



**PURCHASE ORDER**  
DSWD MIMAROPA Region  
Entity Name

Supplier : <b>A&amp;A BEACH RESORT RESTAURANT &amp; CATERING SERVICES</b>	P.O. No. : <b>2023-02-0085</b>
Address : <b>BRGY. LAYLAY, BOAC, MARINDUQUE</b>	Date : <b>February 13, 2023</b>
TIN : <b>404-671-154-001</b>	Mode of Procurement : <b>NP-LOV</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>A&amp;A BEACH RESORT RESTAURANT &amp; CATERING SERVICES at BRGY. LAYLAY, BOAC, MARINDUQUE</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>MAY 17-19, 2023</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<p align="center"><b>BOARD AND LODGING (3 DAYS/2 NIGHTS)</b> <b>CONDUCT OF THE 2023 PROVINCIAL MONITORING AND EVALUATION (M&amp;E) CONFERENCE IN MARINDUQUE</b></p> <p>GUARANTEED PAX: 24 Pax            VENUE: A&amp;A BEACH RESORT RESTAURANT &amp; CATERING SERVICES at BRGY. LAYLAY, BOAC, MARINDUQUE            Date of Activity: MAY 17-19, 2023            Room Sharing: Air-conditioned Room, TRIPLE Sharing with INDIVIDUAL BED PER PAX and Bathrooms with Hot and Cold Showers with enough Toiletries (Towel, Toothpaste, Soap, and Shampoo) (With the IATF and DOT Guidelines for the Minimum Health Standards)            Check-In Date and Time: MAY 17, 2023 /12:00 nn            Check-Out Date and Time: MAY 19, 2023 / 12:00 nn</p> <p><b>MEALS SCHEDULE:</b>            MAY 17, 2023: Lunch, PM Snack and Dinner            MAY 18, 2023: Breakfast, AM Snack, Lunch, PM Snack and Dinner            MAY 19, 2023: Breakfast and AM Snack</p> <p><b>Type of Serving:</b>            *Managed Buffet for Breakfast (6:00 am), Lunch (12:00 nn) and Dinner (6:00 pm)            *Plated Snacks (AM Snack-9:00 am and PM Snack-2:30 pm)</p> <p><b>Menu Selection:</b>            *Hotel to submit Menu (Minimum of atleast 2 Viands, Soup, Desserts and Beverages)            *Hotel will submit proposed menu of the day one (1) week before the training schedule            *No repeating meal per menu            *Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters</p> <p><b>TIME OF USE OF CONFERENCE ROOM/SESSION HALL from MAY 17 to 19, 2023: 7:00 am - 6:00 pm</b></p> <p><b>INCLUSIONS:</b>            *Structurally sound and safety for occupancy with enough Fire Escapes, Fire Fighting Equipments, CCTV, Elevators and Stairs            *Facilities must be PWD and Senior Citizen Friendly            *Air-conditioned Venue with Air Humidifiers            *Air-Conditioned Guest Rooms with Cable TV            *No Obstructing Pillars in the Conference Room            *The Session Hall/Conference Room is free from noise/which is detrimental to the event/meeting            *With Registration Area            *Free-Use of Fully Air-Conditioned Session Hall/Conference Room, spacious for activities and can accommodate 30 participants or more for physical distancing in compliance with Covid-19            *Free use of Telephone Line, Projector with Screen, Sound System with 2-3 Microphones, Electric Outlets, Extension Cords, Whiteboard and Whiteboard Marker and Eraser, and other Amenities            *Free Wi-Fi access for both guest and function rooms            *FREE Use of Parking Space            *Free Flowing of Coffee or Hot Chocolate/Drinking Water/Infused Water            *Venue must be in new-normal setup with alcohol and sanitizers and extra facemasks for the participants            *Venue must have a large Monitor TV Screen for the Conference Call and other necessary materials/technology for Conference Call            *At least One (1) Hotel Staff/Attendant available at any given time during the session to assist the Secretariat in Logistical concerns and act as marshall to remind the hotel health protocols            *Provision of Advance Room (Before Check-In) for the Secretariat Team            *FREE COMPLIMENTARY ROOM FOR THE REGIONAL DIRECTOR and the Secretariat            *Preferably with available hotel mini-bus/vehicle            *Service Provided will be informed by the end-user one (1) to two (2) weeks before the exact date prior to the conduct of activity            *The Secretariat will provide the final list of participants in the first (1st) day of activity            *IF THE TOTAL NUMBER OF THE PARTICIPANTS EXCEEDS THE GUARANTEED PARTICIPANTS, THE AGENCY WILL BE BILLED FOR THE ACTUAL NUMBER</p> <p align="center">*****NOTHING FOLLOWS*****</p> <p>Rating Factors: Passing Rate: 85%</p> <p>RFQ No. 2023-01-0129 NP-LOV            Approved Budget for the Contract: One Hundred Twelve Thousand Pesos Only (Php 112,000.00)            PURPOSE: BOARD AND LODGING IN THE CONDUCT OF THE 2023 PROVINCIAL MONITORING AND EVALUATION (M&amp;E) CONFERENCE IN MARINDUQUE            Prepared by: Lorie Licop</p>	28	2,000.00	112,000.00

(Total Amount in Words) **One Hundred Twelve Thousand Pesos Only** PHP 112,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date

Very truly yours,   
**LEONARDO C. REYNOSO, CESO III**  
 Signature over Printed Name of Authorized Official  
 Regional Director  
 Designation

Fund Cluster: **101**  
 Funds Available: **112,000.00**

**DANILYN T. GALAN**  
 Signature over Printed Name of **AO III** Head, Accounting Section

ORS/BURS No.: **02-10 101-23-02-0429**  
 Date of the ORS/BURS: **Feb 15, 2023**  
 Amount: **112,000.00**

## NOTICE OF AWARD

February 10, 2023

**ANGELYN R. MAGO**  
Authorized Representative  
A&A BEACH RESORT/RESTAURANT & CATERING SERVICES  
Brgy. Laylay, Boac, Marinduque

Dear **Sir/Madam**:

We are pleased to inform you that the RFQ No. 2023-01-01<sup>29</sup> for the "**Board and Lodging in the conduct of the 2023 Provincial Monitoring and Evaluation (M&E) in Marinduque**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **One Hundred Twelve Thousand Pesos Only (Php 112, 000.00)**.

You are therefore required to comply with the Terms and Conditions stated in PO No. 2023-02-0085 from the receipt of this Notice of Award.

Please sign your conformity below and transmit a signed copy to us.

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity 

**Conforme:**

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**A&A BEACH RESORT/RESTAURANT & CATERING SERVICES**

Date: \_\_\_\_\_