

## NOTICE OF AWARD

DATE: 15 MAR 2023

**CEASAR L. TORRES**

Proprietor

STAR CT SCHOOL SUPPLIES

0662 RIZAL ST. BARANGAY 6 POBLACION, JAN JOSE OCCIDENTAL MINDORO

Dear **Mr. Torres**,

We are pleased to inform you that the RFQ No. KC-2023-02-0021 for the "**PURCHASE REQUEST OF OFFICE SUPPLIES FOR THE ACT MAGSAYSAY, OCCIDENTAL MINDORO**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Twenty-Eight Thousand Nine Hundred Thirty-Two Pesos only (Php28,932.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



**LEONARDO C. REYNOSO, CESO III**

Regional Director

Head of the Procuring Entity

**Conformed:**

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**STAR CT SCHOOL SUPPLIES**

Date: \_\_\_\_\_



DSWD MIMAROPA Region  
PURCHASE ORDER

Supplier : **STAR CT SCHOOL SUPPLIES**  
 Address : **0662 RIZAL ST. BARANGAY 6 POBLACION, SAN JOSE OCCIDENTAL MINDORO**  
 TIN : **930-351-958**

P.O. No. : **KC-2023-04-0032**  
 Date : **20-Mar-23**  
 Mode of Procurement : **Shopping B**

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **POBLACION MAGSAYSAY, MUNICIPAL BUILDING MAGSAYSAY, OCCIDENTAL MINDORO** Delivery Term : **FULL TERM**  
 Date of Delivery : **7-15 Days upon receipt of approved PO** Payment Term : **Government Procedure**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	boxes	BALL POINT PEN, FlexStick 0.5mm Ballpen, 12 pcs/box 3 colors available - FLEX STICK	6	110.00	660.00 ✓
2	pad	STICKY NOTE - JOY 3X2	8	30.00	240.00 ✓
3	pc	ENVELOPE, Expanding, legal, 380MM x 250 mm, with string and eyelet or elastic strap, 10s/ pack -PHOENIX	40	22.00	880.00 ✓
4	pc	FOLDER, with TAB, LEGAL, Tagboard, Leaf Dimension:240mm x 365mm, Tab: 13mm, 50/pack - SYSTEM	38	8.00	304.00 ✓
5	pc	CALCULATOR, Compact, Electronic, LCD Display, 12 Digits, Two-Way Power Source (Solar and Cell) - CASIO	2	700.00	1,400.00 ✓
6	boxes	MARKER PEN, Permanent, 12/box, Black - PILOT	5	564.00	2,820.00 ✓
7	reams	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm (A4) - HARDCOPY 70GSM	18	230.00	4,140.00 ✓
8	reams	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm (Legal) - HARDCOPY 70GSM	19	240.00	4,560.00 ✓
9	pc	PUNCHER, Paper, Heavy duty, With two hole guide, 1, Diameter of hole: 7mm (approx), Distance between 2 holes: 70mm (0.5mm) center-to-center, Punching depth: 12mm, With lever lock - HBW	3	199.00	597.00 ✓
10	pc	Cork board - 18 X 24	2	750.00	1,500.00 ✓
11	pc	STAPLER, STANDARD TYPE, load cap: 200 staples min, with staple wire remover	4	165.00	660.00 ✓
12	pc	Notebook Planner 2023	10	175.00	1,750.00 ✓
13	pc	Document Tray - 3 LAYERS METAL	4	550.00	2,200.00 ✓
14	pc	SELF INKING STAMP, (Paid" with date) - HBW	1	100.00	100.00 ✓
15	pc	Double Sided Tape - CROCODILE 3/4	3	32.00	96.00 ✓
16	bottle	Epson Ink 0032 (2-cyan) - 70 ML	2	345.00	690.00 ✓
17	bottle	Epson Ink 003(2-yellow) - 70 ML	2	345.00	690.00 ✓
18	bottle	Epson Ink 003(2-magenta) - 70 ML	2	345.00	690.00 ✓
19	bottle	Epson Ink 003(9-Black) - 70 ML	9	325.00	2,925.00 ✓
20	pc	SIGN PEN, Black, 0.3mm - MY GEL	14	30.00	420.00 ✓
21	pc	SIGN PEN, Blue, 0.3mm - FINETECH	22	35.00	770.00 ✓
22	pc	SIGN PEN, Red, 0.3mm - MY GEL	12	30.00	360.00 ✓
23	pc	Pencil, Lead, with eraser, wood case hardness, 12pcs/box - #2 - MONGOL	4	120.00	480.00 ✓

\*\*\* NOTHING FOLLOWS \*\*\*

PR# KC-2023-02-0021

Approved Budget for the Contract: Php29,994.00

PURPOSE: Purchase of Office Supplies of Magsaysay, Occidental Mindoro

Prepared by: Ma. Kahliel Kristal M. Ferranco

TOTAL 28,932.00

(Total Amount in Words) **Twenty-Eight Thousand Nine Hundred Thirty-Two Pesos Only.** PHP 28,932.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s

Conforme:

Very truly yours

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official  
**Regional Director**

Date

Fund Cluster : 1 **02**  
 Funds Available : **28,932.00**

**Daniel M. Rio Jr.**  
 Signature over Printed Name of AO / FA III, Accounting Section

ORS/BURS No. : **02-101517-2023-04-0032**  
 Date of the ORS/BURS: **4/17/2023**  
 Amount : **28,932.00**