



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier: HOTEL LUCKY CHINATOWN	P.O. No.: 2023-04-0386
Address: 21 Reina Regente St., Binondo, Manila	Date: April 19, 2023
TIN: 010-171-273-0000	Mode of Procurement: NP-LOV

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein

Place of Delivery: HOTEL LUCKY CHINATOWN at 21 Reina Regente St., Binondo, Manila	Delivery Term: FOB Destination
Date of Delivery: MAY 15-19, 2023	Payment Term: 15-30 days upon final inspection

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<p align="center">BOARD AND LODGING FOR (5 DAYS/4 NIGHTS)</p> <p align="center">Training on Problem Solving and Decision Making (PSDM) and Completed Staff Work</p> <p>Guaranteed Pax: 30 Pax Venue: HOTEL LUCKY CHINATOWN at 21 Reina Regente St., Binondo, Manila Date of Activity: MAY 15-19, 2023</p> <p>Room Sharing: Air-conditioned Room, TRIPLE OR DOUBLE Sharing with INDIVIDUAL BED PER PAX and Bathrooms with Hot and Cold Showers with enough toiletries (Towel, Toothpaste, Soap, and Shampoo; Complimentary Drinking Water and Coffee); With the IATF and DOT Guidelines for the Minimum Health Standard</p> <p>Check-In Date and Time: MAY 15, 2023 /12:00 nn Check-Out Date and Time: MAY 19, 2023 / 12:00 nn</p> <p>MEALS SCHEDULE: MAY 15, 2023: Lunch, PM Snack and Dinner MAY 16-18, 2023: Breakfast, AM Snack, Lunch, PM Snack, and Dinner MAY 19, 2023: Breakfast and AM Snack</p> <p>TYPE OF SERVING: *Managed Buffet for Breakfast (6:00 am), Lunch (12:00 nn), and Dinner (6:00 pm) *Individual Plated Snacks (AM Snack-9:00 am and PM Snack-2:30 pm)</p> <p>MENU SELECTION: *Hotel to submit Menu (Minimum of at least 2 Viands, Soup, Desserts, and Beverages) *Hotel will submit proposed menu of the day one (1) week before the training schedule *No repeating meal per menu *Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters.</p> <p>INCLUSIONS: *Structurally sound and safety for occupancy with enough Fire Escapes, Fire Fighting Equipments, CCTV, Elevators and Stairs *Facilities must be PWD and Senior Citizen Friendly *Air-Conditioned Function Room and Guest Rooms with Cable TV *The Session Hall/Conference Room is free from noise/which is detrimental to the event/meeting *FREE Wi-Fi access for Both Guest and Function Hall and Rooms *With a Registration Area and FREE Use of Parking Space *Free Flowing of Coffee or Hot Chocolate/Drinking Water/Infused Water *At least One (1) Hotel Staff/Attendant available at any given time during the session to assist the Secretariat with Logistical concerns *FREE COMPLIMENTARY ROOM for the Secretariat</p> <p>FUNCTION ROOM ARRANGEMENT: TIME OF USE OF CONFERENCE ROOM/SESSION HALL from MAY 15-19, 2023: FROM 7:00 am - 6:00 pm *Complimentary Use of Function Room and Other Amenities *FREE-Use of Fully Air-Conditioned Session Hall/Conference Room, spacious for activities and can accommodate 40 participants or more for physical distancing in compliance with Covid-19 *No Obstructing Pillars in the Conference Room *The Session Hall/Conference Room is free from noise/which is detrimental to the event/meeting *Free use of FLIP Charts with Std. Projector with Screen, Sound System with 3-4 Microphones, Electric Outlets, Extension Cords, Whiteboards and Whiteboard Marker and Eraser, Rostrum with 1 Philippine Flagpole, and other Amenities</p> <p align="center">*****NOTHING FOLLOWS*****</p> <p>Rating Factors: Passing Rate: 85%</p> <p>RFQ No. 2023-03-0498 NP-LOV Approved Budget for the Contract: Three Hundred Sixteen Thousand Eight Hundred Pesos Only (Php 316,800.00) PURPOSE: Board and Lodging in the conduct of the Training on Problem Solving and Decision Making (PSDM) and Completed Staff Work Prepared by: Lorie Licop</p>	33 COMPLY	2,400.00	316,800.00

(Total Amount in Words)	Three Hundred Sixteen Thousand Eight Hundred Pesos Only	PHP 316,800.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____
Signature over Printed Name of Supplier

Date: _____

Very truly yours,
Awaw
LEONARDO C. REYNOSO, CESO III
Signature over Printed Name of Authorized Official
Regional Director
Designation

Fund Cluster: 161	Funds Available: 316,800.00	<i>DANLYN T. GALAN</i> DANLYN T. GALAN Signature over Printed Name of Accountant III / Head, Accounting Section	ORS/BURS No.: 02-10101-23-04-1933 Date of the ORS/BURS: April 24, 2023 Amount: 316,800.00
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NOTICE OF AWARD

Date: 14 APR 2023

MARGIE F. TOLENTINO
Authorized Representative
HOTEL LUCKY CHINATOWN
21 Reina Regente St., Binondo, Manila

Dear **Sir/Madam**:

We are pleased to inform you that the RFQ No. 2023-03-0498 for the "**Board and Lodging in the conduct of the Training on Problem-Solving and Decision Making (PSDM) and Completed Staff Work**" is hereby awarded to you as the Bidder with the Lowest Calculated and Responsive Bid at a Contract Price equivalent in the amount of **Three Hundred Sixteen Thousand Eight Hundred Pesos Only (Php 316,800.00)**. ↗

Please sign your conformity below and transmit a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

HOTEL LUCKY CHINATOWN

Date: _____