

## NOTICE OF AWARD

January 3, 2023

**MR. EDGARDO P. PABLO**  
Proprietor  
E AND F BUILDING RENTAL  
Rizal St., Brgy. 6, San Jose, Occidental Mindoro

Dear **Mr. Pablo**:

We are pleased to inform you that the RFQ No. 2023-01-0006 for "Service Provider for Office Space for Pantawid Operations Office in Occidental Mindoro from March to December 2023" is hereby awarded to you as the Bidder with the Single Calculated Responsive Bid at a Contract Price equivalent to **Four Hundred Thousand Pesos Only (Php400,000.00)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No.2023-01-0001 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity



**Conforme:**

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**E AND F BUILDING RENTAL**

Date: \_\_\_\_\_



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

|   |  |
|---|--|
| Supplier : <b>E AND F BUILDING RENTAL</b>                         | P.O. No. <b>2023-01-0001</b>                           |
| Address : <u>Rizal St., Brgy. 6, San Jose, Occidental Mindoro</u> | Date : <b>January 3, 2023</b>                          |
| TIN :   | Mode of Procurement : <b>NP-Lease of Real Property</b> |

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

|   |  |
|---|--|
| Place of Delivery : <u>Near SWADT Provincial Office, San Jose, Occidental Mindoro</u> | Delivery Term : <u>FOB Destination</u>                 |
| Date of Delivery : <u>March to December 2023</u>                                      | Payment Term : <u>15-30 days upon final inspection</u> |

| STOCK Property No. | Unit  | Description   | Quantity | Unit Cost | Amount     |
|--------------------|-------|---|----------|-----------|------------|
| 1                  | month | <b>Service Provider for Office Space for Pantawid Operations Office in Occidental Mindoro (March to December 2023)</b><br><b>Location: Near SWADT Provincial Office, San Jose, Occidental Mindoro</b><br>*at least 200sq.m<br>*at least Ground Floor/2nd Floor<br>*with restroom and pantry<br>*at least can accommodate 3 to 4 unit of airconditioner<br>*can accommodate of 17 of staff<br>*wiring must be properly installed<br>*space for clients area/waiting area<br>*provide maintenance for the building<br><br><b>Other Provisions:</b><br>*Secured and Safe<br>*Flood Free<br>*Accessible to Main Road<br>*with separate line of electricity and water<br>*with proper ventilation<br>*at least with parking space<br><br>*****NOTHING FOLLOWS*****<br>page 1 of 1<br><br>Approved Budget for the Contract: Php480,000.00<br><b>PR No. 2023-01-0006</b><br>Purpose: Service Provider for Office Space for Pantawid Operations Office in Occidental Mindoro (January to December 2023)<br>Prepared by: Emma Joy C. Nolasco | 10       | 40,000.00 | 400,000.00 |


|                                |   |                   |
|--------------------------------|---|-------------------|
| <b>(Total Amount in Words)</b> | <b>FOUR HUNDRED THOUSAND PESOS ONLY</b> | <b>400,000.00</b> |
|--------------------------------|---|-------------------|

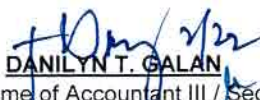
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

\_\_\_\_\_  
Signature over Printed Name of Supplier

\_\_\_\_\_  
Date

Very truly yours,  
  
**LEONARDO C. REYNOSO, CESO III**  
Signature over Printed Name of Authorized Official  
**Regional Director**

|  |   |
|--|---|
| Fund Cluster : <b>01-101</b>   | ORS/BURS No. : <u>2023-02-0502/0503</u> |
| Funds Available : <b>400,000.00</b>  | Date of the ORS/BURS: <u>2/21</u>       |
| <br><b>DANILYN T. GALAN</b><br>Signature over Printed Name of Accountant III / Section Head, Accounting Section | Amount : <b>400,000.00</b>              |