



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
REGION IV-MIMAROPA  
1680 F. T Benitez cor Malvar Sts. Malate, Manila

DSWD MIMAROPA REGION SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO.1 FOR CY 2023

| Code (PAP)  | Procurement Program/Project   | PMO/ End-User  | Is this an Early Procurement Activity? | Mode of Procurement | Schedule for Each Procurement Activity |                             |                 |                  | Source of Funds | Estimated Budget (PHP) |            |    | Remarks (brief description of Program/Activity/Project)                             |
|---|---|----------------|--|---------------------|--|-----------------------------|-----------------|------------------|-----------------|------------------------|------------|----|---|
|   |   |                |  |                     | Advertisement/Posting of IB/REI        | Submission/ Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE       | CO |   |
| Common Office Supplies and Equipment- Not Available in PS |   |                |  |                     |  |                             |                 |                  |                 |                        |            |    |   |
| 330100100001000   | Pantum Toner for DRMD   | DRMD           | NO                                     | Direct Contracting  |  | 1st Quarter 2023            |                 |                  | GOP             | 47,800.00              | 47,800.00  |    | Supply and Delivery of Toner for DRMD use   |
| 200000100004000   | Supply and Delivery of Various ICT Supplies   | PPD-ICTMS      | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 80,000.00              | 80,000.00  |    | Supply and Delivery of Various ICT supplies   |
| 200000100004000   | Supply and Delivery of Kyocera Toner  | PPD-ICTMS      | NO                                     | Direct Contracting  |  | 1st Quarter 2023            |                 |                  | GOP             | 100,000.00             | 100,000.00 |    | Supply and Delivery of Kyocera Toner  |
| Repair and Maintenance ICT Equipment                      |   |                |  |                     |  |                             |                 |                  |                 |                        |            |    |   |
| 200000100004000   | Repair -Onsite Diagnostic Support Service Charge for Server and LSI Raid Controller | PPD-ICTMS      | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 144,000.00             | 144,000.00 |    | Repair -Onsite Diagnostic Support Service Charge for Server and LSI Raid Controller |
| Repair and Maintenance- Office Equipment                  |   |                |  |                     |  |                             |                 |                  |                 |                        |            |    |   |
| 200000100004000   | Provision for Repair of Aircon  | PPD-ICTMS      | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 175,600.00             | 175,600.00 |    | Provision for Additional Funds for Repair of Aircon of Office                       |
| Training Supplies   |   |                |  |                     |  |                             |                 |                  |                 |                        |            |    |   |
| 200000100004000   | Training Supplies for M& E Conference & IPREW                                       | PPD            | NO                                     | Shopping B          |  | 1st Quarter 2023            |                 |                  | GOP             | 6,500.00               | 6,500.00   |    | Training Supplies for various training activities                                   |
| 100000100001000   | Purchase of Tote Bag for National Liquidation Workshop                              | FMD            | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 13,500.00              | 13,500.00  |    | Training Supplies for various training activities                                   |
| 330100100001000   | Training Supplies for EPHAP Consultation with LGUs                                  | EPHAP          | NO                                     | Shopping B          |  | 1st Quarter 2023            |                 |                  | GOP             | 5,250.00               | 5,250.00   |    | Training Supplies for various training activities                                   |
| Lease of Venue  |   |                |  |                     |  |                             |                 |                  |                 |                        |            |    |   |
| 100000100001000   | Board and Lodging for National Reconciliation of Funds                              | FMD            | NO                                     | NP-LOV              |  | 1st Quarter 2023            |                 |                  | GOP             | 351,000.00             | 351,000.00 |    | Lease of Venue for various training   |
| 200000100004000   | Board and Lodging National Annual Planning Conference                               | PPD            | NO                                     | NP-LOV              |  | 1st Quarter 2023            |                 |                  | GOP             | 844,800.00             | 844,800.00 |    | Lease of Venue for various training   |
| Semi-Expendable Furniture and Fixture                     |   |                |  |                     |  |                             |                 |                  |                 |                        |            |    |   |
| 320103100001000   | Purchase of Office Table and Chairs for Social Pension                              | Social Pension | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 265,000.00             | 265,000.00 |    | Purchase of Office Table and Chairs for Social Pension                              |
| Other Supplies and Materials                              |   |                |  |                     |  |                             |                 |                  |                 |                        |            |    |   |
| 100000100001000   | Self Inking Stamp for ORD   | ORD            | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 7,250.00               | 7,250.00   |    | Self Inking Stamp for ORD   |
| 200000100004000   | Supply and Delivery of ICT Other Supplies and Materials                             | PPD-ICTMS      | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 101,527.91             | 101,527.91 |    | Supply and Delivery of ICT Other Supplies and Materials                             |
| Subsidies-Others  |   |                |  |                     |  |                             |                 |                  |                 |                        |            |    |   |
| 320101100001000   | Medical , Dental and Laboratory Expenses for MYC                                    | MYC            | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 301,680.00             | 301,680.00 |    | Medical , Dental and Laboratory Expenses for MYC                                    |
| Representation Expenses (Meals and Snacks)                |   |                |  |                     |  |                             |                 |                  |                 |                        |            |    |   |
| 200000200004000   | ABSNET Quarterly Meeting  | PPD- Standards | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 52,800.00              | 52,800.00  |    | Meals and Snacks ABSNET Meetings  |
| 320101100001000   | MYC Summer Youth Camp and Fire Olympics   | MYC            | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 40,000.00              | 40,000.00  |    | Meals and Snacks for Summer Youth and Fire Olympics                                 |
| Semi -Expendable ICT Equipment                            |   |                |  |                     |  |                             |                 |                  |                 |                        |            |    |   |
| 200000100004000   | Access Point  | PPD-ICTMS      | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 180,000.00             | 180,000.00 |    | Supply and Delivery of Various ICT equipment  |
| 200000100004000   | Computer Speaker  | PPD-ICTMS      | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 4,000.00               | 4,000.00   |    | Supply and Delivery of Various ICT equipment  |
| 200000100004000   | Wall Mount Speaker System   | PPD-ICTMS      | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 6,000.00               | 6,000.00   |    | Supply and Delivery of Various ICT equipment  |
| 200000100004000   | All in Printer  | PPD-ICTMS      | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 25,000.00              | 25,000.00  |    | Supply and Delivery of Various ICT equipment  |
| 200000100004000   | Wireless USB Dongle   | PPD-ICTMS      | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 10,000.00              | 10,000.00  |    | Supply and Delivery of Various ICT equipment  |
| 200000100004000   | Document Scanner  | PPD-ICTMS      | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 90,000.00              | 90,000.00  |    | Supply and Delivery of Various ICT equipment  |
| 200000100004000   | 2 Way Hard Drive Docking Station  | PPD-ICTMS      | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 20,000.00              | 20,000.00  |    | Supply and Delivery of Various ICT equipment  |



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|--|--|---------------|--|---------------------|--|-----------------------------|-----------------|------------------|-----------------|------------------------|--------------|--------------|--|
|  |  |               |  |                     | Advertisement/Posting of IB/REI        | Submission/ Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE         | CO           |  |
| Semi-Expendable -Communication Equipment |  |               |  |                     |  |                             |                 |                  |                 |                        |              |              |  |
| 200000100004000                          | Audio Sound and Network Sound System   | PPD-ICTMS     | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 40,000.00              | 40,000.00    |              | Supply and Delivery of communication equipment   |
| Semi-Expendable -Furniture and Fixtures  |  |               |  |                     |  |                             |                 |                  |                 |                        |              |              |  |
| 200000100004000                          | Kiosk Frame  | PPD-ICTMS     | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 45,000.00              | 45,000.00    |              | Supply and Delivery of furniture and fixture for ICTMS use   |
| 200000100004000                          | Outdoor TV Monitor Frame   | PPD-ICTMS     | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 12,000.00              | 12,000.00    |              | Supply and Delivery of furniture and fixture for ICTMS use   |
| Semi-Expendable -Office Equipment        |  |               |  |                     |  |                             |                 |                  |                 |                        |              |              |  |
| 200000100004000                          | Aircon Window Type   | PPD-ICTMS     | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 280,000.00             | 280,000.00   |              | Supply and Delivery of office equipment for ICTMS use  |
| 200000100004000                          | Aircon Split Type  | PPD-ICTMS     | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 249,995.00             | 249,995.00   |              | Supply and Delivery of office equipment for ICTMS use  |
| Consultancy Services                     |  |               |  |                     |  |                             |                 |                  |                 |                        |              |              |  |
| 200000100004000                          | Hiring of Consulting Services for Detailed Architectural and Engineering Design of Services for Proposed Building of DSWD MIMAROPA | PPD-ICTMS     | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 980,000.00             | 980,000.00   |              | Hiring of Consulting Services for Detailed Architectural and Engineering Design of Services for Proposed Building of DSWD MIMAROPA |
| Capital Outlay                           |  |               |  |                     |  |                             |                 |                  |                 |                        |              |              |  |
| 200000100004000                          | Laptop Computer for Pantawid   | PPD-ICTMS     | NO                                     | NP-SVP              |  | 1st Quarter 2023            |                 |                  | GOP             | 2,100,000.00           |              | 2,100,000.00 | Supply and Delivery of Laptop for Pantawid use   |
| GRAND TOTAL                              |  |               |  |                     |  |                             |                 |                  |                 | 6,578,702.91           | 4,478,702.91 | 2,100,000.00 |  |

Prepared by:

HARRY B. CALABO  
AO V BAC Secretariat

Recommending Approval:

JAMUEL P. BALBABOCO  
BAC Member  
PATRICK G. JARAMIN  
Alternate BAC Member

MARICEL DELA VEGA-URDAS  
BAC Member  
MIRAMELINDA O. LEUTERIO  
Alternate BAC Member

IMEE G. VILLANUEVA  
BAC Member  
KHEEN MICHAEL G. SE  
Alternate BAC Member

LEONARDO C. RETNOSO, CESO III  
Regional Director

Approved by:

Certified Funds Available:

HERBERT L. RODRIGO  
AO V - Budget Section Head

**BIDS AND AWARDS COMMITTEE (BAC)****Resolution No. 2023-02-0128****BAC RESOLUTION RECOMMENDING THE APPROVAL OF ADDITIONAL REQUIREMENTS OF  
DSWD MIMAROPA AS SUPPLEMENTAL TO THE ANNUAL PROCUREMENT PLAN (APP) FOR  
CY 2023**

**WHEREAS**, Section 7.1 Rule II of the 2016 Revised Implementing Rules and Regulations (R-IRR) of the Government Procurement Reform Act or GPRA (Republic Act No. 9184) states that: "All procurement should be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the Procuring Entity concerned;

**WHEREAS**, Section 7.2 Rule II of the 2016 Revised Implementing Rules and Regulations (R-IRR) of the Government Procurement Reform Act or GPRA (Republic Act No. 9184) states that: "No procurement shall be undertaken unless it is in accordance with the Approved Annual Procurement Plan (APP) including the approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf;

**WHEREAS**, various Supplemental Project Procurement Management Plans (SPPMP) have been submitted to the BAC Secretariat for inclusion in the FY 2023 APP;

**WHEREAS**, Section 7.3.5 of the 2016 R-IRR of the Republic Act No.9184 states that: "As soon as the GAA, corporate budget, or appropriation ordinance, as the case may be, becomes final, the end-user or implementing units shall revise and adjust the PPMPs to reflect the budgetary allocation for their respective PAPs. The revised PPMPs shall be submitted to the BAC, through its Secretariat, for the final recommendation of the methods of procurement.

**WHEREAS**, Section 7.4 Rule II of the 2016 Revised Implementing Rules and Regulations (R-IRR) of the Government Procurement Reform Act or GPRA (Republic Act No. 9184) states that: "Changes to the individual PPMPs and the consolidated APP may be undertaken every six (6) months or as often as may be required by the HOPE. The respective end –user or implementing units of the Procuring Entity shall be responsible for the consolidation of those PPMPs into an APP, which shall be subject to the approval of the HOPE."

**WHEREAS**, in compliance with the aforementioned provisions, the BAC Secretariat has consolidated the Supplemental PPMP into Supplemental APP;

**WHEREAS**, the approved APP and Supplemental APP reflect the entirety of the procurement activities that will be undertaken by the DSWD MIMAROPA within the calendar year and will serve as the basis for the procurement, and only those projects/activities included therein shall be carried out for competitive bidding and other alternative modes of procurement;



**NOW, THEREFORE**, in light of the foregoing considerations, the members of the Bids and Awards Committee, **RESOLVED** as it hereby **RESOLVES** to recommend to the Regional Director **LEONARDO C. REYNOSO**, as the **Head of the Procuring Entity** the approval of the Supplemental Annual Procurement Plan No.1 for CY 2023 and the indicated Mode of Procurement.

This Resolution shall take effect immediately.

**JAMUEL P. BALBABOCO**  
BAC Member


  
**IMEE C. VILLANUEVA**  
BAC Member

**MARICEL DELA VEGA-URDAS**  
BAC Member

  
**PATRICK G. JARMIN**  
Alternate BAC Member

**KHEEN MICHAEL SE**  
Alternate BAC Member

**MIRAMELINDA O. LEUTERIO**  
Alternate BAC Member

  
**EDITHA B. OCAMPO**  
BAC Vice Chairperson

  
**GENELIZA Q. GABILAN**  
BAC Chairperson

( ☒ ) Approved ( ☐ ) Disapproved

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of Procuring Entity