



PURCHASE ORDER DSWD MIMAROPA Region **Entity Name**

P.O. No.: 2023-04-0411

SEASONS HOTEL AND CONVENTION CENTER

Address KM 238 Airport Road , Brgy, San Roque , San Jose, Occidental Mindoro

Date: April 27, 2023 155-602-537-002 Mode of Procurement : NP-LOV TIN

Gentlemen

Please furnish this Office the following articles subject to the terms and conditions contained herein

Occidental Mindoro Delivery Term : FOB Destination Place of Delivery Date of Delivery: May 10-12, 2023 Payment Term: 15-30 days upon final inspection

vate of Delivery May 10-12, 2023		Payment Term : 15-30 days upon final inspection		
Stock/ Property No. Unit	Description	Quantity	Unit Cost	Amount
1 pax	Board and Lodging for 2 days LSWDO Consultation Dialogue and Forum Project Proposal Venue: Occidental Mindoro Date: May 10-12, 2023 Check in: May 10, 2023 / 2:00 PM Ckeck out: May 12, 2023 / 12:00 NN NOTE: Early check in date and time for the Secretariat: May 10, 2023; 8:00 AM Meals arrangements: Break fast; 6:00AM (AM snack; 9:30 AM) Lunch: 12:00 NN (PM snack; 3:30 PM) Dinner: 6:00 PM Provisions: May 10 - PM snack, Dinner	54 43 guaranteed pax	2,150.00 TRIPPLE SHARING COMPLY COMPLY COMPLY DEPENDS ON THE AVAILABILITY COMPLY COMPLY COMPLY COMPLY	232,200.0
	May 11 - Breakfast, AM snack, Lunch, PM snack, Dinner May 12 - Breakfast, AM snack, Lunch Type of Food Serving: Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hotel to submit menu (minimum of at least 2 viands, soup and dessert) one (1) week before the schedule No repeating meal per menu Inclusions: FUNCTION ROOM ARRANGEMENTS Schedule of Use: May 10-12,2023.		COMPLY COMPLY COMPLY COMPLY COMPLY COMPLY	
	7:00 AM - 6:00 PM Room sharing with 2-3 occupancy per room and has bed per pax with free toiletries and should follows IATF guidelines and protocols Structurally sound and safe for occupancy with enough fire escapes, fire fighting equipments, CCTV, Eleveators and stairs Facilities must be PWD and Senior Citizen Friendly Airconditioned venue with air humidifiers No obstructing pillars in the conference room Session hall is free form noise which is detrimental to the event With registration area Free use of projector with screen, sound system with three (3) microphnes, electric outlets, extension cords, 2 white boards with marker and eraser, rostrum with 1 Philippine flagpole and other aminities.		COMPLY COMPLY	
	Free Wi-Fi access for both quest and function rooms Free use of parking space Venue must have large monitor TV screen for the conference call and other necessary materials/technology for conference call at least one (1) hotel staff available at any given time during the session to assist the secretariat in logistic concerns at least one (1) hotel staff to act as marshall to remind the hotel health protocols Complimentary room for the Regional Director and Secretariat Preferebly with available hotel mini-bus/vehicle Hotel must be DOT accredited Note: the End-user shall inform the Service Provider one to two			
	weeks the exact date prior to the conduct of the activity ""nothing follows"" TOTAL APPROVED BUDGET FOR THE CONTRACT: (Php 237,600.00) RFQ No. 2023-03-0440 BUBBOSE: LSW/DO Consultation Dialogue and Forum Project			

(Total Amount in

Two Hundred Thirty-Two Thousand Two Hundred Pesos Only Words

PURPOSE: LSWDO Consultation Dialogue and Forum Project

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Very truly yours.

Conforme

Signature over Printed Name of Supplier

LEONARDO C. REYNOSO, CESO III Signature over Printed Name of Authorized Official

232,200.00

Regional Director

TOTAL

Date

Fund Cluster : 10

Funds Available: 232, 200 .00

Proposal

Prepared by: Cathy Victorio

232, 200 .00 DANIL YN T GALAN Signature over Printed Name of Cher Adcodnant/Head of Accounting Accountant III - Accounting Section Head

024016+ 2304-2054 ORS/BURS No. : Date of the ORS/BURS: 4 27 23 Amount: 232, 200.00





NOTICE OF AWARD

2 6 APR 2023

Date:
ALMIRA JEAN JOLDANERO Authorized Representative SEASONS HOTEL AND CONVENTION CENTER KM 238 Airport Road, Brgy. San Roque, San Jose, Occidental Mindoro
Dear Ms. Joldanero:
We are pleased to inform you that the RFQ No. 2023-03-0440 for the Board and Lodging for the LSWDO Consultation Dialogue and Forum Project Proposal is hereby awarded to you as the Sole Calculated Responsive Bid at a Contract Price equivalent to Two Hundred Thirty-Two Thousand Two Hundred Pesos Only (Php 232,200.00).
Please signify your conformity by signing below and transmitting a signed copy to us.
Very truly yours,
Dear
LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity
Conforme:
(Signature over Printed Name of Bidder's Authorized Representative)
SEASONS HOTEL AND CONVENTION CENTER
Date:
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