

NOTICE OF AWARD

DATE: 04 APR 2023

JENNIELYN BORJA
Proprietress
LEON CULLEN'S TRADING
1279 M YAKAL ST. BAMBANG STA. CRUZ MANILA

Dear **Ms. Borja**,

We are pleased to inform you that the RFQ No. KC-2023-02-0017 for the **"FOR THE PURCHASE AND DELIVERY OF PURCHASE REQUEST OF OFFICE SUPPLIES TO BE USED BY KALAHI-CIDSS RPMO FOR THE FY 2023"** is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Two Hundred Forty-One Thousand Thirty-Four and 02/100 Pesos Only (Php 241,034.02.00).**

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conformed:

(Signature over Printed Name of Bidder's Authorized Representative)

LEON CULLEN'S TRADING

Date: _____



DSWD MIMAROPA Region
PURCHASE ORDER

Supplier: **LEON CULLEN'S TRADING**
Address: **1279 M YAKAL ST. BAMBANG STA. CRUZ, MANILA**
TIN: **256-510-774**

P.O. No.: **KC-2023-04-0021**
Date: **11-Apr-23**
Mode of Procurement: **Shopping B**

Gentlemen,
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
45	packs	PHOTOPAPER A4 Glossy, 10pcs/pack	12	77.35	928.20
46	rolls	PLASTIC TWINE STRAW	2	41.65	83.30
47	pieces	PUNCHER, Paper, Heavy duty, With two hole guide, 1, Diameter of hole: 7mm (approx), Distance between 2 holes: 70mm (0.5mm) center-to-center, Punching depth: 12mm, With lever lock	7	130.90	916.30
48	books	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	5	57.12	285.60
49	books	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	21	69.02	1,449.42
50	pieces	RING BINDER FOLDER, Horizontal Legal Size	60	89.25	5,355.00
51	pieces	RULER, PLASTIC, 450MM, 1 piece in individual plastic	5	23.80	119.00
52	pieces	SCISSORS, symmetrical, blade length: 65mm, 1 piece (Heavyduty)	27	17.85	481.95
53	pieces	SELF INKING MINI DATER	8	42.84	342.72
54	packs	Sign Here sticky notes, one pack has 5 colors approx 100pcs per pack, neon translucent type sticky note signs	80	23.01	1,840.80
55	boxes	SIGN PEN NEEDLE POINT Gel 0.5mm (BLACK) 12pcs/box	7	242.76	1,699.32
56	boxes	SIGN PEN NEEDLE POINT Gel 0.5mm (BLUE) 12pcs/box	10	242.76	2,427.60
57	packs	SPECIAL BOARD PAPER A4 250 gsm, White, 10pc/pack	10	29.75	297.50
58	pieces	STAMP PAD	4	21.42	85.68
59	pieces	STAMP PAD INK, Black	4	18.32	73.28
60	boxes	STAPLE WIRE FOR HEAVY DUTY STAPLERS	30	35.70	1,071.00
61	boxes	STAPLE WIRE, STANDARD, 5000 wires per box	70	23.80	1,666.00
62	pieces	STAPLER, STANDARD TYPE, load cap: 200 staples min, with remover	34	101.15	3,439.10
63	pieces	STICKY NOTE PAD ASSORTED 3x3,	100	28.00	2,800.00
64	pieces	STICKY NOTES ASSORTED COLOR IN ONE PAD WITH LINES 4X4	14	97.75	1,368.50
65	rolls	TAPE, MASKING, 1"	35	21.42	749.70
66	rolls	TAPE, MASKING, 2"	20	30.94	618.80
67	rolls	TAPE, PACKAGING, width: 48mm (±1mm)	32	40.46	1,294.72
68	rolls	TAPE, TRANSPARENT, 1"	20	11.90	238.00
69	rolls	TAPE, TRANSPARENT, width: 24mm (±1mm)	42	11.90	499.80
70	pieces	Utility Cutter Knife, Heavy duty, retractable blade, Stainless or Aluminum body, Size Big	5	17.85	89.25
71	set	Cutter blade refill, size Big	10	24.99	249.90
72	pieces	YELLOW ENVELOPE, Expanding, legal, 380MM x 250 mm, with string and eyelet or elastic strap	30	14.28	428.40
73	pieces	White board Magnetic 4x8 Ft.	1	4,150.50	4,150.50
74	pieces	White board Magnetic 24x36 inches magnetic	1	714.00	714.00
75	boxes	Whiteboard Marker black, 12/box (Broad point)	10	642.60	6,426.00
76	pieces	Whiteboard Marker black, 12/box (Fine point)	7	642.60	4,498.20
77	boxes	Whiteboard Marker Red (fine point), 12/box	6	642.60	3,855.60
78	pieces	Whiteboard Marker Blue (Broad point)	10	53.55	535.50
79	pieces	Whiteboard Eraser	6	17.85	107.10
80	set	Magnetic Numbers, 1 month set for whiteboard	4	350.00	1,400.00
81	pc	Tape Dispenser	5	94.08	470.40
82	yard	Plastic Cover	5	41.65	208.25
83	packs	A4 Laminating Film 100pcs/pack	1	476.00	476.00
84	pieces	Office Desk Organizer 7 in 1	2	308.21	616.42
85	pieces	Desk File Organizer (Metal, 3-division)	4	333.20	1,332.80
86	Rolls	Duct tape Heavy Duty Cloth Tape Silver 2" x 10m x 25m	20	77.35	1,547.00
87	Cart	HP Ink 680, Black	10	547.50	5,475.00
88	Cart	HP Ink 680, Tri-color	10	547.50	5,475.00

*** NOTHING FOLLOWS ***

*** PAGE 2 of 2 ***

PR# KC-2023-03-0065

Approved Budget for the Contract: Php242,688.00

PURPOSE: OFFICE SUPPLIES TO BE USED BY KALAHAI-CIDSS FOR THE FIRST SEMESTER 2023

Prepared by: Ma. Kahliel Kristal M. Ferranco

PAGE 1 SUB TOTAL:	172,847.41
PAGE 2 SUB TOTAL:	68,186.61

(Total Amount in Words) **Two Hundred Forty-One Thousand Thirty-Four and 02/100 Pesos Only** PHP 241,034.02

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

LEONARDO C. REYNOSO, CESO III
Signature over Printed Name of Authorized Official
Regional Director

Fund Cluster: 1 ⁰²
Funds Available: **241,034.02**

DANIEL M. RIO JR.
Signature over Printed Name of AOV / FA III, Accounting Section

ORS/BURS No.: **02-PII51-2023-04-083**
Date of the ORS/BURS: **4/14/2023**
Amount: **241,034.02**



DSWD MIMAROPA Region
PURCHASE ORDER

Supplier : **LEON CULLEN'S TRADING**
Address : **1279 M YAKAL ST. BAMBANG STA. CRUZ, MANILA**
TIN : **256-510-774**

P.O. No. : **KC-2023-04-0021**
Date : **11-Apr-23**
Mode of Procurement : **Shopping B**

Gentlemen
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **DSWD MIMAROPA FIELD OFFICE MALATE MANILA CITY** Delivery Term : **FULL TERM**
Date of Delivery : **7-15 Days upon receipt of approved PO** Payment Term : **Government Procedure**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	boxes	BALL POINT PEN, I-Gel GI-165 0.5Mm Ballpen , 12 Pcs (BLACK) HBW	15	178.50	2,677.50 ✓
2	boxes	BALL POINT PEN, I-Gel GI-165 0.5Mm Ballpen , 12 Pcs (BLUE) HBW	15	178.50	2,677.50 ✓
3	boxes	BALL POINT PEN, I-Gel GI-165 0.5Mm Ballpen , 12 Pcs (RED) HBW	10	178.50	1,785.00 ✓
4	boxes	GEL PEN (SIGNPEN FOR SIGNATORIES) Blue, 1.0 needle point PILOT	7	785.40	5,497.80 ✓
5	boxes	GEL PEN (SIGNPEN FOR SIGNATORIES) Black, 1.0 needle point PILOT	7	785.40	5,497.80 ✓
6	boxes	BINDER CLIP, 19mm, 1 inch width 12pcs/box	61	14.28	871.08 ✓
7	boxes	BINDER CLIP, 25mm, 1 inch width 12pcs/box	35	22.61	791.35 ✓
8	boxes	BINDER CLIP, 32mm, 2 inches width 12pcs/box	30	36.89	1,106.70 ✓
9	boxes	BINDER CLIP, 51mm, 2 inches width 12pcs/box	82	89.25	7,318.50 ✓
10	boxes	BROWN ENVELOPE, A4, 380MM x 250 mm, 500pc/box	2	1,250.00	2,500.00 ✓
11	packs	BROWN ENVELOPE, legal, 380MM x 250 mm, 100pcs/pack	3	299.50	898.50 ✓
12	pieces	CALCULATOR, Compact, Electronic, LCD Display, 12 Digits, Two-Way Power Source (Solar and Cell)	17	275.00	4,675.00 ✓
13	pieces	Cork Board 4x4 ft	1	1,808.80	1,808.80 ✓
14	pieces	Cork Board 3x4 ft	1	1,451.80	1,451.80 ✓
15	pieces	Cork board 24x36 inches	1	684.25	684.25 ✓
16	boxes	Cork board pins	10	29.75	297.50 ✓
17	boxes	CORRECTION TAPE, Disposable, Gear Type, Single Line Tape, 8 meters (min), 5mm width, 50pcs/box	4	720.00	2,880.00 ✓
18	unit	CPU STAND HEIGHT ADJUSTABLE	2	335.86	671.72 ✓
19	pieces	Desktop File Magazine Folder Holder - sections hollow documents organizer file dividers (DATA FILE BOX)	40	130.90	5,236.00 ✓
20	rolls	Double sided tape 1"	40	23.80	952.00 ✓
21	boxes	ENVELOPE, Expanding, legal, 380MM x 250 mm, with string and eyelet or elastic strap, 100pcs/box	5	1,428.00	7,140.00 ✓
22	packs	ENVELOPE, Plastic Expanding, legal, 380MM x 250 mm, with handle, 50pcs/pack	2	2,320.50	4,641.00 ✓
23	pieces	FOLDER, Expanding/Pressboard, legal, 380MM x 250 mm, Red	50	19.50	975.00 ✓
24	pieces	FOLDER, Expanding/Pressboard, legal, 380MM x 250 mm, Light Pink	30	19.50	585.00 ✓
25	pieces	FOLDER, Expanding/Pressboard, A4, 380MM x 250 mm, Light Pink	30	19.50	585.00 ✓
26	packs	FOLDER, Expanding/Pressboard, legal, 380MM x 250 mm, white 100pcs/pack	8	1,450.00	11,600.00 ✓
27	packs	FOLDER, with TAB, LEGAL, Tagboard, Leaf Dimension:240mm x 365mm, Tab: 13mm, white, 100pc/pack	5	450.00	2,250.00 ✓
28	pieces	Glue Stick (Not for Glue gun)	30	17.85	535.50 ✓
29	jars	GLUE, Multi-Purpose, 240 grams	36	110.00	3,960.00 ✓
30	unit	Heavy duty office Home Paper Cutter Guillotine Board Metal base for B5 A4 A5 B6 B7 pen plotter	2	1,059.10	2,118.20 ✓
31	pieces	Heavy duty Stapler Binder Type, 250mm (9.84 inch)	2	767.55	1,535.10 ✓
32	bundle	LOOSE LEAF Cover, 50pcs/bundle	4	1,666.00	6,664.00 ✓
33	boxes	MARKER PEN, Permanent, 12/box, Black	15	428.40	6,426.00 ✓
34	boxes	MARKER PEN, Permanent, 12/box, Black (Broad point)	10	428.40	4,284.00 ✓
35	ream	MULTI COPY, A4 BOND PAPER, 80gsm, size: 210mm x 297mm	243	220.15	53,496.45 ✓
36	packs	NON SLIP FINGER COTS WITH STOPPER-Orange Large 100pcs/pack	3	184.45	553.35 ✓
37	packs	NON SLIP FINGER COTS WITH STOPPER-Orange Medium 100pcs/pack	10	190.40	1,904.00 ✓
38	boxes	PAPER CLIPS 33mm 100pcs/box	14	7.74	108.36 ✓
39	boxes	Paper clips, vinyl regular size 50mm 100pcs/box	92	23.20	2,134.40 ✓
40	boxes	Paper Fastener, assorted color 70mm 50pcs/box	84	41.65	3,498.60 ✓
41	boxes	Parchment paper A4, 100pcs/box	20	311.78	6,235.60 ✓
42	boxes	PENCIL ERASER	2	18.00	36.00 ✓
43	boxes	PENCIL WITH ERASER #2	10	26.18	261.80 ✓
44	pieces	PENCIL SHARPENER, Manual, mountable type with metal clamp, single cutter head, 9-10 mm hole in diameter	5	208.25	1,041.25 ✓

SUB TOTAL 172,847.41 ✓

(Sub-Total Amount in Words) **One Hundred Seventy-Two Thousand Eight Hundred Forty-Seven and 41/100 Pesos Only.** PHP 241,034.02

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official
LEONARDO C. REYNOSO, CESO III
Regional Director

Date

Fund Cluster : **1**
Funds Available : **241,034.02**

Signature over Printed Name of AO V / FA III, Accounting Section

ORS/BURS No. : **02-10151-2023-04-0021**
Date of the ORS/BURS: **4/14/23**
Amount : **241,034.02**