

NOTICE OF AWARD

DATE: 14 MAR 2023

REYMOND N. URIETA
Proprietor
KEIMRAH'S WARIETY STORE
SANTA LUCIA 5104 SABLAYAN OCCIDENTAL MINDORO

Dear **Mr. Urieta**,

We are pleased to inform you that the RFQ No. KC-2023-02-0023 for the "**PURCHASE REQUEST OF OFFICE SUPPLIES FOR THE ACT SABLAYAN, OCCIDENTAL MINDORO**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Twenty-Five Thousand Seven Hundred Eighty-Five Pesos Only (Php 25,785.00)**. ✓

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity ✓

Conformed:

(Signature over Printed Name of Bidder's Authorized Representative)

KEIMRAH'S WARIETY STORE

Date: _____



DSWD MIMAROPA Region
PURCHASE ORDER

Supplier : **KEIMRAH'S VARIETY STORE** P.O. No. : **KC-2023-03-0005**
 Address : **SANTA LUCIA 5104 SABLAYAN OCCIDENTAL MINDORO** Date : **20-Mar-23**
 TIN : **749-133-050** Mode of Procurement : **Shopping B**


Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **MPDO OFFICE, MUNICIPALITY OF SABLAYAN, OCCIDENTAL MINDORO** Delivery Term : **FULL TERM**
 Date of Delivery : **7-15 Days upon receipt of approved PO** Payment Term : **Government Procedure**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	box	BALL POINT PEN, Black, 0.5mm, 50s/box	4	70.00	280.00
2	piece	CORRECTION TAPE, Disposable, Gear Type, Single Line Tape, 8 meters (min), 5mm width,	10	27.00	270.00
3	pack	BROWN ENVELOPE, LONG (50pcs in one pack)	5	150.00	750.00
4	box	MARKER PEN, Permanent, 12/box, Black, Broad	4	450.00	1,800.00
5	ream	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm (A4)	10	190.00	1,900.00
6	ream	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm (Legal)	10	250.00	2,500.00
7	piece	STAPLER, STANDARD TYPE, load cap: 200 staples min, with remover	3	135.00	405.00
8	roll	DOUBLE SIDED TAPE 1" x 10 METERS	5	37.00	185.00
9	roll	TAPE, PACKAGING, width: 48mm (±1mm)	5	40.00	200.00
10	set	STICKY NOTES PAGE MARKER 5 IN 1 3"x3" (76mmx76mm)	10	15.00	150.00
11	set	STICKY NOTES 3M 3x3 5pads/set	5	40.00	200.00
12	box	Paper Fastener, assorted color 8-1/2" LONG 70MM (50 per box)	10	40.00	400.00
13	units	Printer ink cartrige (HP 680), black	5	680.00	3,400.00
14	units	Printer ink cartrige (HP 680) , colored	5	680.00	3,400.00
15	bottle	INK EPSON 003 , BLACK	5	350.00	1,750.00
16	bottle	INK EPSON 003 , MAGENTA	5	350.00	1,750.00
17	bottle	INK EPSON 003 , CYAN	5	350.00	1,750.00
18	bottle	INK EPSON 003 , YELLOW	5	350.00	1,750.00
19	packs	VELLUM PAPER LONG (8.5 x 13)	10	55.00	550.00
20	unit	TAPE DISPENSER HEAVY DUTY BIG 17*5.5*8.5cm	1	205.00	205.00
21	piece	SCOTCH TAPE CLEAR 1inch x 100 cm	10	15.00	150.00
22	piece	STAMP PAD (violet ink)	2	105.00	210.00
23	piece	STAMP PAID with Date	2	90.00	180.00
24	piece	STAMP (Certified true copy)	1	90.00	90.00
25	piece	HIGHLIGHTER (assorted colors)	10	17.00	170.00
26	set	DAILY TIME RECORD FORM 48 (500 pcs per SET)	4	25.00	100.00
27	piece	LOGBOOK (RECORD BOOK SMALL) 215MM x 139MM , 500 PAGES	4	105.00	420.00
28	piece	LOGBOOK (RECORD BOOK BIG) 285MM x 177MM, 500 PAGES	4	105.00	420.00
29	piece	CARTOLINA ASSORTED COLORS	50	9.00	450.00
*** NOTHING FOLLOWS ***					
PR# KC-2023-02-0023					
Approved Budget for the Contract: Php29,445.00					
PURPOSE: Purchase of Office Supplies of Sablayan, Occidental Mindoro					
Prepared by: Ma. Kahliel Kristal M. Ferranco					
			TOTAL		25,785.00

(Total Amount in Words) **Twenty-Five Thousand Seven Hundred Eight-Five Pesos Only.** **PHP 25,785.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours, 
 Signature over Printed Name of Supplier **LEONARDO C. REYNOSO, CESQ III**
 Signature over Printed Name of Authorized Official
Regional Director

Date _____

Fund Cluster : 1 **02**
 Funds Available : **25,785**


DANIEL M. RIO JR.
 Signature over Printed Name of Accounting Section

ORS/BURS No. : **02-101151-2023-024 6087**
 Date of the ORS/BURS: **4/17/2023**
 Amount : **25,785.00**