

## NOTICE OF AWARD

February 9, 2023

**MS. MERA MAE MAMINGAO**

Authorized Representative

PHILCOPY CORPORATION

G/F Basaya Bldg., Junction 1, Brgy. San Miguel, Puerto Princesa City, Palawan

Dear **Ms. Mamingao**:

We are pleased to inform you that the RFQ No. 2023-01-0183 for "Supply and Delivery of Office Supplies for Kyocera Toner in Puerto Princesa City, Palawan" is hereby awarded to you being the exclusive distributor at a Contract Price equivalent to **Seven Hundred Sixty Six Thousand Three Hundred Forty Pesos Only (Php766,340 .00)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No.2023-02-0084 from the receipt of this Notice of Award.


Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



**LEONARDO C. REYNOSO, CESO III**

Regional Director

Head of the Procuring Entity 

**Conforme:**

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**PHILCOPY CORPORATION**

Date: \_\_\_\_\_



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

Supplier : <b>PHILCOPY CORPORATION</b>	P.O. No. <b>2023-02-0084</b>
Address : <u>G/F Basaya Bldg., Junction 1, Brgy. San Miguel, Puerto Princesa City, Palawan</u>	Date : <b>February 10, 2023</b>
TIN :	Mode of Procurement : <b>Direct Contracting</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Pantawid Provincial Operation Office, G7 Bldg. Unit 2/2nd Floor, 131 National Highway, San Pedro, Puerto Princesa City, Palawan</u>	Delivery Term : <u>FOB Destination</u>
Date of Delivery : <u>Fifteen (15) Calendar Days after receipt of Approved Purchase Order</u>	Payment Term : <u>15-30 days upon final inspection</u>

STOCK Property No.	Unit	Description	Quantity	Unit Cost	Amount
		SUPPLY AND DELIVERY OF OFFICE SUPPLIES IN PPC, PALAWAN			
1	cart	Kyocera Tk-1114 (Toner Capacity 2,500 Pages) Black - COMPLY	205	3,460.00	709,300.00
2	cart	Kyocera Tk-6309 Toner Kit (Black) (Toner Capacity: 35,000 Pages) - COMPLY	3	16,540.00	49,620.00
3	cart	Kyocera Wt-860 Waste Toner - COMPLY	5	1,484.00	7,420.00
*****NOTHING FOLLOWS***** page 1 of 1					
<p>Approved Budget for the Contract: Php775,600.00  <b>PR No. 2023-01-0183</b>  Purpose: Supply and Delivery of Office Supplies for Kyocera Toner, PPC, Palawan  Prepared by: Emma Joy C. Nolasco</p>					

(Total Amount in Words)	<b>Seven Hundred Sixty Six Thousand Three Hundred Forty Pesos Only</b>	<b>766,340.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

<p align="center">_____ Signature over Printed Name of Supplier</p> <p align="center">_____ Date</p>	<p align="center">Very truly yours, <i>[Signature]</i> <b>LEONARDO C. REYNOSO, CESO III</b> Signature over Printed Name of Authorized Official <b>Regional Director</b> <i>[Signature]</i></p>
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Fund Cluster : <b>01-101</b> Funds Available : <b>766,340.00</b> <p align="center"><i>[Signature]</i> <b>DANILYN T. GALAN</b> Signature over Printed Name of Accountant III, Section Head, Accounting Section</p>	ORS/BURS No. : <u>2023-02-0042/0043</u> Date of the ORS/BURS : <u>2/16</u> Amount : <b>766,340.00</b>
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