

February 28, 2023

MR. IAN LESTER L. AGUSTIN
Authorized Representative
GOODCHOW DINING AND FUNCTION HALL
San Miguel, Boac, Marinduque

Dear **Mr. Agustin**:

We are pleased to inform you that the RFQ No. 2023-02-0304 for "Catering Services for the conduct of Provincial Inter-Agency Committee (PIAC) Meeting in Marinduque" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Forty Five Thousand Pesos Only (Php45,000.00)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No.2023-03-0139 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

GOODCHOW DINING AND FUNCTION HALL

Date: _____



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : GOODCHOW DINING AND FUNCTION HALL	P.O. No. 2023-03-0139
Address : San Miguel, Boac, Marinduque	Date : March 1, 2023
TIN :	Mode of Procurement : NP-SVP

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Pantawid Provincial Operation Office, T. Del Mundo St., Brgy. Malusak, Boac, Marinduque	Delivery Term : FOB Destination
Date of Delivery : see list below for the date of activity	Payment Term : 15-30 days upon final inspection

Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Provision of Catering Services for 1 Day			
		Provincial Inter-Agency Committee (PIAC) Meeting			
		Venue: Pantawid Provincial Operation Office, T. Del Mundo St., Brgy. Malusak, Boac, Marinduque			
		Date of Activity:			
1	pax	March 9, 2023	25	450.00	11,250.00
2	pax	May 17, 2023	25	450.00	11,250.00
3	pax	August 16, 2023	25	450.00	11,250.00
4	pax	October 19, 2023	25	450.00	11,250.00
		PROVISION / INCLUSION:			
		- Caterer shall submit proposed menu of the day one week before the scheduled activity (<i>minimum of rice, 2 viands, 1 vegetable, soup, dessert, drinks</i>)			
		- All day coffee serving/coffee buffet, drinking water and candies			
		- End user shall inform the service provider one to two weeks the exact date prior to the conduct of the activity			
		TYPE AND SERVING TIME:			
		- Individually hot packed meals			
		- AM Snack: 9:00am, Lunch: 11:30am, Pm Snack: 3:00pm			
		*****NOTHING FOLLOWS*****			
		page 1 of 1			
		COMPLY			
		Approved Budget for the Contract: Php50,000.00			
		PR No. 2023-02-0304			
		Purpose: Catering Services for the conduct of Provincial Inter-Agency Committee (PIAC) Meeting - Marinduque			
		Prepared by: Emma Joy C. Nolasco			

(Total Amount in Words) Forty Five Thousand Pesos Only 45,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

 Signature over Printed Name of Supplier

 Date

Very truly yours,

LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
Regional Director

Fund Cluster : 01-101	ORS/BURS No. : <u>2477-07-01616</u>
Funds Available : 45,000.00	Date of the ORS/BURS: <u>3/2</u>
 DANILYN T. GALAN Signature over Printed Name of Accountant III / Section Head, Accounting Section	Amount 45,000.00