

NOTICE OF AWARD

Date: 08 MAY 2023

MS. JENNILYN BORJA

Proprietor

LEON CULLEN'S TRADING

1279 M. Yakal St. Bambang, Sta. Cruz, Manila

Dear **Ms. Borja**:

We are pleased to inform you that the RFQ No. 2023-04-0609 for "Supply and Delivery of Office Supplies for Oriental Mindoro for 1st Semester" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Four Hundred Ninety Thousand Eight Hundred Ninety Nine Pesos and 76/100 Only (Php490,899.76).**

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

LEON CULLEN'S TRADING

Date: _____



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier : LEON CULLEN'S TRADING	P.O. No. 2023-05-0468
Address : 1279 M. Yakai St., Bambang, Sta. Cruz, Manila	Date : May 9, 2023
TIN :	Mode of Procurement : Shopping-B

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Pantawid Provincial Operation Office, 2nd Floor RKT Building, JP Rizal St., corner Bayabas St., Lalud, Calapan City, Oriental Mindoro	Delivery Term : FOB Destination
Date of Delivery : Fifteen (15) Calendar Days after receipt of Approved Purchase Order	Payment Term : 15-30 days upon final inspection

STOCK No	Property	Unit	Description	Quantity	Unit Cost	Amount
Supply and Delivery of Office Supplies for Oriental Mindoro (1st Semester, 2023)						
1		piece	Ballpen Retractable (Black) 0.5 mm needle point, super smooth ink, smudge free, fast drying ink, long lasting ink - COMPLY	570	15.50	8,835.00
2		piece	Battery, dry cell AA, 4 pieces per blister pack, Alkaline Battery - KODAK	6	95.00	570.00
3		box	Brother LC3617 BLACK - COMPLY	12	864.00	10,368.00
4		box	Brother LC3617 CYAN - COMPLY	12	742.50	8,910.00
5		box	Brother LC3617 magenta - COMPLY	12	742.50	8,910.00
6		box	Brother LC3617 Yellow - COMPLY	12	742.50	8,910.00
7		piece	CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box - JOY	42	450.00	18,900.00
8		pack	Cartolina 20Pcs Per Pack, Assorted Colors, Size: 572mm x 724mm - COMPLY	2	166.00	332.00
9		piece	Certificate Holder, A4 Size: 210mm x 297mm (8.27 x 11.69) w/ 2 hangers for portrait or landscape orientations; Super Clear Transparency - COMPLY	20	65.00	1,300.00
10		box	Clip, Backfold, 19Mm, 12 Pieces Per Box - COMPLY	46	29.00	1,334.00
11		box	Clip, Backfold, 25Mm, 12 Pieces Per Box - COMPLY	22	35.00	770.00
12		box	Clip, Backfold, 32Mm, 12 Pieces Per Box - COMPLY	18	65.00	1,170.00
13		box	Clip, Backfold, 50Mm, 12 Pieces Per Box - COMPLY	38	135.00	5,130.00
14		pack	COLOR INDEX SELF ADHESIVE (20 sheet per pack) - COMPLY	4	94.50	378.00
15		pack	Colored Paper, Assorted Color; Folio size: 216mm x 330mm (8.5 x 13 inc.), 250 sheets per pack - COMPLY	2	400.00	800.00
16		piece	Correction Tape, Individual Plastic, 8Mm To 10Mm In Size - JOY	377	30.00	11,310.00
17		piece	CUTTER KNIFE, heavy duty, metal case, 18x100mm - COMPLY	12	20.25	243.00
18		pad	Daily Time Record (Dtr), Size: 8.5 inches x 3.2 inches; 100 pieces/pad - COMPLY	43	188.00	8,084.00
19		piece	Data File Box, Made Of Chipboard, With Closed Ends, Size: 15 inches x 9.5 inches x 4.5 inches - COMPLY	33	150.00	4,950.00
20		box	Document Brown Envelope (Kraft) - A4, 125 Gsm, Size: 10 X 15", Kraft Corrugated, Light Brown, 100 Pieces / Box - COMPLY	3	2,160.00	6,480.00
21		box	Document Brown Envelope (Kraft) - Legal, 125 Gsm, Size: 10 X 15", Kraft Corrugated, Light Brown, 100 Pieces / Box - COMPLY	6	2,160.00	12,960.00
22		piece	Document Paper Tray Sorter/Organizer 4 Layer Legal Size Black, Size: 35cm x 30cm x 32cm, Material: Stainless Steel, Lightweight Mesh Construction - COMPLY	8	742.50	5,940.00
23		box	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc, 100 pieces per box,, 8.5"x13" - COMPLY	10	2,025.00	20,250.00
24		box	Envelope, Plastic, Legal Size (14.9" W x 9.8" H) (clear envelope)Hook and Loop closure; Side loading with Handle - COMPLY	46	97.50	4,485.00
25		piece	Epson 005, 120 ml black - COMPLY	139	575.00	79,925.00
26		piece	Eraser PVC, Medium Size: 43 x 19 x 13 mm - COMPLY	5	10.80	54.00
27		box	Fastener, Plastic, 70Mm Between Prongs, 50 Set Per Box - COMPLY	94	35.00	3,290.00
28		piece	Flashdrive 64 GB OTG - COMPLY	3	660.15	1,980.45
29		pack	Folder, L-Type, A4 Size 223.52mm x 304.8mm (8.8 x 12 inches), 12 Pieces Per Pack Clear White insert filing L-type - COMPLY	2	250.00	500.00
30		pack	Folder, L-Type, Legal Size 241.3mm x 355.6mm (9.5 x 14 inches), 12 Pieces Per Pack, Clear White insert filing L-type - COMPLY	2	250.00	500.00
31		piece	Folder, Legal Size (8 1/2 x 14"); White with Plastic Cover or Plastic Jacket 14 pts - COMPLY	600	55.00	33,000.00
32		pack	Folder, Legal Size, White Color With Tab (100 Pcs/Box) - COMPLY	12	550.00	6,600.00
33		box	Folder, Pressboard, Size: 240Mm X 370Mm (-5Mm) (Legal), white with green lining, 100 Pieces Per Box - COMPLY	2	2,430.00	4,860.00
34		pack	Folder, With Tab, Legal (8.5" x 13"), Green 1 Pack [100 Pieces Per Pack] - COMPLY	2	2,565.00	5,130.00
35		piece	GLUE, all purpose, gross weight: 130 grams min - JOY	55	87.75	4,826.25
36		piece	Ink Cart, Hp Cz107Aa, (Hp678), Tri Color - COMPLY	10	634.50	6,345.00
37		ream	Laminating Film, Folio Size: 222 x 337mm, 125mc (100pcs Per Ream) - COMPLY	7	1,269.00	8,883.00
38		set	Marker Fluorescent 3 Colors Per Set - COMPLY	24	68.85	1,652.40
39		piece	Marker, Permanent Black, Broad Type, Refillable - PILOT	99	47.25	4,677.75
40		piece	Marker, Permanent Blue, Broad Type, Refillable - PILOT	14	47.25	661.50
					SUB-TOTAL	314,204.35

(Total Amount in Words) **Four Hundred Ninety Thousand Eight Hundred Ninety Nine Pesos and 76/100 Only** **490,899.76**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Signature over Printed Name of Supplier _____ Date	Very truly yours, LEONARDO C. REYNOSO, CESO III Signature over Printed Name of Authorized Official Regional Director
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Fund Cluster : 01-101 Funds Available : 490,899.76 DANILYN T. GALAN Signature over Printed Name of Accountant III / Section Head, Accounting Section	ORS/BURS No. : <u>2023-05-2361</u> Date of the ORS/BURS: <u>5/16/23</u> Amount : 490,899.76
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PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
41	piece	Marker, Whiteboard, Fine Point Black Refillable - PILOT	29	64.80	1,879.20
42	piece	Marker, Whiteboard, Fine Point Blue Refillable - PILOT	5	64.80	324.00
43	pack	Matt Sticker Paper Legal Size: 8.5" x 14" (10 Sheet Per Pack) - COMPLY	3	60.75	182.25
44	piece	Notebook, Stenographer, Spiral, Size: 152mm x 228mm, Cover: C1S Board 230 gsm, Paper: 50gsm, Leaves: 60 leaves - COMPLY	30	48.00	1,440.00
45	pad	Notepad, Stick-On, 3X3, 100 Sheets Per Pad - JOY	178	45.00	8,010.00
46	piece	Official Record Book 300 Pages size 214 mmx 278mm (min) - COMPLY	22	256.50	5,643.00
47	piece	Official Record Book 500 Pages size 214 mmx 278mm (min) - COMPLY	1	270.00	270.00
48	box	Paper Clip, 50Mm, 100 Pieces Per Box Or 120 Grams (Min.) (Net Of Box) - COMPLY	42	20.79	873.18
49	piece	Paper cutter heavy duty, base A4 size, LEgal size, 8.27"x11.69", Specifications:Material: Wood /Metal ; Blade Length: about 450mm - COMPLY	1	756.00	756.00
50	box	Paper, Multicopy, 80Gsm, Size: 210Mm X 297Mm (A4), 5reams/box - HARDCOPY	135	270.00	36,450.00
51	box	Paper, Multicopy, 80Gsm, Size: 216Mm X 330Mm (Legal), 5reams/box - HARDCOPY	82	295.00	24,190.00
52	pack	Paper, Parchment, Size: 210 X 297Mm, Multi-Purpose, 10 sheets/pack - COMPLY	19	35.37	672.03
53	box	Pencil, Lead With Eraser, 12 Dozens Per Box - ACURA	6	135.00	810.00
54	piece	Plastic Envelope With Handle Transparent With Zipper Lock (Long) 14 inches (W); 10 inches (L) - COMPLY	17	87.75	1,491.75
55	box	Plastic Push Pin, 100 pieces per box; 59.944mm x 59.944mm x 53.086 (2.36 x 2.36 x 2.09 inches) - COMPLY	3	37.80	113.40
56	piece	Puncher (2 Hole, With Handle Lock, Adjustable Paper Gauge, Easy Waste Material, 30 Sheets, 80 Gsm Paper Punching Capacity; Weight: 600 G, Dimension: 17Cm X 12Cm X 8Cm) - COMPLY	14	165.00	2,310.00
57	bottle	Refill Ink For Marker Pen, Black - COMPLY	4	145.00	580.00
58	box	Rubber Band, 70Mm Min Lay Flat Length (#18) - COMPLY	1	175.00	175.00
59	piece	Ruler, Plastic, 450Mm (18"), Width: 38Mm Min - COMPLY	8	35.00	280.00
60	piece	Scissors, heavy duty stainless steel scissors strong grip, 1 piece in individual plastic - COMPLY	39	65.00	2,535.00
61	piece	Signpen (Black), Gel, 0.5 Mm, Needle Point, 9.9 Mm Diameter Grip, Capped Snap On, Quick-Drying, Smear-Resistant, Dye Based Ink - LOVEIN	410	117.80	48,298.00
62	piece	Signpen (Blue), Gel, 0.5 Mm, Needle Point, 9.9 Mm Diameter Grip, Capped Snap On, Quick-Drying, Smear-Resistant, Dye Based Ink - LOVEIN	126	117.80	14,842.80
63	piece	Signpen Red 0.5 Mm, Needle Point, 9.9 Mm Diameter Grip, Capped Snap On, Quick-Drying, Smear-Resistant, Dye Based Ink - LOVEIN	6	117.80	706.80
64	bottle	Stamp Pad Ink, Purple Or Violet, 50Ml (Min.) - JOY	12	175.00	2,100.00
65	piece	Stamp Pad, Felt, Bed Dimension: 60Mm X 100Mm Min - COMPLY	4	47.00	188.00
66	piece	Staple Remover, Plier-Type, Stainless - JOY	16	88.00	1,408.00
67	box	Staple Wire No. 35 (5,000 Pcs / Box), Fits All Standard Staplers - JOY	80	45.00	3,600.00
68	piece	Stapler, With Remover Standard Type Load Cap: 200 Staples Min, 1 Piece In Individual Box # 35 - JOY	28	175.00	4,900.00
69	piece	Tape Dispenser, Table Top - COMPLY	1	120.00	120.00
70	roll	Tape, Double Sided Width: 24 Mm - COMPLY	31	35.00	1,085.00
71	roll	Tape, Duct Cloth Tape, silver 2 inches x 10 meter (25 meter long) - COMPLY	6	100.00	600.00
72	roll	Tape, Masking, Width: 24Mm (±1Mm) - COMPLY	21	45.00	945.00
73	roll	Tape, Masking, Width:48Mm (+Mm) - COMPLY	17	65.00	1,105.00
74	roll	TAPE, PACKAGING, width: 48mm (±1mm) ROLL - COMPLY	57	60.00	3,420.00
75	roll	TAPE, TRANSPARENT, width: 24mm (±1mm) - COMPLY	24	28.00	672.00
76	roll	TAPE, TRANSPARENT, width: 48mm (±1mm) - COMPLY	62	60.00	3,720.00
				SUB-TOTAL	176,695.41
				SUB-TOTAL	314,204.35

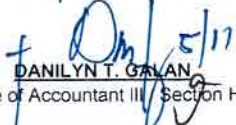
*****NOTHING FOLLOWS*****
 page 2 of 2

Approved Budget for the Contract: Php527,160.50
 PR No. 2023-04-0609
 Purpose Supply and Delivery of Office Supplies for Oriental Mindoro
 (1st Semester, 2023)
 Prepared by: Emma Joy C. Nolasco

(Total Amount in Words)	Four Hundred Ninety Thousand Eight Hundred Ninety Nine Pesos and 76/100 Only	490,899.76
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Fund Cluster : 01-101 Funds Available : 490,899.76  DANILYN T. GAVAN Signature over Printed Name of Accountant III, Section Head, Accounting Section	ORS/BURS No. : <u>2023-05-2361</u> Date of the ORS/BURS: <u>5/10/23</u> Amount : 490,899.76
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