

NOTICE OF AWARD

DATE: 19 APR 2023

RONNIE L. OCFEMIA

Proprietor

M ONE COMPUTER CENTER

Rizal Street, San Jose, Occidental Mindoro

Dear **Mr. Ocfemia;**

We are pleased to inform you that the RFQ No. KC-2023-02-0022 for the "**PURCHASE REQUEST OF OFFICE SUPPLIES FOR THE ACT MAMBURAO, OCCIDENTAL MINDORO**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Twenty-Nine Thousand Five Hundred Twenty-Four Pesos Only (Php 29,524.00)**. ^

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III

Regional Director

Head of the Procuring Entity

Conformed:

(Signature over Printed Name of Bidder's Authorized Representative)

M ONE COMPUTER CENTER

Date: _____



DSWD MIMAROPA Region
PURCHASE ORDER

Supplier: **M ONE COMPUTER CENTER**
Address: **RIZAL ST. SAN JOSE, OCCIDENTAL MINDORO**
TIN: **008-296-595**

P.O. No.: **KC-2023-04-0049**
Date: **20-Apr-23**
Mode of Procurement: **Shopping B**

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

PLACE OF DELIVERY: **BRGY. PAYOMPON, MAMBURAO, OCCIDENTAL MINDORO** Delivery Term: **FOB**
Date of Delivery: **7-15 DAYS UPON RECEIPT OF APPROVED PO** Payment Term: **Government Procedure**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pieces	BALL POINT PEN 0.5Mm Ballpen, Assorted (12 pcs/Box)	20	6.00	120.00
2	pad	STICKY NOTE 4X4	10	25.00	250.00
3	pieces	ENVELOPE, Expanding, legal, 380MM x 250 mm, with string and eyelet or elastic strap	40	15.00	600.00
4	pieces	FOLDER, with TAB, LEGAL, Tagboard, Leaf Dimension:240mm x 365mm, Tab: 13mm	40	6.00	240.00
5	pcs	CALCULATOR, Compact, Electronic, LCD Display, 12 Digits, Two-Way Power Source (Solar and Cell)	3	380.00	1,140.00
6	boxes	MARKER PEN, Permanent, 12/box, Black	15	420.00	6,300.00
7	reams	PAPER, MULTICOPY, 80qsm, size: 210mm x 297mm (A4)	28	185.00	5,180.00
8	reams	PAPER, MULTICOPY, 80qsm, size: 216mm x 330mm (Legal)	19	195.00	3,705.00
9	pieces	PUNCHER, Paper, Heavy duty, With two hole guide, 1, Diameter of hole:	2	120.00	240.00
10	pieces	cork board 3x4 ft	2	1260.00	2,520.00
11	pieces	STAPLER, STANDARD TYPE, load cap: 200 staples min, with remover	3	160.00	480.00
12	pieces	Notebook Planner	10	140.00	1,400.00
13	pieces	Document Tray (Metal 3-layer)	3	320.00	960.00
14	pcs	Paid stamp with date	1	59.00	59.00
15	pcs	Double sided tape 1"	3	25.00	75.00
16	bottles	Epson Ink 003 (9-Black)	10	250.00	2,500.00
17	bottles	Epson Ink 003 (2-magenta)	2	250.00	500.00
18	bottles	Epson Ink 003 (2-yellow)	2	250.00	500.00
19	bottles	Epson Ink 003 (2-cyan)	2	250.00	500.00
20	boxes	Sign pen Ballpen 0.3(6-black,2-Blue,3- Red)	11	205.00	2,255.00

*** NOTHING FOLLOWS ***

PR# KC-2023-02-0022

Approved Budget for the Contract: Php 29,754.00

PURPOSE: Purchase Request for the Purchase of Office Supplies of Mamburao, Occidental Mindoro.

Prepared by: Ma. Kahliel Kristal M. Ferranco

TOTAL 29,524.00

(Total Amount in Words) **Twenty Nine Five Hundred Twenty Four Thousand Pesos Only.**

PHP 29,524.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme

Very truly yours,

Signature over Printed Name of Supplier

LEONARDO C. REYNOSO, CESO III
Signature over Printed Name of Authorized Official
Regional Director

Date

Fund Cluster: 1
Funds Available: **29,524.00**

Signature over Printed Name of AO / FA III, Accounting Section

ORS/BURS No.: **02-101151-2023-04-0049**
Date of the ORS/BURS: **4/25/2024**
Amount: **29,524.00**