very truly yours,  LEONARDO C. REYNOSO, CESO III Signature over Printed Name of Authorized Official Regional Director
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Fund Cluster : 1 Funds Available :  DANILYN T. GALAN Signature over Printed Name of Chief Accountant/Head of Accounting Accountant-III/Accounting Section Head	ORS/BURS No. : <u>2022-11-5952</u> Date of the ORS/BURS: <u>11/5/22</u> Amount : <u>281,520</u>
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NOTICE OF AWARD

November 11, 2022

ROSELDA R. CALENDACION

Authorized Representative

PONCE DE LEON GARDEN RESORT

F. Ponce De Leon Rd. Brgy. San Pedro, PPC, Palawan



Dear Ms. Calendacion:

We are pleased to inform you that the FFQ No. 2022-10-1185 for the Board and Lodging of the Consultation Dialogue with Field Office on the Implementation of Older Persons Program is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to Two Hundred Eighty-One Thousand Five Hundred Twenty Pesos Only (Php 281,520.00).

You are therefore required to comply with the Terms and Conditions stated in the PO No. 2022-11-1145 the receipt of this Notice of Award

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity 

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

PONCE DE LEON GARDEN RESORT

Date: _____

BIDS AND AWARDS COMMITTEE (BAC)**Resolution No. 22-11-0763****BAC RESOLUTION RECOMMENDING NEGOTIATED PROCUREMENT-LEASE OF VENUE AS
MODE OF PROCUREMENT FOR THE BOARD AND LODGING OF THE CONSULTATION
DIALOGUE WITH FIELD OFFICE ON THE IMPLEMENTATION OF OLDER PERSONS
PROGRAM AND RECOMMENDING AWARD
(PR No. 2022-10-1185)**

WHEREAS, on October 27, 2022, the Bids and Awards Committee thru its Secretariat received an approved Purchase Request for the Board and Lodging of the Consultation Dialogue with Field Office on the Implementation of Older Persons Program in Palawan;

WHEREAS, the approved Budget for the Contract of the Board and Lodging is Three Hundred Six Thousand Pesos Only (Php 306,000.00);

WHEREAS, the above mentioned request has been supplemented in the Annual Procurement Plan for FY 2022 as per attached Supplemental Project Procurement Management Plan;

WHEREAS, following the procurement modality, Negotiated Procurement- Lease of Venue (NP-LOV) as supplemented in the CY 2022 Annual Procurement Plan of the Region and pursuant to Annex H of the 2016 Implementing Rules and Regulations (IRR) of the Republic Act (RA) 9184 or the Government Procurement Reform Act, in NP-LOV, *"The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This, notwithstanding, those who responded through any of the required postings shall allowed to participate. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof;*

WHEREAS, the Procurement Section posted Request for Quotation (RFQ) in the Philippine Government Electronic Procurement System (PhilGEPS) website for five (5) days, starting on November 2, 2022 to November 7, 2022;

WHEREAS, the Procurement Section conducted canvass by sending Request for Quotation to prospective service providers. The RFQ and the proof of invitation are hereto attached as Annex A and made an integral part hereof;

WHEREAS, within the set deadline, three (3) quotations were received by the BAC Secretariat. The quotations received are hereto attached, marked as Annex B and made an integral part hereof;

WHEREAS, a Table of Rating Factor was used as basis for criteria in selecting the right lease of venue;

WHEREAS, three service provider submitted their quotation with the following results;

Service Provider	Total Quote	Remarks
PALAWAN UNO HOTEL	Php 306,000.00	With in Approved Budget and compliant to end-user requirements
AMB-ALC HOLDINGS & MANAGEMENT CORP (CITY ASTURIAS HOTEL)	Php 283,050.00	With in Approved Budget and compliant to end-user requirements
PONCE DE LEON GARDEN RESORT	Php 281,520.00	Lowest Calculated and Responsive bid, compliant to end-user requirements and with average rate of 96.17%

WHEREAS, the lowest bidder Ponce De Leon Garden Resort was evaluated based on the Rating Factor and passed with the rate of 96.17%;

WHEREAS, the Bids and Awards Committee have carefully checked and assessed the compliance of Ponce De Leon Garden Resort based on the end user's requirements;

WHEREAS, Ponce De Leon Garden Resort responsive and compliant based on end user's requirements;

NOW, THEREFORE, in light of the foregoing considerations, **WE**, the Bids and Awards Committee, hereby **RESOLVE** as it hereby **RESOLVED**;

1. To recommend the Alternative Mode of Procurement Thru Negotiated Procurement- Lease of Venue to the Head of the Procuring Entity (HOPE);
2. To recommend the approval of award to **Ponce De Leon Garden Resort**, as the Lowest Calculated and Responsive Bidder for the **Board and Lodging of the Consultation Dialogue with Field Office on the Implementation of Older Persons Program in Palawan** in the amount of **Two Hundred Eighty-One Thousand Five Hundred Twenty Pesos Only (Php 281,520.00)**;

RESOLVED this 10th day of November 2022 at Manila, Philippines


JAMUEL P. BALBABOCO
 BAC Member


IMEE C. VILLANUEVA
 BAC Member


MARICEL DELA VEGA-URDAS
 BAC Member

PATRICK G. JARMIN
 Alternate BAC Member

KHEEN MICHAEL SE
 Alternate BAC Member

MIRAMELINDA O. LEUTERIO
 Alternate BAC Member


EDITHA B. OCAMPO
 BAC Vice Chairperson

GENELIZA Q. GABILAN
 BAC Chairperson

() Approved () Disapproved


LEONARDO C. REYNOSO, CESO III
 Regional Director
 Head of Procuring Entity

Purpose: Consultation Dialogue with Field Office on the Implementation of Older Persons Program

Item No.	Qty	Unit	Purchaser's Requirements	Palawan Uno Hotel	Ambal-C Holdings & Management Corp (CITY ASTURIAS HOTEL)	Ponce de Leon Garden Resort
1	51	pax	Board and Lodging for 3 days	Unit Cost: 6,000.00 Total Cost: 306,000.00	Unit Cost: 1,850.00 Total Cost: 283,050.00	Unit Cost: 1,840.00 Total Cost: 281,520.00
		45 guaranteed pax	Consultation Dialogue with Field Office on the Implementation of Older Persons Program	per pax for 3 days x 51 pax		Can Comply Deluxe room and Loft room
			Venue: Puerto Princessa City, Palawan			
			Date: November 22-25, 2022			
			Check in: November 22, 2022 / 12:00 PM			
			Check out: November 25, 2022 / 12:00 PM			
			Room sharing: Triple occupancy per room and individual bed per pax with free toiletries and should follow IATF guidelines and protocols			
			Meal schedule			
			Nov 22: Lunch, PM snack, Dinner			
			Nov 23-24: Breakfast, AM snack, Lunch, PM snack, Dinner			
			Nov 25: Breakfast, AM snack			
			Type of serving: Managed Buffet Breakfast, Lunch, Dinner / Plated snacks			
			Menu Selection: Hotel to submit menu (minimum of three (3) viands, soup, dessert)			
			No repeating meal per menu			
			Inclusions:			
			Free use of Airconditioned Conference Room (can accommodate more than 40 pax and free from noise which is detrimental to the event			
			Free flowing coffee and drinking water			
			No obstructing pillars in the conference room			
			Availability of electric outlets and free use of extension cords			
			Audio system with atleast 2 wireless microphones			
			Free use of projector and whiteboard			
			Free strong WIFI connections			
			Free use of parking space			
			Facilities must be PWD and Senior Citizen Friendly			
			Food to be served should have vegetables and fruits and can adjust for Muslims and non-pork eaters			
			Free use of amenities and facilities (if applicable)			
			Free tapwater/backdrop			
			NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like			
			nothing follows			
			TOTAL APPROVED BUDGET FOR THE CONTRACT:			
			Three Hundred Six Thousand Pesos Only	TOTAL	TOTAL	TOTAL
			(Php 306,000.00)	306,000.00	283,050.00	281,520.00

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on 10 NOV 2022 and
 recommends to be awarded to POUCE DE LEON GARDEN RESORT by the lowest evaluated and most responsive bid
 Member: **JAMUEL P. BALBABOCO** Member: **IMEE C. VILLANUEVA** Member: **MARICEL F. DELANEGA-URDAS** Vice Chairperson: **EDITHA B. OCAMPO**
 Member: **PATRICK G. JARMIN** Alternate Member: **RHEEN MICHAEL G. SE** Alternate Member: **MIRAMELINDA O. LEUTERIO** Alternate Member

Approved by: **LEONARDO C. REYNOSO, CESO III**
 Regional Director