

December 23, 2022

MS. THELMA FABITO

Authorized Representative
ODIONGAN SATO HOTEL AND RESORT CORPORATION
Tabing Dagat, Odiongan, Romblon

Dear **Ms. Fabito**:

We are pleased to inform you that the RFQ No. 2022-12-1252 for "Catering Services for the conduct of Year-End Assessment on the Validation Result of the Listahanan 3 Data of 4Ps Households on December 28-29, 2022 in Odiongan, Romblon" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Sixty Six Thousand Pesos Only (Php66,000.00)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-12-1230 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity 

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

ODIONGAN SATO HOTEL AND RESORT CORPORATION

Date: _____



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier : <u>ODIONGAN SATO HOTEL & RESORT CORPORATION</u>	P.O. No. <u>2022-12-1230</u>
Address : <u>Brgy. Tabing-Dagat, Odiongan, Romblon</u>	Date : <u>December 23, 2022</u>
TIN :	Mode of Procurement : <u>NP-SVP</u>

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Odiongan, Romblon</u>	Delivery Term : <u>FOB Destination</u>
Date of Delivery : <u>December 28-29, 2022</u>	Payment Term : <u>15-30 days upon final inspection</u>

Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Provision of Meals for 2 Days Year-End Assessment on the Validation Result of the Listahanan 3 Data of 4Ps Households Preferred Venue: Odiongan, Romblon Date of Activity: December 28, 2022 - December 29, 2022 Meal Schedule: December 28-29, 2022: Am Snack (9:00am), Lunch (12:00nn), PM Snack (3:00pm) Type of Food Serving: Managed Buffet for Lunch, Plated Snacks Rules in Handling Food: Disposable cutlery with tissue <u>Menu on December 28, 2022</u> Am Snack: Hamburger, Mango juice Lunch: Bulalo, Steamed Rice, Pinakbet, Fried Fish(in season), Fruit Salad, Buko Juice Pm Snack: Pansit Palabok, Orange Juice <u>Menu on December 29, 2022</u> Am Snack: Pancake and egg, Coffee/Hot Chocolate Lunch: Steamed rice, Soup, Chicken Inasal, Pork Menudo, Chopsuey, Mango tapioca, Lemon juice Pm Snack: Spaghetti, Garlic Bread, Cucumber juice INCLUSION: Free Use of Airconditioned Conference Room (can accommodate identified number of pax per province and free from noise which is detrimental to the event) Free flowing coffee, drinking water and candies No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords With audio system and at least four (4) microphones Free use of at least two (2) projectors and two (2) whiteboards With free strong wifi connections Free use of parking space Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters Free use of facilities and amenities (if applicable) *****NOTHING FOLLOWS***** page 1 of 1 Approved Budget for the Contract: Php66,000.00 PR No. 2022-12-1252 Purpose: Catering Services for the conduct of Year-End Assessment on the Validation Result of the Listahanan 3 Data of 4Ps Households Prepared by: Emma Joy C. Nolasco	66 56 guaranteed pax		
		comply		500.00	33,000.00
		comply		500.00	33,000.00
		comply			

COMMISSION ON AUDIT
 RECEIVED BY: *[Signature]*
 DATE: 27 DEC 2022

(Total Amount in Words) **SIXTY SIX THOUSAND PESOS ONLY** 66,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

 Signature over Printed Name of Supplier

 Date

Very truly yours,
[Signature]
LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
Regional Director

Fund Cluster : 01-101
 Funds Available : 66,000.00
[Signature]
DANILYN T. GALAN
 Signature over Printed Name of Accountant III / Section Head, Accounting Section

ORS/BURS No. : 2022-12-7393
 Date of the ORS/BURS: 12/23
 Amount : 66,000.00