

February 28, 2023

MS. GIZELLE ANNE D. ABELA
Authorized Representative
KUSINA NI LEA
Sikatuna St. Brgy. 1, San Jose, Occidental Mindoro

Dear **Ms. Abela**:


We are pleased to inform you that the RFQ No. 2023-02-0313 for "Catering Services for the conduct of Various Pantawid Activities (MRB Meeting and RAC meeting with LBP Managers) in Occidental Mindoro" is hereby awarded to you as the Bidder with the Single Calculated Responsive Bid at a Contract Price equivalent to **Sixty Thousand Eight Hundred Pesos Only (Php60,800.00)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No.2023-03-0143 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity 

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

KUSINA NI LEA

Date: _____



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier : KUSINA NI LEA	P.O. No. : 2023-03-0143
Address : <u>Sikatuna St. Brgy. 1, San Jose, Occidental Mindoro</u>	Date : March 1, 2023
TIN :	Mode of Procurement : NP-SVP

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Pantawid Provincial Operation Office, M.H Del Pilar St., Brgy. 7, San Jose, Occidental Mindoro</u>	Delivery Term : <u>FOB Destination</u>
Date of Delivery : <u>see list below for the date of activity</u>	Payment Term : <u>15-30 days upon final inspection</u>

Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Provision of Meals for the conduct of various Pantawid Activities for 2 Days (1 meal and 2 snacks)			
		Municipal Roving Bookkeeper (MRB) Quarterly Cluster Meeting			
		Date of Activity:			
1	pax	March 15-17, 2023 (<u>Day 1</u> - Lunch & Pm Snack, <u>Day 2</u> -Am Snack,Lunch, Pm Snack, <u>Day 3</u> - Am Snack)	14	500.00	14,000.00
2	pax	June 21-23, 2023 (<u>Day 1</u> - Lunch & Pm Snack, <u>Day 2</u> -Am Snack,Lunch, Pm Snack, <u>Day 3</u> - Am Snack)	14	500.00	14,000.00
3	pax	August 29-31, 2023 (<u>Day 1</u> - Lunch & Pm Snack, <u>Day 2</u> -Am Snack,Lunch, Pm Snack, <u>Day 3</u> - Am Snack)	14	500.00	14,000.00
4	pax	December 13-15, 2023(<u>Day 1</u> - Lunch & Pm Snack, <u>Day 2</u> -Am Snack,Lunch, Pm Snack, <u>Day 3</u> - Am Snack)	14	500.00	14,000.00
					56,000.00
		Provision of Meals for 1 Day (1 meal and 2 snacks)			
		Regional Action Center (RAC) Meeting with LBP Managers on the Delivery of Cash Grants to Pantawid Pamilya Beneficiaries (Hybrid)		COMPLY	
		Date of Activity:			
1	pax	March 3, 2023	2	400.00	800.00
2	pax	April 28, 2023	2	400.00	800.00
3	pax	June 30, 2023	2	400.00	800.00
4	pax	September 1, 2023	2	400.00	800.00
5	pax	October 27, 2023	2	400.00	800.00
6	pax	December 11, 2023	2	400.00	800.00
					4,800.00
		PROVISION / INCLUSION FOR LOT 1 AND LOT 2			
		- Caterer shall submit proposed menu of the day one week before the scheduled activity (<i>minimum of rice, 2 viands, 1 vegetable, soup, dessert, drinks</i>)			
		- All day coffee serving/coffee buffet, drinking water and candies			
		- End user shall inform the service provider one to two weeks the exact date prior to the conduct of the activity			
		TYPE AND SERVING TIME:			
		- Individually hot packed meals			
		- AM Snack: 9:00am, Lunch: 11:30am, Pm Snack: 3:00pm			
		*****NOTHING FOLLOWS*****			
		page 1 of 1			
		Approved Budget for the Contract: Php60,800.00			
		PR No. 2023-02-0313			
		Purpose: Provision of Meals for the conduct of various Pantawid Activities in Marinduque			
		Prepared by: Emma Joy C. Nolasco			

(Total Amount in Words) Sixty Thousand Eight Hundred Pesos Only 60,800.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

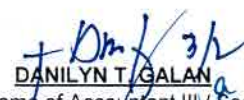
Conforme:

 Signature over Printed Name of Supplier

 Date

Very truly yours,

LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
 Regional Director

Fund Cluster : **01-101**
 Funds Available : **60,800.00**

DANILYN T. GALAN
 Signature over Printed Name of Accountant III/ Section Head, Accounting Section

ORS/BURS No. : 2023-03-0670
 Date of the ORS/BURS: 3/2
 Amount : **60,800.00**