

## NOTICE OF AWARD

Date: 14 APR 2023

**MS. LETY E. MIGUEL**  
Authorized Representative  
MAGSAYSAY HILLSIDE RESORT  
Poblacion, Magsaysay, Occidental Mindoro

Dear **Ms. Miguel**:

We are pleased to inform you that the RFQ No. 2023-03-0481 for "Pantawid Systems Conference on May 23-26, 2023 in Occidental Mindoro" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Two Hundred Thirty Three Thousand Seven Hundred Pesos Only (Php 233,700.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity



**Conforme:**

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**MAGSAYSAY HILLSIDE RESORT**

Date: \_\_\_\_\_



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
 Entity Name

Supplier : <b>MAGSAYSAY HILLSIDE RESORT</b>	P.O. No. : <b>2023-04-0388</b>
Address : <u>Poblacion, Magsaysay, Occidental Mindoro</u>	Date : <b>April 19, 2023</b>
TIN :	Mode of Procurement : <b>NP-LOV</b>

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Occidental Mindoro</u>	Delivery Term : <u>FOB Destination</u>
Date of Delivery : <u>May 23-26, 2023</u>	Payment Term : <u>15-30 days upon final inspection</u>

Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>Board and Lodging for 4 days and 3 nights</b> <b>Pantawid Systems Conference</b> <b>Preferred Venue:</b> Hotel within Occidental Mindoro <b>Date of Activity:</b> May 23-26, 2023 <b>No. of Nights:</b> 3 nights <b>Check In Date and Time:</b> May 23, 2023, 12nn Tuesday <b>Check Out Date and Time:</b> May 26, 2023, 12nn Friday <b>Room Sharing:</b> Airconditioned Room, Triple Sharing with Individual bed per pax and complete toiletries. <b>MEAL SCHEDULE:</b> May 23, 2023: Lunch, PM Snack and Dinner May 24, 2023: Breakfast, AM Snack, Lunch, PM Snack and Dinner May 25, 2023: Breakfast, AM Snack, Lunch, PM Snack and Dinner May 26, 2023: Breakfast and AM Snack <b>TYPE OF FOOD SERVING:</b> Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hoptel to submit Menu (minimum of rice, 2 viands, 1 vegetable, side dish, soup, dessert, drinks) <b>INCLUSION:</b> Free Use of Airconditioned Conference Room from 7am to 6pm Free flowing coffee, drinking water and candies No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords With audio system and at least three (3) microphones Free use of two (2) projectors and two (2) whiteboards With free strong wifi connections Free use of parking space Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters Free use of facilities and amenities (if applicable) Provide two (2) tarpaulins (Welcome Banner and Backdraft) for the conference hall NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like. <p align="center">*****NOTHING FOLLOWS*****            page 1 of 1</p> Approved Budget for the Contract: Php246,000.00 <b>PR No. 2023-03-0481</b> Purpose: Board and Lodging for the conduct of Pantawid Systems Conference, Occidental Mindoro Prepared by: Emma Joy C. Nolasco	41 36 Guaranteed pax	1,900.00	233,700.00

COMPLY

(Total Amount in Words)	<b>Two Hundred Thirty Three Thousand Seven Hundred Pesos Only</b>	<b>233,700.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


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Signature over Printed Name of Supplier

\_\_\_\_\_


Date

Very truly yours,




**LEONARDO C. REYNOSO, CESO III**

Signature over Printed Name of Authorized/Official

**Regional Director** 

Fund Cluster : 01-101

Funds Available : 233,700.00



**DANILYN T. GALAN**

Signature over Printed Name of Accountant/ Section Head, Accounting Section

ORS/BURS No. : 2023-04-1923

Date of the ORS/BURS: 01/24

Amount : 233,700.00