



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier Address TIN	KGJ HOTEL & RESORT MANAGEMENT CORP (GREENHILLS ELAN HOTEL MODERN) 49 Annapolis Street, San Juan City 006-899-591-000	P.O. No. Date Mode of Procurement	2023-04-0355 April 11, 2023 NP-LOV
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Gentlemen
Please furnish this Office the following articles subject to the terms and conditions contained herein

Place of Delivery Date of Delivery	KGJ HOTEL & RESORT MANAGEMENT CORP (GREENHILLS ELAN HOTEL MODERN) at 49 Annapolis Street, San Juan City APRIL 18-21, 2023	Delivery Term Payment Term	FOB Destination 15-30 days upon final inspection
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Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<p align="center">BOARD AND LODGING (4 Days/3 Nights) AND MEALS (1 Day)</p> <p>For the Conduct of the Strengthening the Capacity of Persons with Disability Affairs Officer and Focal Persons on Managing PDAO Office and Implementation of Programs, Services, and Activities (Batch 2)</p> <p>VENUE: KGJ HOTEL & RESORT MANAGEMENT CORP (GREENHILLS ELAN HOTEL MODERN) at 49 Annapolis Street, San Juan City DATE OF ACTIVITY: April 18-21, 2023</p> <p>MEALS FOR 1 Day (AM SNACK, LUNCH, and PM SNACK) Preferred Venue HOTEL within Metro Manila Date of Activity 1 Pax Per Day. Choose Between April 18 to 21, 2023 TYPE OF SERVING: AM Snack, Lunch, and PM Snack Same Menu as for the Participants of the Activity</p>	3	500.00	1,500.00
2	pax	<p>BOARD AND LODGING for 4 Days/3 Nights</p> <p>Preferred Venue HOTEL within Metro Manila Date of Activity APRIL 18-21 2023</p> <p>Room Sharing Air-conditioned Room, TRIPLE Sharing with INDIVIDUAL BED PER PAX and Bathrooms with Hot and Cold Showers with enough toiletries (Towel, Toothpaste, Soap, and Shampoo Complimentary Drinking Water and Coffee) with Available Iron for Clothes Utensils (With the IATF and DOT Guidelines for the Minimum Health Standard)</p> <p>Check-In Date and Time: APRIL 18, 2023 /12:00 nn Check-Out Date and Time: APRIL 21, 2023 / 12:00 nn</p> <p>MEALS SCHEDULE: APRIL 18, 2023 Lunch, PM Snack and Dinner APRIL 19-20, 2023 Breakfast, AM Snack, Lunch PM Snack and Dinner APRIL 21 2023 Breakfast and AM Snack</p> <p>Type of Serving: *Managed Buffet for Breakfast (6:00 am), Lunch (12:00 nn), and Dinner (6:00 pm) *Individual Plated Snacks (AM Snack-9:00 am and PM Snack-2:30 pm)</p> <p>Menu Selection: *Hotel to submit Menu (Minimum of 2 Vlands, Soup, Desserts and Beverages) *Hotel will submit proposed menu of the day one (1) week before the training schedule *No repeating meal per menu *Food to be served should have vegetables and fruits and can adjust for Muslim and non-pork eaters.</p> <p>INCLUSIONS: *Structurally sound and safety for occupancy with enough Fire Escapes, Fire Fighting Equipments, CCTV, Elevators and Stairs *Facilities must be PWD and Senior Citizen Friendly *Air-Conditioned Function Room and Guest Rooms with Cable TV *The Session Hall/Conference Room is free from noise/which is detrimental to the event/meeting *FREE WI-FI access for Both Guest and Function Hall and Rooms *With a Registration Area and FREE Use of Parking Space *Free Flowing of Coffee or Hot Chocolate/Drinking Water/Infused Water *At least One (1) Hotel Staff/Attendant available at any given time during the session to assist the Secretariat with Logistical concerns *FREE COMPLIMENTARY ROOM for the Secretariat</p> <p>FUNCTION ROOM ARRANGEMENT: TIME OF USE OF CONFERENCE ROOM/SESSION HALL from APRIL 18-21, 2023 7:00 am - 7:00 pm *FREE Use of Function Room and Other Amenities *FREE-Use of Fully Air-Conditioned Session Hall/Conference Room; spacious for activities and can accommodate 50 participants or more for physical distancing in compliance with Covid-19 *No Obstructing Pillars in the Conference Room *The Session Hall/Conference Room is free from noise/which is detrimental to the event/meeting *Free use of Projector with Screen, Sound System with 4 Microphones, Electric Outlets, Extension Cords, Whiteboards and Whiteboard Marker and Eraser, Rostrum with 1 Philippine Flagpole, and other Amenities</p> <p align="center">*****NOTHING FOLLOWS*****</p> <p>Rating Factors: Passing Rate: 85%</p> <p>RFQ No. 2023-03-0475 NP-LOV TOTAL APPROVED BUDGET FOR THE CONTRACT: Two Hundred Fifty-Three Thousand Five Hundred Pesos Only (Php 253,500.00) PURPOSE: Board and Lodging in the conduct of the Strengthening the Capacity of Persons with Disability Affairs Officer and Focal Persons on Managing PDAO Office and Implementation of Programs, Services, and Activities (Batch 2) Prepared by: Lone Licop</p>	42	2,000.00	252,000.00 PHP 253,500.00

(Total Amount in Words)	Two Hundred Fifty-Three Thousand Five Hundred Pesos Only (Php 253,500.00)	PHP 253,500.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s:

Conforme

Very truly yours,

LEONARDO C. REYNOSO, CESO III
Signature over Printed Name of Authorized Official
Regional Director
Designation

Signature over Printed Name of Supplier

Date

Fund Cluster: 101 Funds Available: 253,500.00	 DANILYN Y. GACAN Signature over Printed Name of Account III / Head, Accounting Section	ORS/BURS No.: 62-10101-23-04-1035, 1036 Date of the ORS/BURS: Apr 11, 2023 Amount: 253,500.00
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NOTICE OF AWARD

Date: 04 APR 2023

MARY ANN M. DATIG
Authorized Representative
KGJ HOTEL & RESORT MANAGEMENT CORP
(GREENHILLS ELAN HOTEL MODERN)
No. 49 Annapolis St., San Juan City

Dear **Sir/Madam**:

We are pleased to inform you that the RFQ No. 2023-03-0475 for the "Board and Lodging in the conduct of the Strengthening the Capacity of Persons with Disability Affairs Officer and Focal Persons on Managing PDAO Office and Implementation of Programs, Services, and Activities (Batch 2)" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Two Hundred Fifty-Three Thousand Five Hundred Pesos Only (Php 253,500.00)**.

Please sign your conformity below and transmit a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity 

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

KGJ HOTEL & RESORT MANAGEMENT CORP
(GREENHILLS ELAN HOTEL MODERN)

Date: _____