

NOTICE OF AWARD

March 24, 2023

MS. JOJIE R. VELINA
Proprietor
MOSTACO MARKETING
68 A Lalaine Bennet St. BF Resort Village, Las Pinas City

Dear **Ms. Velina:**

We are pleased to inform you that the RFQ No. 2023-02-0180 for "Supply and Delivery of Office Supplies in Palawan" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Two Hundred Thirty Eight Thousand Nine Hundred Eighty Six Pesos Only (Php238,986.00).**

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO/III
Regional Director
Head of the Procuring Entity 

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

MOSTACO MARKETING

Date: _____



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

2023-03-0327

Supplier : **MOSTACO MARKETING**
 Address : 68 A Lalaine Bennet St. BF Resort Village, Las Pinas City
 TIN :

P.O. No. **2023-03-0327**
 Date : **March 27, 2023**
 Mode of Procurement : **Shopping-B**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DSWD MiMaRoPa, G7 Bldg. Unit 2/2nd Floor, 131 National Highway, San Pedro, Puerto Princesa City, Palawan
 Date of Delivery : Fifteen (15) Calendar Days after receipt of Approved Purchase Order

Delivery Term : FOB Destination
 Payment Term : 15-30 days upon final inspection

Property No.	Unit	Description	Quantity	Unit Cost	Amount
SUPPLY AND DELIVERY OF OFFICE SUPPLIES					
1	box	Data File Box, Chipboard, 125Mmx230Mmx400Mm - Comply, Magazine Box Single	25	91.00	2,275.00
2	piece	Envelope, Expanding, Kraftboard, For Legal Size Doc - Comply, Kraft with Garter Long	450	16.00	7,200.00
3	piece	Envelope, Legal Size Documentary - Comply, Brown Long	550	3.00	1,650.00
4	piece	Folder, Pressboard, Size: Folio Size, 100 Pieces/Box, size:240mm x 370mm - Comply, Veco o8 Local Green	1040	16.00	16,640.00
5	piece	Folder, With Tab, Legal, 1 Pack (100 Pieces Per Pack), White - Comply, System Local White	1500	7.00	10,500.00
6	ream	Paper, Multi-Purpose A4, 70Gsm,210Mmx297Mm - Comply, Croco 70gsm	855	223.00	190,665.00
7	piece	Puncher, Paper, Heavy Duty, With Two Hole Guide, 1 Piece In Individual Box - Comply, Boss/Prevailed	11	150.00	1,650.00
8	piece	Sign Pen, Black, Liquid/Gel Ink, 0.5Mm Needle Tip - Comply, P537 0.5 Gel	155	15.00	2,325.00
9	roll	Tape, Masking, Width: 48Mm (±1Mm) - Comply, Excel 20yards	15	31.00	465.00
10	roll	Tape, Packaging, Width: 48Mm (±1Mm) - Comply, Excel 50 meters	216	26.00	5,616.00
*****NOTHING FOLLOWS***** page 1 of 1					
Approved Budget for the Contract: Php296,384.00 PR No. 2023-02-0180 Purpose: Supply and Delivery of Office Supplies in Palawan <i>(NOT Available of Ps)</i> Prepared by: Emma Joy C. Nolasco					

(Total Amount in Words) Two Hundred Thirty Eight Thousand Nine Hundred Eighty Six Pesos Only 238,986.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

 Signature over Printed Name of Supplier

 Date

Very truly yours,

Reyno
LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
Regional Director

Fund Cluster : **01-101**
 Funds Available : **238,986.00**

Danielyn T. Galan
DANILYN T. GALAN
 Signature over Printed Name of Accountant III / Section Head, Accounting Section

ORS/BURS No. : 2023-04-1577
 Date of the ORS/BURS: 4/12
 Amount : **238,986.00**