

February 28, 2023

**MS. JENNIFER BORJA**

Proprietor  
LEON CULLEN'S TRADING  
1279 M. Yakal St. Bambang, Sta. Cruz, Manila

Dear **Ms. Borja**:


We are pleased to inform you that the RFQ No. 2023-02-0208 for "Supplies for Printing of Forms (eFDS Flyer, Validation Form, CVS Form and other related Forms), Romblon" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Sixty Thousand Five Hundred Fifty Six Pesos Only (Php60,556.00.00).**

You are therefore required to comply with the Terms and Conditions stated in the PO No.2023-03-0151 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity 

**Conforme:**

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**LEON CULLEN'S TRADING**

Date: \_\_\_\_\_



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

Supplier : <b>LEON CULLEN'S TRADING</b>	P.O. No. <b>2023-03-0151</b>
Address : <u>1279 M. Yakal St. Bambang, Sta. Cruz, Manila</u>	Date : <b>March 1, 2023</b>
TIN :	Mode of Procurement : <b>Shopping-B</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Pantawid Provincial Operation Office, 2nd Floor, ALG Commercial Bldg., Ma. Roxas St., Brgy. Liwayway, Odiongan, Romblon</u>	Delivery Term : <u>FOB Destination</u>
Date of Delivery : <u>Fifteen (15) Calendar Days after receipt of Approved Purchase Order</u>	Payment Term : <u>15-30 days upon final inspection</u>

Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>Supplies for Printing of Forms (eFDS Flyer, Validation Form, CVS Form and other related Forms)</b>			
1	cart	EPSON 005, Black	32	327.00	10,464.00
2	cart	Brother, LC3619XL-black	12	2,301.00	27,612.00
3	ream	Paper, Multicopy, 80Gsm, Size: 210Mm X 297Mm (A4)	80	281.00	22,480.00
<p>*****NOTHING FOLLOWS*****</p> <p>page 1 of 1</p>					
<p>Approved Budget for the Contract: Php64,800.00  <b>PR No. 2023-02-0208</b>  Purpose: Supplies for Printing of Forms (eFDS Flyer, Validation Form, CVS Form and other related Forms), Romblon  Prepared by: Emma Joy C. Nolasco</p>					

(Total Amount in Words)	<b>Sixty Thousand Five Hundred Fifty Six Pesos Only</b>	<b>60,556.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

<p>_____</p> <p align="center">Signature over Printed Name of Supplier</p> <p>_____</p> <p align="center">Date</p>	<p align="right">Very truly yours,</p> <p align="right"></p> <p align="right"><b>LEONARDO C. REYNOSO, CESO III</b></p> <p align="right">Signature over Printed Name of Authorized Official</p> <p align="right"><b>Regional Director</b></p>
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Fund Cluster : <b>01-101</b> Funds Available : <b>60,556.00</b> <p align="center"></p> <p align="center"><b>DANILYN T. GALAN</b></p> <p align="center">Signature over Printed Name of Accountant III / Section Head, Accounting Section</p>	ORS/BURS No. : <u>2023-03-0753</u> Date of the ORS/BURS: <u>3/1</u> Amount : <b>60,556.00</b>
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