



PURCHASE ORDER
DSWD FO MIMAROPA
 Entity Name

Supplier : LUANA LIFESTYLE AND LEISURE HOTEL INC.,		P.O. No. : 2023-01-0002			
Address : KM 3 North Road, Brgy. San Manuel , Puerto Princesa City, Palawan		Date : January 5, 2023			
TIN: 008-296-595-000		Mode of Procurement : NP-LOV			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Puerto Princesa City, Palawan		Delivery Term : FOB Destination			
Date of Delivery : January 17-20, 2023		Payment Term : Government Procedure			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging for 3 days Title of the Activity: Annual Conduct of Reconciliation of Funds for CY 2022 and other Financial Management Concerns Preferred Venue: Hotels within Palawan Date of Activity: January 17-20, 2023 No. of Pax: 45 pax No. of Nights : 3 nights Check In Date and Time: January 17, 2023 ; 2PM Tuesday Check Out Date and Time: January 20, 2023: 12: 00 NN Friday Room Sharing: Airconditioned Room Triple Sharing with individual/separate bed per pax and free toiletries Meal Schedule: January 17, 2022 : Lunch ,PM Snacks and Dinner January 18, 2022 : Breakfast, AM Snacks, Lunch , PM Snacks and Dinner January 19, 2022: Breakfast, AM, Snacks, Lunch, PM Snacks and Dinner January 20, 2022: Breakfast, AM Snacks, Type of Food Serving: Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hotel to submit menu (at least 3 viands (vegetables and 2 main course, soup and dessert) No repeating meal per menu Inclusion: Free use of Airconditioned Conference Room (can accommodate more than 50 pax and free from noise which is detrimental to the event Compliance of function room to a health and safety protocols of social distancing Free flowing coffee, tea and drinking water No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords With audio system and at least 4 microphones Free use of LCD projector and whiteboards Free use of parking space Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters One Complimentary Room for the Secretariat (excluded to the number of rooms to be provided) Must provide hygienic kit (facemask and alcohol) Free Tarpaulin/Backdrop Free use of facilities and amenities (if applicable) NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like PR: 2023-01-0009 Prepared by: <i>Harvy B. Calabio</i>	45	2,600.00	351,000.00
					351,000.00
(Total Amount In Words)		Three Hundred Fifty One Thousand Pesos Only			
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p>Conforme:</p>					
<p align="center">Signature over Printed Name of Supplier</p> <p align="center">_____</p> <p align="center">Date</p>			<p align="center">Very truly yours,</p> <p align="center"><i>Leonardo C. Reynoso</i></p> <p align="center">LEONARDO C. REYNOSO, CESO III</p> <p align="center">Signature over Printed Name of Authorized Official</p> <p align="center">Regional Director <i>✓</i></p> <p align="center">Designation</p>		
Fund Cluster : <u>101</u>		ORS/BURS No. : <u>2023-01-0007</u>			
Funds Available : <u>351,000</u>		Date of the ORS/BURS: <u>1/12/23</u>			
<p align="center"><i>Danilyn T. Galan</i></p> <p align="center">DANILYN T. GALAN</p> <p align="center">Accountant III- Head Accounting Section</p>		Amount : <u>351,000</u>			

NOTICE OF AWARD

4 January 2023

DEVERLYN SILVANO
Authorized Representative
Luana Lifestyle and Leisure Hotel Inc.,
KM 3 North Road, San Manuel
Puerto Princesa City

Dear **Ms. Silvano**:

We are pleased to inform you that the **Request for Quotation No. 2023-01-009** for the **Board and Lodging for the Annual Conduct of Reconciliation of Funds for CY 2022 and other Financial Management Concerns** is hereby awarded to you at the Lowest Calculated Responsive Bidder at a Contract Price equivalent to **Three Hundred Fifty-One Thousand Pesos Only (Php 351,000.00)**.

You are therefore required to comply with the Terms and Conditions stated in Purchase Order No. 2023-01-0002 from the receipt of the Notice of Award.

Please sign your conformity below and transmit a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity 

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

LUANA LIFE STYLE AND LEISURE HOTEL INC.,

Date : _____