



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier: RICHWORLD HOTEL AND RESORT CORPORATION (MAKATI PALACE HOTEL)	P.O. No.: 2023-05-0493
Address: 5011 P. Burgos corner Caceres Street, Makati City	Date: May 19, 2023
TIN: 224-425-070-000	Mode of Procurement: NP-LOV

Gentlemen
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Metro Manila	Delivery Term: FOB Destination
Date of Delivery: May 24-26, 2023	Payment Term: 15-30 days upon final inspection

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging for 3 days and 2 nights Regional Consultation Dialogue with Partners and Stakeholders on Transition of Adoption and Alternative Care Program and Other Child Welfare Services- (Marinduque and Romblon Cluster). Venue: Metro Manila Date: May 24-26, 2023 Check in: May 24, 2023 / 12:00 NN Check out: May 26, 2023 / 12:00 NN Room sharing: Airconditioned room, Triple sharing with individual bed per pax and free toiletries Meals arrangements/schedule: Break fast: 6:00AM (AM snack: 9:30 AM) Lunch: 12:00 NN (PM snack: 3:30 PM) Dinner: 6:00 PM Meal provision: May 24: Lunch, PM snack, and Dinner May 25: Breakfast, AM snack, Lunch, PM snack, Dinner May 26: Breakfast, AM snack Type of Food Serving: Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hotel to submit menu (minimum of at least 2 viands, soup, dessert, and drinks) No repeating meal per menu Inclusions: FUNCTION ROOM ARRANGEMENTS Schedule of Use: May 24-26, 2023 7:00 AM - 6:00 PM Can accommodate atleast 41 pax and free from noise which is detrimental to the activity Free flowing coffee and drinking water No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords With audio system and at least 2 microphones Free use of projector and whiteboards Free use of parking space Facilities must be PWD and Senior itizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Food to be served should have vegetables and fruits, and can adjust for Muslim and Non-pork eaters Free complimentary room for the secretariat Free tarpaulin / Backdrop Free use of facilities and amenities (if applicable) NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like ***nothing follows*** TOTAL APPROVED BUDGET FOR THE CONTRACT: (Php 164,000.00) RFQ No. 2023-05-0691 PURPOSE: Regional Consultation Dialogue with Partners and Stakeholders on Transition of Adoption and Alternative Care Program and Other Child Welfare Services- (Marinduque and Romblon Cluster) Prepared by: Cathy Victoria	41	2,000.00	164,000.00
			39 guaranteed pax	COMPLY	
				TOTAL	164,000.00

(Total Amount in Words) **One Hundred Sixty-Four Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____
Signature over Printed Name of Supplier

Very truly yours,

LEONARDO C. REYNOSO, CESO III
Signature over Printed Name of Authorized Official
Regional Director

Date

Fund Cluster: **101**
Funds Available: **164,000.00**

DANILYN J. GALAN
Signature over Printed Name of Chief Accountant/Head of Accounting
Accountant III - Accounting Section Head

ORS/BURS No.: **02-00101-23-05-2607**
Date of the ORS/BURS: **May 19, 2023**
Amount: **164,000.00**

NOTICE OF AWARD

Date: 18 MAY 2023

ROSEWIN MODESTO

Authorized Representative

RICHWORLD HOTEL AND RESORT CORPORATION (MAKATI PALACE HOTEL)

5011 P. Burgos corner Caceres Street, Makati City

Dear Ms. Modesto:

We are pleased to inform you that the RFQ No. 2023-05-0691 for the Board and Lodging for the Regional Consultation Dialogue with Partners and Stakeholders on Transition of Adoption and Alternative Care Program and Other Child Welfare Services- (Marinduque and Romblon Cluster) is hereby awarded to you as the Bidder with the Most Responsive Calculated Bid at a Contract Price equivalent to One Hundred Sixty-Four Thousand Pesos Only (Php 164,000.00).

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III

Regional Director

Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

RICHWORLD HOTEL AND RESORT CORPORATION (MAKATI PALACE HOTEL)

Date: _____