

March 7, 2023

**MS. REBECCA C. CORTEZ**  
Authorized Representative  
MABECK'S FOOD EXPRESS  
15 H. Mendoza St. Puerto Princesa City, Palawan

Dear **Ms. Cortez**:

We are pleased to inform you that the RFQ No. 2023-02-0307 for "Catering Services for the conduct of Provincial Inter-Agency Committee (PIAC) Meeting in Palawan" is hereby awarded to you as the Bidder with the Single Calculated Responsive Bid at a Contract Price equivalent to **Fifty Thousand Pesos Only (Php50,000.00)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No.2023-03-0175 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity



 **BENCHIE B. GONZALES**  
Officer-in-Charge

**Conforme:**

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**MABECK'S FOOD EXPRESS**

Date: \_\_\_\_\_

Supplier : **MABECK'S FOOD EXPRESS** P.O. No. 2023-03-0175  
 Address : 15 H. Mendoza St. Puerto Princesa City, Palawan Date : **March 8, 2023**  
 TIN : Mode of Procurement : **NP-SVP**

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Pantawid Provincial Operation Office, G7 Bldg. Unit 2/2nd Floor, 131 National Highway, San Pedro, Puerto Princesa City, Palawan Delivery Term : **FOB Destination**  
 Date of Delivery : see list below for the date of activity Payment Term : **15-30 days upon final inspection**

Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>Provision of Catering Services for 1 Day</b> <b>Provincial Inter-Agency Committee (PIAC) Meeting</b> Venue: Pantawid Provincial Operation Office, G7 Bldg. Unit 2/2nd Floor, 131 National Highway, San Pedro, Puerto Princesa City, Palawan Date of Activity:			
1	pax	March 29, 2023	25	500.00	12,500.00
2	pax	June 8, 2023	25	500.00	12,500.00
3	pax	September 21, 2023	25	500.00	12,500.00
4	pax	November 16, 2023	25	500.00	12,500.00
		<b>PROVISION / INCLUSION:</b> - Caterer shall submit proposed menu of the day one week before the scheduled activity ( <i>minimum of rice, 2 viands, 1 vegetable, soup, dessert, drinks</i> ) - All day coffee serving/coffee buffet, drinking water and candies - End user shall inform the service provider one to two weeks the exact date prior to the conduct of the activity <b>TYPE AND SERVING TIME:</b> - Individually hot packed meals - AM Snack: 9:00am, Lunch: 11:30am, Pm Snack: 3:00pm <b>*****NOTHING FOLLOWS*****</b> page 1 of 1		<b>COMPLY</b>	
		Approved Budget for the Contract: Php50,000.00 PR No. 2023-02-0307 Purpose: Catering Services for the conduct of Provincial Inter-Agency Committee (PIAC) Meeting - Palawan Prepared by: Emma Joy C. Nolasco			

(Total Amount in Words) **Fifty Thousand Pesos Only** 50,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours,  
 Signature over Printed Name of Supplier **LEONARDO C. REYNOSO, CESO III**  
 Signature over Printed Name of Authorized Official  
 \_\_\_\_\_ **Regional Director**  
 Date **BY: BENCHIE B. GONZALES**  
 Officer-in-Charge

Fund Cluster : **01-101** ORS/BURS No. : 2023-03-0970  
 Funds Available : 50,000.00 Date of the ORS/BURS: 3/10  
 Amount : 50,000.00  
 Signature over Printed Name of Accountant/Section Head, Accounting Section **DANILYN T. GALAN**