



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : AZTECO CORPORATION (AXIAA HOTEL)	P.O. No. : 2023-05-0464
Address : 135 West Ave., Bungad, Quezon City	Date : May 09, 2023
TIN : 009-202-639-000	Mode of Procurement : NP-LOV

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Metro Manila	Delivery Term : FOB Destination
Date of Delivery : May 16-19, 2023	Payment Term : 15-30 days upon final inspection

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging for 4 days 3 nights Training on Result-Based Monitoring and Evaluation and SLP Information System Workshop Venue: Metro Manila Date: May 16-19, 2023 Check in: May 16, 2023 / 12:00 PM Check out: May 19, 2023 / 12:00 PM Room sharing: Airconditioned room, TRIPLE sharing rooms, with separate beds per guest and free toiletries each Meal Schedule: May 16: Lunch, PM snack, Dinner May 17-18: Breakfast, AM snack, Lunch, PM snack, Dinner May 19: Breakfast, AM snack Type and Time of Serving: Managed Buffet Meals, Plated Snacks Breakfast: 6:00 AM AM snack: 9:00 AM Lunch: 12:00 PM PM snack: 3:00 PM Dinner: 6:00 PM Menu selection: 1. Hotel to submit the Menu (minimum of atleast 2 viands, soup, dessert and beverages) 2. Hotel will submit proposed menu one week before the before the schedule 3. No repeating menu/meals 4. Meals to be served should have vegetables and fruits and can adjust for Muslim and non-pork eaters Inclusions: Schedule of use of function room- TIME OF USE OF CONFERENCE ROOM/SESSION HALL from May 16, 2023 : 12:00 am - 7:00 pm May 17-18, 2023 : 6:00 AM - 7:00 PM May 19, 2023 : 6:00 AM - 12:00 PM Structurally sound and safety for occupancy with enough fire escapes, fire fighting equipments, CCTV, elevators end stairs Facilities must be PWD and Senior Citizen friendly Air conditioned venue with air humidifiers Bathroom with hot and cold shower with complete provision of toiletries (Towel, toilet, shapoo, soap, toothbrush) Free use of fully airconditioned session hall spacious for activities and can accommodate 117 or more with No obstructing pillars in the conference room The session hall/conference room is free from noise w/c is detrimental to the event/ meeting With registration area and free use of prking space Free use of telephone line, projector w/ screen, sound system w/ 4 microphones, electric outlets, extension cords, whiteboard and whiteboard marker & eraser and other amenities Free Wi-Fi access for both guest and function rooms Free flowing hot coffee or chocolate and drinking water / diffused water Complimentary one (1) room a night ahead for the for the organizers At least TWO (2) hotel staff/attendant available at any given time during the session to assist the secretariat in logistical concerns Table and chairs: Round table with eight pax each table Free tarpaulin LED backdrop (Design and size shall be provided by the End-user TOTAL APPROVED BUDGET FOR THE CONTRACT (Php 540,000.00) RFQ No. 2023-04-0636 PURPOSE: Training on Result-Based Monitoring and Evaluation and SLP Information System Workshop Prepared by: Cathy Victorio	72	1,999.00	431,784.00
			50 guaranteed pax	COMPLY	
				TOTAL	431,784.00

(Total Amount in Words) **Four Hundred Thirty-One Thousand Seven Hundred Eighty-Four Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____
Signature over Printed Name of Supplier

Very truly yours,

LEONARDO C. REYNOSO, CESO III
Signature over Printed Name of Authorized Official
Regional Director

_____ Date

Fund Cluster : **1**
Funds Available : **431,784.00**

DANILYN T. GALAN
Signature over Printed Name of Chief Accountant/Head of Accounting
Accountant III - Accounting Section Head

ORS/BURS No. : **02-102101-2023-05-2319**
Date of the ORS/BURS: **5/9/23**
Amount : **431,784.00**

NOTICE OF AWARD

Date: 09 MAY 2023

AXEL LUSUAN
Authorized Representative
AZTECO CORPORATION (AXIAA HOTEL)
135 West Ave., Bungad, Quezon City

Dear Mr. Lusuan:

We are pleased to inform you that the RFQ No. 2023-04-0636 for the Board and Lodging for the Training on Result-Based Monitoring and Evaluation and SLP Information System Workshop is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to Four Hundred Thirty-One Thousand Seven Hundred Eighty-Four Pesos Only (Php 431,784.00).

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

AZTECO CORPORATION (AXIAA HOTEL)

Date: _____