



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : **SANMAR RESORTS CORPORATION (CHALET BAGUIO)**
 Address : **UPPER MILITARY CUT-OFF ROAD, BAGUIO CITY**
 TIN : **298-418-723-003**

P.O. No. : **2022-04-0274**
 Date : **April 27, 2022**
 Mode of Procurement : **NP-LOV**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **SANMAR RESORTS CORPORATION (CHALET BAGUIO) (UPPER MILITARY CUT-OFF ROAD, BAGUIO CITY)**
 Date of Delivery : **MAY 16-20, 2022**

Delivery Term : FOB Destination
 Payment Term : 15-30 days upon final inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<p align="center">BOARD AND LODGING</p> <p align="center">CONDUCT OF 2022 ANNUAL MONITORING AND EVALUATION (M&E) CONFERENCE</p> <p>VENUE: SANMAR RESORTS CORPORATION (CHALET BAGUIO) UPPER MILITARY CUT-OFF ROAD, BAGUIO CITY</p> <p>DATE OF ACTIVITY: MAY 16-20, 2022 Guaranteed Pax: 32 Pax</p> <p>Nights: 4 Nights Check-In Date and Time: MAY 16, 2022 / 12:00 nn Check-Out Date and Time: MAY 20, 2022/12:00 nn</p> <p>Room Sharing: Air-conditioned Room, TWIN Sharing with Individual Bed per Pax and Free Toiletries (With the IATF and DOT Guidelines for the Minumum Health Standard)</p> <p>MEALS SCHEDULE: MAY 16, 2022: PM Snack and Dinner MAY 17-19, 2022 (FULL Meal): Breakfast, AM Snack, Lunch, PM Snack, Dinner MAY 20, 2022: Breakfast, AM Snack and Lunch</p> <p>Type of Serving: *Managed Buffet for Breakfast (6:00 am), Lunch (12:00 nn) and Dinner (6:00 pm) *Plated Snacks (AM Snack-9:00 am and PM Snack-3:00 pm)</p> <p>Menu Selection: *Hotel to submit Menu (Minimum of atleast 2 Viands, Soup, Desserts and Beverages) *Hotel will submit proposed menu of the day one (1) week before the training schedule *No repeating meal per menu *Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters</p> <p>INCLUSION: *Structurally sound and safety for accupancy with enough Fire Escapes, Fire Fighting Equipments, CCTV, Elevators and Stairs *Facilitites must be PWD and Senior Citizen Friendly</p>	40	1,800.00	288,000.00
		<p align="center">TWIN SHARING (ROOMS SUBJECT TO AVAILABILITY UPON CONFIRMATION)</p>	✓ ✓ ✓ ✓ ✓ ✓		
Page 1 of 2			SUB-TOTAL		PHP 288,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

 Signature over Printed Name of Supplier

 Date

Very truly yours,

FERNANDO R. DE VILLA JR., CESO III

Signature over Printed Name of Authorized Official

 Regional Director
 Designation

Fund Cluster : **1**
 Funds Available : **288,000.00**

(Signature)
DANILYN T. GALAN

Signature over Printed Name of AO IV/ OIC - Head, Accounting Section

ORS/BURS No. : 01-101101-2022-04-1474
 Date of the ORS/BURS: 4/28/22
 Amount : 288,000.00



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : SANMAR RESORTS CORPORATION (CHALET BAGUIO)	P.O. No. : 2022-04-0274
Address : UPPER MILITARY CUT-OFF ROAD, BAGUIO CITY	Date : April 27, 2022
TIN : 298-418-723-003	Mode of Procurement : NP-LOV

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : SANMAR RESORTS CORPORATION (CHALET BAGUIO) (UPPER MILITARY CUT-OFF ROAD, BAGUIO CITY)	Delivery Term : <u>FOB Destination</u>
Date of Delivery : MARCH 29-APRIL 1, 2022	Payment Term : <u>15-30 days upon final inspection</u>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
		*Air-Conditioned Guest Rooms with Cable TV *Bathrooms with Hot and Cold Showers with enough toiletries (Towel, Toothpaste, Soap and Shampoo) spacious for activities and can accommodate 60 participants or more for physical distancing in compliance with Covid-19 *No Obstructing Pillars in the Conference Room *The Session Hall/Conference Room is free from noise/which is detrimental to the event/meeting *With Registration Area and Free Use of Parking Area 5 Microphones, Electric Outlets, Extension Cords, Whiteboard and Whiteboard Marker and Eraser, and other Amenities *Free WI-Fi access for both guest and function rooms *Atleast One (1) Hotel Staff/Attendant available at any given time during the session to assist the Secretariat in Logistical concerns *Free Flowing of Coffee or Hot Chocolate/Drinking Water/Infused Water *Provision of Socialization Night (native delicacies, finger foods and drinks) and FREE Use of Conference Hall until 12:00 MidNight *Provision of Socialization Night (native delicacies, finger foods and drinks) and FREE Use of Conference Hall until 12:00 MidNight *FREE Tarpaulin or LED Backdrop *Venue must be in a new normal set-up with provision of extra facemask, alcohol and sanitizers for the participants NOTE: Hotel/Restaurants/Resort should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like *****Nothing Follows***** Rating Factors: Passing Rate = 85% PR No.: 2022-03-0303 Approved Budget for the Contract: Php 288,000.00 Purpose: BOARD AND LODGING FOR THE CONDUCT OF 2022 ANNUAL MONITORING AND EVALUATION (M&E) CONFERENCE Prepared by: Lorie Licop PAGE 2 OF 2	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓	FIRST COME FIRST SERVE	

(Total Amount in Words)	Two Hundred Eighty-Eight Thousand Pesos Only	PHP 288,000.00
-------------------------	--	-----------------------

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____
Signature over Printed Name of Supplier

Very truly yours,
FERNANDO R. DE VILLA JR., CESO III
Signature over Printed Name of Authorized Official
Regional Director
Designation

Date _____

Fund Cluster : 1 Funds Available : 288,000.00 Signature over Printed Name of AO IV/OC - Head, Accounting Section DANILYN T. GALAN	ORS/BURS No. : 02-10101-2022-04-1474 Date of the ORS/BURS: 4/28/22 Amount : 288,000.00
---	---

NOTICE OF AWARD

April 27, 2022

FERRIZA MYERS

Account Executive
SANMAR RESORTS CORPORATION (CHALET BAGUIO)
Upper Military Cut-Off Road, Baguio City

Dear **Ms. Myers**:

We are pleased to inform you that the RFQ No. 2022-03-0303 for "**Board and Lodging for the conduct of 2022 Annual Monitoring and Evaluation (M&E) Conference**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Two Hundred Eighty-Eight Thousand Pesos Only (Php 288,000.00)**

You are therefore required to comply with the Terms and Conditions stated in the PO No. 2022-04-0274 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


FERNANDO R. DE VILLA JR., CESO III
Regional Director
Head of the Procuring Entity


Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

SANMAR RESORTS CORPORATION (CHALET BAGUIO)

Date: _____