



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : SLEEP WELL MORE FUN CORPORATION (LUB D MAKATI)	P.O. No. : 2023-06-0533
Address : Makati Avenue, Makati City	Date : June 13, 2023
TIN : 009-045-681	Mode of Procurement : NP-LOV

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Metro Manila	Delivery Term : FOB Destination
Date of Delivery : June 26-27, 2023	Payment Term : 15-30 days upon final inspection

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging for 2 days and 1 night KALIPI Organization Regional General Assembly and Election Regional Federation Officers Venue: Metro Manila Date: June 26-27, 2023 Check in: June 26, 2023 / 1:00 PM Check out: June 27, 2023 / 12:00 NN Room sharing: Airconditioned room double or triple sharing with individual bed per pax with free toiletries with hot and cold shower, with cable TV, free WiFi, telephone, towel, toothpaste, soap, & slipper provided Meal schedule June 26: PM snack, Dinner June 27- Breakfast, AM snack, Lunch Type serving: <u>Managed Buffet Meals & Plated Snacks</u> Menu selection: 1. Hotel to submit the Menu (minimum of atleast 2 viands, soup, dessert and beverages) 2. Hotel will submit proposed menu one week before the before the schedule 3. No repeating menu/meals 4. Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters Inclusions: Schedule of use of function room- TIME OF USE OF CONFERENCE ROOM/SESSION HALL June 26, 2023 : 12:00 am - 6:00 pm June 27, 2023 : 7:00 AM - 1:00 PM Free use of airconditioned conference room (can accommodate maximum of 30 pax in the conference room and free from noise which is detrimental to the event) Free flowing coffee/chocolate/tea, drinking water, candies and pica-pica No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords and white boards, big posting board with free LAN internet/ WiFi connections and free use of parking space Facilities must be PWD and Senior Citizen friendly Structurally sound and safety for occupancy with enough fire escapes, fire fighting equipments, CCTV, elevators end stairs Table and chairs are enough for the participants Free complimentary room for the secretariat Free use of facilities and amenities (if applicable) Complimentary welcome tarpaulin for backdrop of the function room Technician on stand-by for assistance Free hygienic alcohol in the common areas and conference rooms ***nothing follows*** TOTAL APPROVED BUDGET FOR THE CONTRACT: (Php 62,500.00) RFQ No. 2023-05-0704 PURPOSE: KALIPI Organization Regional General Assembly and Election Regional Federation Officers Prepared by: Cathy Victorio	25 20 guaranteed pax	2,500.00 COMPLY	62,500.00
				TOTAL	62,500.00

(Total Amount in Words) **Sixty Two Thousand Five Hundred Pesos Only.**


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s

Conforme:

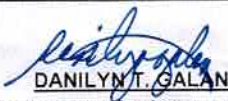
Signature over Printed Name of Supplier

Date

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Signature over Printed Name of Authorized Official
Regional Director

Fund Cluster : **101**
Funds Available : **62,500.00**


DANILYN T. GALAN
Signature over Printed Name of Chief Accountant/Head of Accounting
Accountant III - Accounting Section Head

ORS/BURS No. : **12-102101-23-N6-9392**
Date of the ORS/BURS: **June 15, 2023**
Amount : **(62,500.00)**

NOTICE OF AWARD

Date: 06 JUN 2023

WENDELL TOMAS

Authorized Representative
SLEEP WELL MORE FUN CORPORATION (LUB D MAKATI)
Makati Avenu, Makati City

Dear Mr. Tomas:

We are pleased to inform you that the RFQ No. 2023-05-0704 for the Board and Lodging for the KALIPi Organization Regional General Assembly and Election Regional Federation Officers is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to Sixty Two Thousand Five Hundred Pesos Only. (Php 62,500.00).

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity *X*

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

SLEEP WELL MORE FUN CORPORATION (LUB D MAKATI)

Date: _____