



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : SARY STATIONERY TRADING	P.O. No. : 2022-12-1220
Address : Calapan City, Oriental Mindoro	Date : December 19, 2022
TIN :	Mode of Procurement : Shopping-B

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DSWD POO, 2nd Floor, RKT Buiding, JP Rizal St., corner Bayabas St., Lalud, Calapan City, Oriental Mindoro	Delivery Term : FOB Destination
Date of Delivery : (15) Fifteen days after receipt of approved PO	Payment Term : 15-30 days upon final inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	ream	SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR VALIDATION AND REGISTRATION OF SET 12 POTENTIAL HOUSEHOLDS Paper, Multi-Purpose, A4 size, 70gsm <p align="center">*****NOTHING FOLLOWS*****</p> PR No.: 2022-10-1060 Approved Budget for the Contract: Php110,000.00 Purpose: for the conduct of Validation and Registration of set 12 potential Households Prepared by: Adriahn M. Bernulla	500	219.50	109,750.00

(Total Amount in Words)	ONE HUNDRED NINE THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY	PHP 109,750.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____
Signature over Printed Name of Supplier

Very truly yours,
LEONARDO C. REYNOSO, CESO III
Signature over Printed Name of Authorized Official
Regional Director
Designation

Date _____

Fund Cluster : 1 Funds Available : PHP 109,750.00 DANILYN T. GALAN Signature over Printed Name of Accountant III - Head, Accounting Section	ORS/BURS No. : 2022-12-7057 Date of the ORS/BURS: 12/19 Amount : PHP 109,750.00
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NOTICE OF AWARD

December 19, 2022

REYNALDO CUETO
Authorized Representative
SARY STATIONERY TRADING
Calapan City, Oriental Mindoro

Dear **Mr. Cueto**:

We are pleased to inform you that the RFQ No. 2022-10-1060 for "**Supply and Delivery of Office Supplies for Validation and Registration of set 12 potential Households**" is hereby awarded to you as the Lowest Calculated Responsive Bid at a Contract Price equivalent to **One Hundred Nine Thousand Seven Hundred Fifty Pesos Only (Php109,750.00)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No. 2022-12-1220 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity 

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

SARY STATIONERY TRADING

Date : _____

BAC RESOLUTION NO. 2022-12-0824

Series of 2022

**BAC RESOLUTION RECOMMENDING, ALTERNATIVE MODE OF PROCUREMENT
SHOPPING-B FOR THE SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR THE
VALIDATION AND REGISTRATION OF SET 12 POTENTIAL HOUSEHOLDS AND
RECOMMENDING AWARD**

(PR NO. 2022-10-1060)

WHEREAS, on October 04, 2022, the Bids and Awards Committee thru its Secretariat received an approved Purchase Request for Supply and Delivery of Office Supplies for Validation and Registration of set 12 potential Households;

WHEREAS, the procurement of supplies by the Pantawid Pamilya Pilipino Program with an Approved Budget for the Contract (ABC) in the amount of *One Hundred Ten Thousand Pesos Only* (Php110,000.00), is included in the Supplemental Annual Procurement Plan (SAPP) for CY-2022;

WHEREAS, Section 52.1 (b) of the 2016 revised Implementing Rules and Regulations (IRR) of R.A. 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Shopping as a method of procurement goods whereby the procuring entity simply requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification wherein the procurement of ordinary/regular office supplies and equipment not available in the Procurement Service does not exceed the threshold amount of One Million Pesos (Php 1,000,000.00) as prescribed in Annex "H" thereof;

WHEREAS, the Procurement Section posted Request for Quotation (RFQ) in the Philippine Government Electronic Procurement System (PhilGEPS) website for Seven (7) days, starting on October 08, 2022 to October 14, 2022;

WHEREAS, the Procurement Section conducted canvass by sending request for quotation (RFQ) to prospective suppliers;

WHEREAS, within the set deadline, there were five (5) quotations received by the Bids and Awards Committee (BAC) Secretariat. The quotations received are hereto attached, marked as Annex B and made an integral part hereof;

WHEREAS, the evaluation has the following results;

SERVICE PROVIDER	TOTAL QUOTE	REMARKS
SARY STATIONERY TRADING	Php109,750.00	Lowest Calculated Responsive Bid
BANBEE COMMERCIAL CO., INC.	Php117,500.00	Above Approved Budget for the Contract
FRIENDS SCHOOL SUPPLIES GALLERY AND GENERAL MERCHANDISE	Php122,500.00	Above Approved Budget for the Contract

JK MINIMART	Php127,500.00	Above Approved Budget for the Contract
QUIN TRADING	Php130,500.00	Above Approved Budget for the Contract

WHEREAS, the Bids and Awards and Committee has carefully checked and assessed the compliance of **SARY STATIONERY TRADING** based on End-user requirements;

NOW, THEREFORE, in light of the foregoing considerations, **WE**, the Bids and Awards Committee, hereby **RESOLVE** as it hereby **RESOLVED**;

1. To recommend Alternative Mode of Procurement – Shopping-B as Mode of Procurement to the Head of the Procuring Entity (HOPE);
2. To recommend the approval of award to **SARY STATIONERY TRADING** as Lowest Calculated Responsive Bid for the Supply and Delivery of Office Supplies for the Validation and Registration of set 12 potential Households amounting to One Hundred Nine Thousand Seven Hundred Fifty Pesos Only (Php109,750.00).

RESOLVED, this 16th day of December 2022 at Manila, Philippines

JAMUEL P. BALBABOCO
BAC Member

IMEE C. VILLANUEVA
BAC Member

MARICEL DELA VEGA-URDAS
BAC Member

PATRICK G. JARMIN
Alternate BAC Member

KHEEN MICHAEL SE
Alternate BAC Member

MIRAMELINDA O. LEUTERIO
Alternate BAC Member

EDITHA B. OCAMPO
BAC Vice Chairperson

GENELIZA Q. GABILAN
BAC Chairperson

() Approved () Disapproved

LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
ABSTRACT OF QUOTATIONS

Purpose: Supply and Delivery of Office Supplies for Validation and Registration of set 12 Potential Households

AOQ No.: 2022-10-1058

Item No.	Qty	Unit	Purchaser's Requirements	BIDDER'S NAME								
				FRIENDS SCHOOL SUPPLIES GALLERY AND GENERAL MERCHANDISE		JK MINIMART		QUIN TRADING				
				Bidder's Specification	Unit Cost	Total Cost	Bidder's Specification	Unit Cost	Total Cost	Bidder's Specification	Unit Cost	Total Cost
1	500	ream	Paper, Multi-Purpose, A4 size, 70gsm		245.00	122,500.00		255.00	127,500.00	Hard Copy	261.00	130,500.00
			****NOTHING FOLLOWS****									
			Approved Budget Cost: Php110,000.00									
			Delivery Time: (15) Fifteen days after receipt of approved PO									
			Delivery Place: Pantawid POO, 2nd Floor, RKT Building, JP Rizal St., corner Bayabas St., Lalud, Calapan City, Oriental Mindoro									
				BANBEE COMMERCIAL CO., INC.		SARY STATIONERY TRADING						
				Bidder's Specification	Unit Cost	Total Cost	Bidder's Specification	Unit Cost	Total Cost	Bidder's Specification	Unit Cost	Total Cost
				Hardcopy	235.00	117,500.00	Hard Copy, 70gsm	219.50	109,750.00			
				Total		117,500.00	Total		109,750.00			

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on
recommends to be awarded to

Sec. Kapon
Sky Starager TRD/BG

and

JAMUEL P. BALBABOCO
BAC Member

IMEE C. VILLANUEVA
BAC Member

MARICEL F. DELA VEGA
BAC Member

EDITHA B. OCAMPO
BAC Vice Chairperson

GENELIZA D. GABILAN
BAC Chairperson

PATRICK G. JARMIN
Alternate BAC Member

KHEEM INGASAL G. SE
Alternate BAC Member

MIRAMELINDA O. LEUTERIO
Alternate BAC Member

Approved by:

[Signature]
LEONARDO C. REYNOSO, CESO III
Regional Director