



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier: RICHWORLD HOTEL AND RESORT CORPORATION (MAKATI PALACE HOTEL)	P O No: 2023-03-0172
Address: No. 5011 P. Burgos cor. Caceres St., Makati City	Date: March 8, 2023
TIN: 224-425-070-000	Mode of Procurement: NP-LOV

Gentlemen
Please furnish this Office the following articles subject to the terms and conditions contained herein



Place of Delivery: RICHWORLD HOTEL AND RESORT CORPORATION (MAKATI PALACE HOTEL) at No. 5011 P. Burgos cor. Caceres St., Makati City	Delivery Term: FOB Destination
Date of Delivery: MARCH 14-17, 2023	Payment Term: 15-30 days upon final inspection


Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<p align="center">BOARD AND LODGING (4 DAYS/3 NIGHTS)</p> <p align="center">CONDUCT OF THE ORIENTATION AND CONSULTATION WITH THE LOCAL GOVERNMENT UNIT (LGUs) ON ENHANCED PARTNERSHIP AGAINST HUNGER AND POVERTY (EPAHP) PROGRAM AND COMMUNITY-BASED ORGANIZATIONS, BATCH 2 (ROMBLON PROVINCE)</p> <p>Guaranteed Pax: 53 Pax Venue: RICHWORLD HOTEL AND RESORT CORPORATION (MAKATI PALACE HOTEL) at No. 5011 P. Burgos cor. Caceres St., Makati City Date of Activity: MARCH 14-17, 2023</p> <p>Room Sharing: Air-conditioned Room, TRIPLE OR DOUBLE Sharing with INDIVIDUAL BED PER PAX and Bathrooms with Hot and Cold Showers with enough toiletries (Towel, Toothpaste, Soap, and Shampoo; Complimentary Drinking Water and Coffee); with Available Iron for Clothes, Utensils (With the IATF and DGT Guidelines for the Minimum Health Standard)</p> <p>Check-In Date and Time: MARCH 14, 2023 /12:00 nn NOTE: EARLY Check-In Date and Time for the Secretariat (5 Pax) - MARCH 14, 2023 / 9:00 am Check-Out Date and Time: MARCH 17, 2023 / 12:00 nn</p> <p>MEALS SCHEDULE: MARCH 14, 2023: Lunch, PM Snack and Dinner MARCH 15-16, 2023: Breakfast, AM Snack, Lunch, PM Snack, and Dinner MARCH 17, 2023: Breakfast and AM Snack</p> <p>Type of Serving: *Controlled Buffet for Breakfast (6:00 am), Lunch (12:00 nn), and Dinner (6:00 pm) *Individual Plated Snacks (AM Snack-9:00 am and PM Snack-2:30 pm)</p> <p>Menu Selection: *Hotel to submit Menu (Minimum of 2 Viands, Soup, Desserts and Beverages) *Hotel will submit proposed menu of the day one (1) week before the training schedule *No repeating meal per menu *Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters.</p> <p>INCLUSIONS: *Structurally sound and safety for occupancy with enough Fire Escapes, Fire Fighting Equipments, CCTV, Elevators and Stairs. *Facilities must be PWD and Senior Citizen Friendly *Air-Conditioned Function Room and Guest Rooms with Cable TV *The Session Hall/Conference Room is free from noise/which is detrimental to the event/meeting *FREE Wi-Fi access for Both Guest and Function Hall and Rooms *With a Registration Area and FREE Use of Parking Space *FREE Hygiene Kit for Every Participant (Tissue, Alcohol, Facemask) *Free Flowing of Coffee or Hot Chocolate/Drinking Water/Infused Water *At least One (1) Hotel Staff/Attendant available at any given time during the session to assist the Secretariat with logistical concerns *FREE Welcome Tarpaulin and Backdrop Tarpaulin (8 L x 4 H. Design will be send by the end-user) *Provision of Automatic Alcohol Dispenser with Stand and Thermal Scanner *FREE COMPLIMENTARY ROOM for the VIP Guest (will be utilized if the guest will stay in the venue during the activity) *The Secretariat will provide the final list of participants in the first (1st) day of activity *IF THE TOTAL NUMBER OF THE PARTICIPANTS EXCEEDS THE GUARANTEED PARTICIPANTS, THE AGENCY WILL BE BILLED FOR THE ACTUAL NUMBER</p> <p>FUNCTION ROOM ARRANGEMENT: TIME OF USE OF CONFERENCE ROOM/SESSION HALL from MARCH 14-17, 2023: 7:00 am - 8:00 pm *Complimentary Use of Function Room and Other Amenities *FREE-Use of Fully Air-Conditioned Session Hall/Conference Room, spacious for activities and can accommodate 60 participants or more for physical distancing in compliance with Covid-19 *No Obstructing Pillars in the Conference Room *The Session Hall/Conference Room is free from noise/which is detrimental to the event/meeting *Free use of Laptop, Line Projector with Screen, Sound System with 4 Microphones, Electric Outlets, Extension Cords, Whiteboards and Whiteboard Marker and Eraser, Rostrum with 1 Philippine Flagpole and other Amenities *FREE Pencils and Pads for the Participants *TABLE AND CHAIRS Classroom Type <p align="center">*****NOTHING FOLLOWS*****</p> <p>Rating Factors: Passing Rate: 90%</p> <p>RFQ No. 2023-02-0261 NP-LOV Approved Budget for the Contract: Four Hundred Fifty-Two Thousand Four Hundred Pesos Only (Php 452,400.00) PURPOSE: BOARD AND LODGING IN THE CONDUCT OF THE ORIENTATION AND CONSULTATION WITH THE LOCAL GOVERNMENT UNIT (LGUs) ON ENHANCED PARTNERSHIP AGAINST HUNGER AND POVERTY (EPAHP) PROGRAM AND COMMUNITY-BASED ORGANIZATIONS, BATCH 2 (ROMBLON PROVINCE) Prepared by: Lone Licop</p> </p>	58	2,500.00	435,000.00

COMPLY

(Total Amount in Words) Four Hundred Thirty-Five Thousand Pesos Only	PHP 435,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme _____ Very truly yours 
Signature over Printed Name of Supplier _____ Signature over Printed Name of Authorized Official
Date _____ Regional Director
Designation 

Fund Cluster : 1 Funds Available : _____  Signature over Printed Name of Accountant (U) / Head, Accounting Section	ORS/BURS No. : <u>02-10101-2023-03-0861</u> Date of the ORS/BURS: <u>29/02/23</u> Amount : <u>435,000.00</u>
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NOTICE OF AWARD

March 7, 2023

ROSEWIN G. MODESTO

Authorized Representative

RICHWORLD HOTEL AND RESORT CORP. (MAKATI PALACE HOTEL)

No. 5011 P. Burgos cor. Caseres St., Makati City

Dear **Sir/Madam**:

We are pleased to inform you that the RFQ No. 2023-02-0261 for the **"Board and Lodging in the conduct of the Orientation and Consultation with the Local Government Unit (LGUs) on Enhanced Partnership Against Hunger and Poverty (EPAHP) Program and Community-Based Organizations, Batch 2 (Romblon Province)"** is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Four Hundred Thirty-Five Thousand Pesos Only (Php 435, 000.00)**.

You are therefore required to comply with the Terms and Conditions stated in PO No. 2023-03-0172 from the receipt of this Notice of Award.

Please sign your conformity below and transmit a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III

Regional Director

Head of the Procuring Entity



Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

RICHWORLD HOTEL AND RESORT CORP. (MAKATI PALACE HOTEL)

Date: _____