



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : <u>TAGAYTAY HAVEN/SUNNY GLADES PROPERTIES CORPORATION</u>	P.O. No. : <u>2023-05-0482</u>
Address : <u>Ulat Road Brgy. Francisco, Tagaytay City, Cavite</u>	Date : <u>May 16, 2023</u>
TIN : <u>205-149-180-000</u>	Mode of Procurement : <u>NP-LOV</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Francisco, Tagaytay City, Cavite</u>	Delivery Term : <u>FOB Destination</u>
Date of Delivery : <u>JUNE 21-23, 2023</u>	Payment Term : <u>15-30 days upon final inspection</u>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<p align="center">BOARD AND LODGING FOR (3 DAYS/2 NIGHTS)</p> <p>FIRST SEMESTER PROGRAM IMPLEMENTATION REVIEW OF ASSISTANCE TO INDIVIDUALS IN CRISIS SITUATION (AICS) PROGRAM</p> <p>Guaranteed Pax: 48 Pax VENUE: TAGAYTAY HAVEN/SUNNY GLADES PROPERTIES CORPORATION at Ulat Road Brgy. Francisco, Tagaytay City, Cavite Date of Activity: JUNE 21-23, 2023 Room Sharing: Air-conditioned Room, TRIPLE OR DOUBLE Sharing with INDIVIDUAL BED PER PAX and Bathrooms with Hot and Cold Showers with enough toiletries (Towel, Toothpaste, Soap, and Shampoo; Complimentary Drinking Water and Coffee); With the IATF and DOT Guidelines for the Minimum Health Standard Check-In Date and Time: JUNE 21, 2023 /2:00 pm Check-Out Date and Time: JUNE 23, 2023 / 12:00 nn MEALS SCHEDULE: JUNE 21, 2023: PM Snack and Dinner JUNE 22, 2023: Breakfast, AM Snack, Lunch, PM Snack, and Dinner JUNE 23, 2023: Breakfast, AM Snack and Lunch TYPE OF SERVING: *Managed Buffet for Breakfast (6:00 am), Lunch (12:00 nn), and Dinner (6:00 pm) *Individual Plated Snacks (AM Snack-9:00 am and PM Snack-2:30 pm) MENU SELECTION: *Hotel to submit Menu (Minimum of at least 2 Viands, Soup, Desserts, and Beverages) *Hotel to submit proposed menu of the day one (1) week before the training schedule *No repeating meal per menu *Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters INCLUSIONS: *Structurally sound and safety for occupancy with enough Fire Escapes, Fire Fighting Equipments, CCTV, Elevators and Stairs *Facilities must be PWD and Senior Citizen Friendly *Air-Conditioned Function Room and Guest Rooms with Cable TV *The Session Hall/Conference Room is free from noise/which is detrimental to the event/meeting *FREE Wi-Fi access for Both Guest and Function Hall and Rooms *With a Registration Area and FREE Use of Parking Space *Free Flowing of Coffee or Hot Chocolate/Drinking Water/Infused Water *At least One (1) Hotel Staff/Attendant available at any given time during the session to assist the Secretariat with Logistical concerns *FREE COMPLIMENTARY ROOM for the Secretariat FUNCTION ROOM ARRANGEMENT: TIME OF USE OF CONFERENCE ROOM/SESSION HALL from JUNE 21-23, 2023: FROM 8:00 am to 6:00 pm *Complimentary Use of Function Room and Other Amenities *FREE-Use of Fully Air-Conditioned Session Hall/Conference Room. spacious for activities and can accommodate 60 participants or more for physical distancing in compliance with Covid-19 *No Obstructing Pillars in the Conference Room *The Session Hall/Conference Room is free from noise/which is detrimental to the event/meeting *Free use of FLIP Charts with Stand, Pads and Pencils, Sound System with 3 Microphones, Electric Outlets, Extension Cords, LCD Projector with Big Widescreen, Whiteboards and Whiteboard Marker and Eraser, Rostrum with 1 Philippine Flagpole, and other Amenities *****NOTHING FOLLOWS***** Rating Factors: Passing Rate: 85% RFQ No. 2023-04-0645 NP-LOV Approved Budget for the Contract: Two Hundred Fifty-Nine Thousand Two Hundred Pesos Only (Php 259,200.00) PURPOSE: Board and Lodging in the conduct of the First Semester Program Implementation Review of Assistance to Individuals in Crisis Situation (AICS) Program Prepared by: Lorie Licop</p>	54	1,990.00	214,920.00
<p align="right">COMPLY</p>					
(Total Amount in Words) Two Hundred Fourteen Thousand Nine Hundred Twenty Pesos Only					PHP 214,920.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme

Signature over Printed Name of Supplier

Date

Very truly yours,

LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
 Regional Director
 Designation

Fund Cluster : 1
Funds Available : 214,920.00

DANILYN T. GALAN
 Signature over Printed Name of Accountant III / Head, Accounting Section

ORS/BURS No. : 02-10101-2023-05-2585
 Date of the ORS/BURS : MAY 18, 2023
 Amount : 214,920.00

NOTICE OF AWARD

Date: 12 MAY 2023

JEREMIAH B. PESANTE

Authorized Representative

TAGAYTAY HAVEN/SUNNY GLADES PROPERTIES CORPORATION

Ulat Road Brgy. Francisco, Tagaytay City, Cavite

Dear **Sir/Madam**:

We are pleased to inform you that the RFQ No. 2023-04-0645 for the "Board and Lodging in the conduct of the First Semester Program Implementation Review of Assistance to Individuals in Crisis Situation (AICS) Program on June 21-23, 2023" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to Two Hundred Fourteen Thousand Nine Hundred Twenty Pesos Only (Php 214,920.00).

Please sign your conformity below and transmit a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III

Regional Director

Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

TAGAYTAY HAVEN/SUNNY GLADES PROPERTIES CORPORATION

Date: _____