

REQUEST FOR QUOTATION

RFQ No. 2023-07-0874 NP-SVP
Date: July 3, 2023

Company Name: _____
Company Address: _____
Contact Person: _____
Contact No.: _____
Email Address: _____
Company TIN: _____
PhilGEPS Reg. No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your Company's Business Permit, Mayor's Permit, PCAB License (if applicable), PhilGEPS Certificate, latest Income/Business Tax Return and a notarized or unnotarized Omnibus Sworn Statement in accordance with the attached format marked as Annex B. If awarded, please submit immediately the duly notarized Omnibus Sworn Statement (if previously submitted is unnotarized). The Certificate of Platinum Membership maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number.

Please accomplish and submit this form together with Annex A to DSWD MIMAROPA Region -BAC Secretariat at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or email to: ccvictorio@dswd.gov.ph not later than 5:00 PM on July 10, 2023(Monday). Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: [RFQ Number], [Deadline of Submission].

Very truly yours,

HARVY B. CALABIO
Administrative Officer V
Procurement Section Head

Terms and Conditions:

1. Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
2. Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
3. Services shall be delivered on: 15 CD upon receipt of approved PO
4. Place of Delivery: DSWD MIMAROPA FO 1680 F.T. Benitez St. cor Malvar St., Malate, Manila
5. Terms of Payment: within 30 days upon final inspection and acceptance
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
Account Name: _____ Account Number: _____
Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
6. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
7. For goods please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate warranty:
10. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"

CATHERINE CATHY R. VICTORIO
Procurement Officer

Telefax: 5336-8106 to 07 loc. 24052
Contact Number: 09984746898

Signature Over Printed Name
(Supplier)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

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RFQ No. 2023-07-0874

Date:

(should be filled up by supplier)

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

MOP: NP-SVP

Item No.	Qty.	Unit	PARTICULARS	Bidder's Specifications (Please fill out the specifications in the space provided) NOTE: Supplier must state here either the statement of compliance either "COMPLY" or "NOT COMPLY". Failure to indicate information could be	Unit Cost	Total Cost
			Printing Services for the Nutrition Month 2023 Advocacy Materials			
1	1	pc	TARPAULIN / CAMPAIGN BANNER			
			Specifications:			
			Size: 5ft Height x 10ft Width			
			Thickness: 14 oz			
			FULL COLOR			
			Digitally Print			
			High Resolution and Full Color Print, Durable and Versatile			
			with eyelet and eyelet keyhole			
2	66	pc	ADVOCACY SHIRT WITH COLLAR, colored print of Nutrition Month theme			
			Specifications:			
			Size: S, M, L, XL, XXL, XXXL			
			Material: Cotton, colored			
			Neckline: Round Neck			
			Sleeves Type: Short Sleeves			
			with sublimation printing of DSWD, SFP Logo and Nutrition Month Theme design			
3	80	pc	ADVOCACY SLING BAG with colored print of Nutrition			
			Specifications:			
			Color: White, expandable, with flap			
			Size: length: 34cm, height: 32cm, width: 7cm			
			Material: Canvas			
			Strap: Adjustable Shoulder Strap			
			with text of DSWD, SFP Logo and Nutrition Month Theme design printed on the flap of the bag			
4	80	pc	LANYARD with colored rint of Nutrition Month Theme			
			Specifications:			
			Design: Full Color and with Nutrition Month Logo and Theme			
			Lace Type: Soft Cotton			
			Length Size: 20 inches			
			Print: Digital sublimation full color print			
			with plastic side release and metal hook			
			nothing follows			
			TOTAL APPROVED BUDGET FOR THE CONTRACT: Fifty Thousand Pesos Only (Php 50,000.00)	Note: Please specify brand model/origin .		

PURPOSE: Nutrition Month 2023 Advocacy Materials

PR No.: 2023-07-0874 NP-SVP

☐ VAT
☐ Non-VAT

(Signature over Printed name)
Supplier

IMPORTANT: The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Section within three (3) days from the date advance copy was served thru email. **FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.**



← adjustable shoulder strap

Advocacy Sling Bag with Colored Print of Nutrition Month Theme

Specifications:

Color: White, expandable, with flap

Material: Canvas

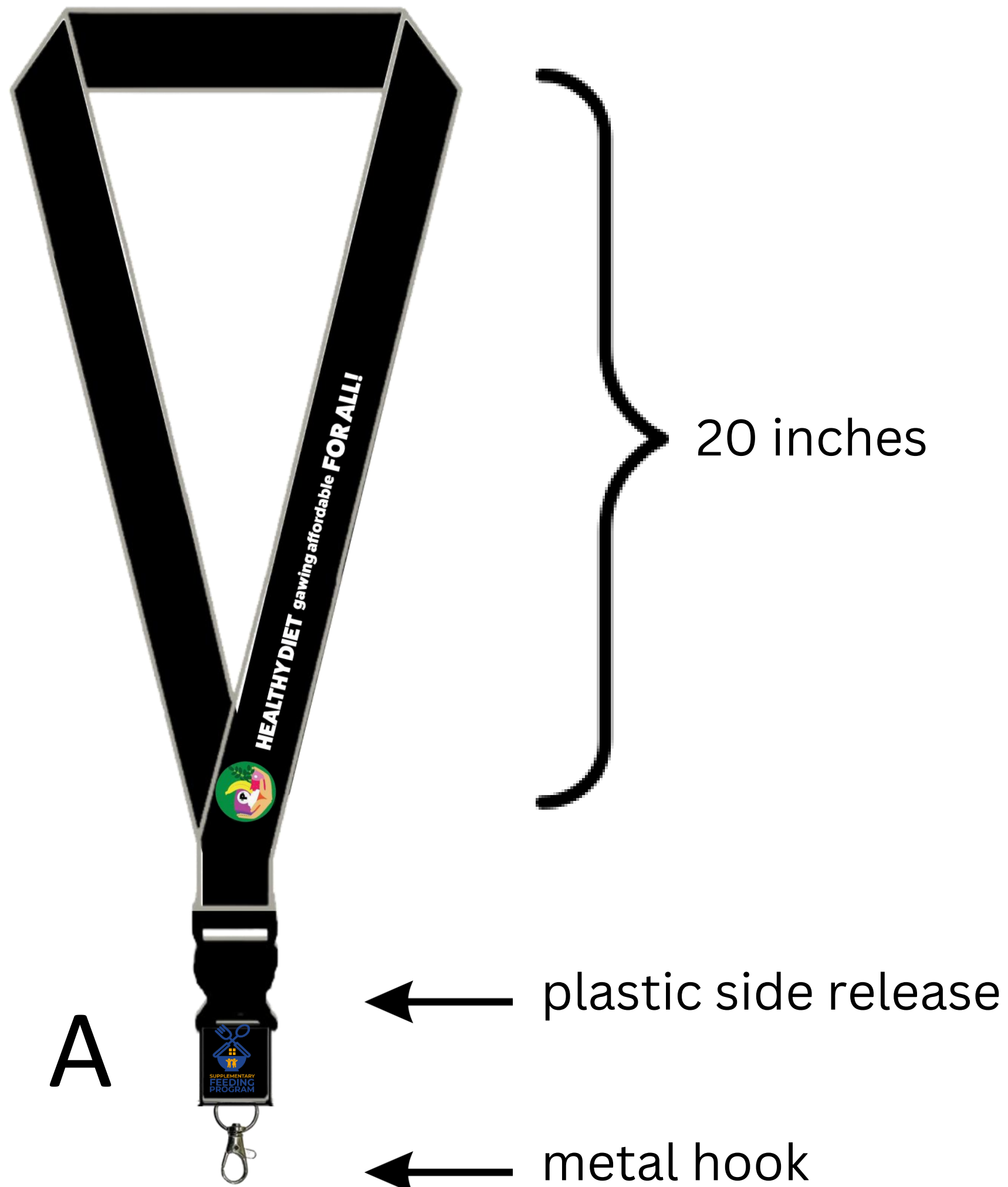
Strap: Adjustable shoulder strap

Size: L: 34cm; H: 32cm; W: 7cm

Length Size: 20 inches

Print: Digital sublimation full-color

Design: with text of DSWD, SFP Logo and Nutrition Month theme design printed on the flap of the bag



LANYARD

Specifications:

Design: Full Color and with Nutrition

Month Logo and Theme

Lace Type: Soft Cotton

Length Size: 20 inches

Print: Digital sublimation full color
print with plastic side release and
metal hook

HEALTHY DIET
gawing affordable
FOR ALL!



NUTRITION MONTH TSHIRT

Specifications:

Size: S, M, L, XL, XXL, XXXL

Material:

Neckline: Round Neck with Collar (cotton) and Buttons

Sleeve Type: Short Sleeves

Print: with sublimation printing of DSWD, SFP logo and Nutrition Month Logo and Theme design



HEALTHY DIET
gawing affordable
FOR ALL!

LOGO FOR THE NUTRITION MONTH SHIRT

The Department of Social Welfare and Development MIMAROPA Region
supports the 49th Nutrition Month Celebration

HEALTHY DIET gawing affordable FOR ALL!

#NutrisyongSapatParaSaLahat
#HealthyDietForAll



**49th Nutrition Month
JULY 2023**



Tarpaulin/Campaign Banner

Specifications:

Size: 5ft Height x 10ft Width

Thickness: 14 oz

FULL COLOR

Digitally Print

High Resolution and Full Color Print,
Durable and Versatile
with eyelet and eyelet keyhole

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49th Nutrition Month
JULY 2023