



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Field Office MiMaRoPa Region  
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No. 2023-05-0742 NP-SVP

Date: May 26, 2023

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Email Address : \_\_\_\_\_  
Company TIN : \_\_\_\_\_  
PhilGEPS Reg. No. : \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your **Company's Business Permit, Mayor's Permit, PCAB License (if applicable), PhilGEPS Certificate, latest Income/Business Tax Return and a notarized or unnotarized Omnibus Sworn Statement in accordance with the attached format marked as Annex B**. If awarded, please submit immediately the duly notarized Omnibus Sworn Statement (if previously submitted is unnotarized). The **Certificate of Platinum Membership** maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number.

Please accomplish and submit this form together with Annex A to DSWD MIMAROPA Region -BAC Secretariat at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila **or email to: [procurement.fomimaropa@dswd.gov.ph](mailto:procurement.fomimaropa@dswd.gov.ph)** not later than **5:00 PM on M May 30, 2023 (Tuesday)**. Quotations submitted to the different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ Number] I. [Deadline of Submission]**.

Very truly yours,

**HARVEY B. CALABIO**  
Administrative Officer V  
Procurement Section Head

26 MAY 2023

Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Price Validity shall be valid until: **One Hundred Twenty (120) Calendar days**
- Services shall be delivered on: **5 Calendar Days upon receipt of Purchase Order**
- Place of Delivery: **Culion, Palawan**
- Terms of Payment: **within 15-30 days upon final inspection and acceptance**  
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)  
Account Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_ Branch: \_\_\_\_\_  
**\*\*Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: **In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.**
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: \_\_\_\_\_
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) to register"

Telefax: 5328-5111 Local 24052  
Contact Number: 09984746898

Signature Over Printed Name  
(Supplier)



**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
Field Office MiMaRoPa Region  
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

Annex A

RFQ No. 2023-07-0742

Date: \_\_\_\_\_ (should be filled up  
by suppliers)

MOP: NP- SVP

Company Name	:	_____
Company Address	:	_____
Contact Person	:	_____
Contact No.	:	_____
Email Address	:	_____
Company TIN	:	_____
PhiiGEPS Reg. No.	:	_____

[illegible]

**PURPOSE:** Supply and Delivery of Stockpile in Cullon, Palawan

PR No.: 2022-05-0742

8

	VAT	Non-VAT
1. <i>Business type</i>		
2. <i>Business size</i>		
3. <i>Business age</i>		
4. <i>Business location</i>		
5. <i>Business sector</i>		
6. <i>Business revenue</i>		
7. <i>Business assets</i>		
8. <i>Business liabilities</i>		
9. <i>Business equity</i>		
10. <i>Business performance</i>		
11. <i>Business risk</i>		
12. <i>Business reputation</i>		
13. <i>Business compliance</i>		
14. <i>Business sustainability</i>		
15. <i>Business innovation</i>		
16. <i>Business growth</i>		
17. <i>Business expansion</i>		
18. <i>Business diversification</i>		
19. <i>Business consolidation</i>		
20. <i>Business restructuring</i>		
21. <i>Business liquidation</i>		
22. <i>Business bankruptcy</i>		
23. <i>Business insolvency</i>		
24. <i>Business reorganization</i>		
25. <i>Business merger</i>		
26. <i>Business acquisition</i>		
27. <i>Business divestiture</i>		
28. <i>Business spin-off</i>		
29. <i>Business joint venture</i>		
30. <i>Business partnership</i>		
31. <i>Business franchise</i>		
32. <i>Business licensing</i>		
33. <i>Business trademark</i>		
34. <i>Business patent</i>		
35. <i>Business copyright</i>		
36. <i>Business trade secret</i>		
37. <i>Business intellectual property</i>		
38. <i>Business goodwill</i>		
39. <i>Business intangible asset</i>		
40. <i>Business tangible asset</i>		
41. <i>Business fixed asset</i>		
42. <i>Business current asset</i>		
43. <i>Business long-term liability</i>		
44. <i>Business short-term liability</i>		
45. <i>Business equity capital</i>		
46. <i>Business debt capital</i>		
47. <i>Business operating income</i>		
48. <i>Business net income</i>		
49. <i>Business profit</i>		
50. <i>Business loss</i>		
51. <i>Business expense</i>		
52. <i>Business revenue</i>		
53. <i>Business sales</i>		
54. <i>Business purchases</i>		
55. <i>Business inventory</i>		
56. <i>Business accounts receivable</i>		
57. <i>Business accounts payable</i>		
58. <i>Business cash</i>		
59. <i>Business bank account</i>		
60. <i>Business credit card</i>		
61. <i>Business debit card</i>		
62. <i>Business check</i>		
63. <i>Business money order</i>		
64. <i>Business wire transfer</i>		
65. <i>Business direct deposit</i>		
66. <i>Business automatic payment</i>		
67. <i>Business bill payment</i>		
68. <i>Business loan</i>		
69. <i>Business mortgage</i>		
70. <i>Business car loan</i>		
71. <i>Business credit line</i>		
72. <i>Business credit score</i>		
73. <i>Business credit history</i>		
74. <i>Business credit report</i>		
75. <i>Business credit rating</i>		
76. <i>Business credit limit</i>		
77. <i>Business credit terms</i>		
78. <i>Business credit policy</i>		
79. <i>Business credit risk</i>		
80. <i>Business credit management</i>		
81. <i>Business credit control</i>		
82. <i>Business credit monitoring</i>		
83. <i>Business credit improvement</i>		
84. <i>Business credit repair</i>		
85. <i>Business credit counseling</i>		
86. <i>Business credit education</i>		
87. <i>Business credit training</i>		
88. <i>Business credit coaching</i>		
89. <i>Business credit consulting</i>		
90. <i>Business credit services</i>		
91. <i>Business credit products</i>		
92. <i>Business credit programs</i>		
93. <i>Business credit initiatives</i>		
94. <i>Business credit strategies</i>		
95. <i>Business credit plans</i>		
96. <i>Business credit goals</i>		
97. <i>Business credit objectives</i>		
98. <i>Business credit outcomes</i>		
99. <i>Business credit results</i>		
100. <i>Business credit impact</i>		

(Signature over printed name)  
Supplier

**IMPORTANT:** The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Section within three (3) days from the date advance copy was served thru email. **FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.**

## Technical Specifications

*Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]*

Item	Specification	Bidder's Statement of Compliance (Please state the brand being offered)
1	Canned Corned Beef	
	Type	Canned Corned Beef, Plain (Not Guisado /Not Chunky/Not Karne Norte)Non –Easy open Can
	Packaging	Tin Can
	Unit of Measurement	Tin
	Weight	At least 150 grams
	Certification	Halal Certified
	Label	With Nutritional information on the label based on nutritional daily allowance intake based on DOH AO No. 2014-0030 otherwise known as the “Rules and Regulations Governing the Labeling of Pre-packaged Food Products Distributed in the Philippines”
	Expiration	Not less than 2 years from the date of delivery
	Can Thickness	Top End : 0.14 mm Bottom : 0.14 mm Body : 0.14 mm
	No of Beads	Minimum of 10 beads
Brand:		



	<table><tr><td>Other</td><td>The brand must be existing in the Philippine Market for at least five (5) years.</td></tr></table>	Other	The brand must be existing in the Philippine Market for at least five (5) years.																					
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3.	<table><tr><td colspan="2">Canned Tuna Flakes</td></tr><tr><td>Type</td><td>Canned Tuna Flakes , in Oil , Not Spicy, Non-easy open Can ( Easy Open Can if non -easy open Can is limited or not available in the market)</td></tr><tr><td>Packaging</td><td>Tin Can</td></tr><tr><td>Unit of Measurement</td><td>Tin</td></tr><tr><td>Weight and Size</td><td>At least 155 grams</td></tr></table>	Canned Tuna Flakes		Type	Canned Tuna Flakes , in Oil , Not Spicy, Non-easy open Can ( Easy Open Can if non -easy open Can is limited or not available in the market)	Packaging	Tin Can	Unit of Measurement	Tin	Weight and Size	At least 155 grams	Brand:												
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	<b>Certification</b>	Halal Certified	
	<b>Label</b>	With Nutritional information on the label based on nutritional daily allowance intake based on DOH AO No. 2014-0030 otherwise known as the "Rules and Regulations Governing the Labeling of Pre-packaged Food Products Distributed in the Philippines"	
	<b>Expiration</b>	Not less than 2 years from the date of delivery	
	<b>Can Thickness</b>	Top End : 0.14 mm Bottom : 0.14 mm Body : 0.14 mm	
	<b>No of Beads</b>	Minimum of 10 beads	
	<b>Other</b>	The brand must be existing in the Philippine Market for at least five (5) years.	
	<b>Other Requirements</b>	Tuna flakes should be made of tuna chunks that are broken down mechanically, not crushed , not watery	
4.	<b>3 in 1 Instant Coffee</b>		Brand:
	<b>Type</b>	Instant Coffee Mix , 3 in 1 mix (Coffee , Sugar and Creamer)	
	<b>Unit of Measurement</b>	Sachet (Single/Twin Pack) <b>A twin pack is acceptable. One twin pack is equivalent to two sachets as long as total weight is attained</b>	
	<b>Weight and Size</b>	At least 26-32 grams	
	<b>Certification</b>	Halal Certified	
	<b>Label</b>	With Nutritional information on the label based on nutritional daily allowance intake based on DOH AO No. 2014-0030 otherwise known as the "Rules and Regulations Governing the Labeling of Pre-packaged Food Products Distributed in the Philippines"	
	<b>Expiration</b>	Not less than one (1) year from the date of delivery	
	<b>Other</b>	The brand must be existing in the Philippine Market for at least five (5) years.	
5.	<b>Powdered Cereal Drink</b>		Brand:
	<b>Type</b>	Cereal Drink Mix, Chocolate or Vanilla	

<b>Unit of Measurement</b>	Sachet
<b>Weight and Size</b>	At least 26-32 grams
<b>Certification</b>	Halal Certified
<b>Label</b>	With Nutritional information on the label based on nutritional daily allowance intake based on DOH AO No. 2014-0030 otherwise known as the "Rules and Regulations Governing the Labeling of Pre-packaged Food Products Distributed in the Philippines"
<b>Expiration</b>	Must have a shelf life of not less than nine (9) months from the date of delivery
<b>Other</b>	The brand must be existing in the Philippine Market for at least three (3) years.
<b>GENERAL CONDITIONS:</b>  1. Representative from DSWD may visit /present during the repacking to conduct random inspection and ensure that the items are within the acceptable quality standards. the cost of repacking and delivery at designated area. 2. Delivery Receipt must be duly signed /received by the authorized representative of the DSWD and the original copy of the said receipt must be provided to the DSWD upon delivery 3. DSWD Inspection Committee shall inspect the products upon delivery to designated delivery places. DSWD reserves the right to inspect or test the goods or accept or reject any or all the items delivered not in accordance with the specifications indicated in the Purchase Order and based on DSWD quality standards.	

**I hereby certify to comply and deliver all the above requirements.**

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature Over Printed Name of Representative

\_\_\_\_\_  
Date