



PURCHASE ORDER  
DSWD MIMAROPA Region  
Entity Name

Supplier: <b>LA BREZA HOTEL</b> Address: <b>55 Mother Ignacia Ave. Quezon City</b> TIN : 008-520-703-000	P.O. No. : <b>2023-02-0116</b> Date : February 23, 2023 Mode of Procurement : NP-LOV
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Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : NCR Date of Delivery : February 28 March 3, 2023	Delivery Term : <u>FOB Destination</u> Payment Term : <u>15-30 days upon final inspection</u>
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<p><b>Board and Lodging for 3 days</b> <b>Orientation and Consultation with the Local Government Unit (LGUs) on Enhanced Partnership againsts Hunger and Poverty (EPAHP) Program and Community Based Organizations</b> Venue: NCR Date: February 28 March 3, 2023 Check in: February 28, 2023 / 2:00 PM Check out: March 3, 2023 / 12:00 NN</p> <p><b>Meals arrangements:</b> Type of serving : <b>Buffet Lunch ; Plated Snacks</b> Break fast : 6:00AM (AM snack : 9:30 AM) Lunch: 12:00 NN (PM snack: 3:30 PM) Dinner: 6:00 PM <b>Note:</b> Supplier must provide set on menus for approval <b>Provisions:</b> <b>Feb 28</b> - PM snack, Dinner <b>Mar 1-2</b> - Breakfast, AM snack, Lunch, PM snack, Dinner <b>Mar 3</b> - Breakfast, AM snack, Lunch</p> <p><b>Overnight Accommodation arrangements:</b> *Triple occupancy (3pax per room (single bad each pax) * One (1) complimentary room for the secretariat team early Check in at 10:00 AM * One (1) complimentary room for the VIP Guest *Full board meals (no repeating meal per menu) <b>*Air-conditioned room with hot and cold shower</b> and complete toiletries, drinking water with utensils, coffee,WiFi, TV with cable connection, and available iron for clothes. <b>Function room arrangements:</b> TIME OF USE OF CONFERENCE ROOM/SESSION HALL from February 28- March 3, 2023: 7:00 am - 7:00 pm *Complimentary use of function room and other amenities *Tables and Chairs : CLASSROOM TYPE with cloth *Function room can accommodate number of pax according to social distancing protocols *Facility must be PWD and Senior Citizen friendly *No pillars at the center of the conference room *Good to high quality Sound system with at least 3 wireless microphones *Extension cords *2 whiteboard with markers and erasers *Stand-by attendant to assist *Free pads &amp; pencils for the participants *Free flowing coffee,tea, hot choco, &amp; water * Free use of parking space *Free strong wifi internet *Complimentary Welcome Tarpaulin (6x4 ft) or LED backdrop and use of projector *Automatic Alcohol Dispenser with Stand and Thermal Scanner ***nothing follows*** TOTAL APPROVED BUDGET FOR THE CONTRACT: (Php 312,000.00) <b>RFQ No. 2023-02-0204</b> PURPOSE: Orientation and Consultation with the Local Government Unit (LGUs) on Enhanced Partnership againsts Hunger and Poverty (EPAHP) Program and Community Based Organizations Prepared by: Cathy Victorio</p>	40  36 guaranteed pax	2,550.00  COMPLY	306,000.00
				<b>TOTAL</b>	<b>306,000.00</b>

(Total Amount in Words) Three Hundred Six Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:	Very truly yours
_____	
Signature over Printed Name of Supplier	<b>LEONARDO C. REYNOSO, CESO III</b> Signature over Printed Name of Authorized Official Regional Director
_____	
Date	

Fund Cluster : <b>1</b> Funds Available : <b>306,000</b>	 <b>DANILYN T. GALAN</b> Signature over Printed Name of Chief Accountant/Head of Accounting Accountant III - Accounting Section Head	ORS/BURS No. : <b>02-101101-2023-02-0580</b> Date of the ORS/BURS: <b>02/27/2023</b> Amount : <b>306,000.00</b>
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Department of Social Welfare and Development  
 DSWD-GF-010 | REV 01 | 17 AUG 2022



"Serbiyong May Puso Saan Man sa MIMAROPA"

## NOTICE OF AWARD

February 22, 2023

**JINKY DE GUZMAN**  
 Authorized Representative  
 LA BREZA HOTEL  
 55 Mother Ignacia Ave. Quezon City

Dear Ms. De Guzman:

We are pleased to inform you that the RFQ No. 2023-02-0204 for the Board and Lodging of the Orientation and Consultation with the Local Government Unit (LGUs) on Enhanced Partnership against Hunger and Poverty (EPAHP) Program and Community Based Organizations is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to Three Hundred Six Thousand Pesos Only (Php 306,000.00).

You are therefore required to comply with the Terms and Conditions stated in the PO No. 2023-02-0116 the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

**LEONARDO C. REYNOSO, CESO III**  
 Regional Director  
 Head of the Procuring Entity

Conforme:

\_\_\_\_\_  
 (Signature over Printed Name of Bidder's Authorized Representative)

**LA BREZA HOTEL**

Date: \_\_\_\_\_

