

NOTICE OF AWARD

Date: 09 JUN 2023

ALEXANDER MARTOS

Proprietor

WEST AVENUE PROPERTY MANAGEMENT INC.

124 West Avenue, Brgy. Philam, Quezon City

Dear **Mr. Martos**,

We are pleased to inform you that the RFQ No. KC-2023-05-0142 for the “Board and Lodging for the conduct of Data Management Training – Data Quality Assessment Workshop” is hereby awarded to you as the Responsive Bidder at a Contract Price equivalent to **Two Hundred Sixty-Four Thousand Pesos Only (264,000.00).**

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III

Regional Director

Head of the Procuring Entity

Conformed:

(Signature over Printed Name of Bidder's Authorized Representative)

WEST AVENUE PROPERTY MANAGEMENT INC.

Date: _____



DSWD MIMAROPA Region
PURCHASE ORDER

Supplier: **WEST AVENUE PROPERTY MANAGEMENT INC.**
 Address: **WEST AVENUE, BRGY. PHILAM D1 QUEZON CITY**
 TIN: **009-222-151**

P.O. No.: **KC-2023-06-0108**
 Date: **13-Jun-23**
 Mode of Procurement: **Shopping for Non-Consulting Goods**

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

LOCATION OF ACTIVITY: **National Capital Region**
 Delivery Term: **FOB**
 Date of Delivery: **JUNE 26-28, 2023**
 Payment Term: **Government Procedure**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount	
1	PAX	Board and Lodging with meals Title of the Activity: Data Management Training - Regional Data Quality Assessment Workshop Preferred Venue: Within National Capital Region Date of Activity: June 26 to June 28, 2023 Guaranteed Pax: 50 Date and time of check-in: June 26, 2023 at 1:00 PM Date and time of check-out: June 28, 2023 at 12:00 Noon Double Sharing, Triple Sharing, Quad Sharing (individual bed per pax) with free toiletries Snacks: AM and PM Snacks (with cold beverage) Breakfast, Lunch, and Dinner: Buffet (Minimum of 3 viands with soup, desserts/fruits and cold drinks (no cola beverages) no repetition of meals) Serving: June 26, 2023 : Lunch, PM Snack and Dinner June 27, 2023 : Full Meals June 28, 2023 : Breakfast, AM Snack Menu Selection: Hotel to submit menu with minimum of at least 3 viands, soup, dessert/fruits and cold drinks. Should include vegetables per meal. No repeating meal per menu and with flexibility to participants with food restrictions. Free complimentary room for secretariat Inclusions: 1. One (1) night complimentary room to be used by the organizers. 2. Free use of airconditioned function hall, dedicated projector, and sound system (microphone - 3 unit, stereo speakers) that can accommodate 60 pax and free from noise which is detrimental to the event. 3. Inclusion of welcome signage or tarpaulin 4. Airconditioned Conference Room can be use starting 9:00 am of DAY 1 for arriving of participants. 5. No obstructing pillars in the conference room. 6. Availability of electric outlets and free use of extension cords. 7. With audio system and at least 5 microphones. 8. Free use of projector and whiteboards 9. Free use of reliable and uninterruptible wifi connection. 10. Free use of parking space. 11. Free flowing coffee and drinking water. 12. Facilities must be PWD and Senior Citizen Friendly. 13. Must be structurally sound; have five escapes and firefighting equipments and CCTV. 14. Free tarpaulin/backdrops (1-inside of conference hall) 15. Free use of facilities and amenities (if applicable) NOTE: Hotel/Restaurants/Resorts should not be offering short team lodging associated with motel and should not be situated beside or across gambling establishments shops, night clubs, funeral parlors, mortuaries, and other similar alike. *** NOTHING FOLLOWS *** PR# KC-2023-05-0142 Approved Budget for the Contract: Php264,000.00 PURPOSE: PURCHASE REQUEST FOR BOARD AND LODGING FOR THE CONDUCT OF DATA MANAGEMENT TRAINING - DATA QUALITY ASSESSMENT WORKSHOP Prepared by: Ma Kahliel Kristal M. Ferranco	60 20 PAX			
			2	800.00	96,000.00	
			1	1050.00	63,000.00	
			1	1400.00	84,000.00	
			1	350.00	21,000.00	
			TOTAL		264,000.00	

(Total Amount in Words) **Two Hundred Sixty-Four Thousand Pesos Only.** **PHP 264,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme _____ Very truly yours,
 Signature over Printed Name of Supplier **DANIEL M. PROTE** Signature over Printed Name of Authorized Official **LEONARDO C. REYNOSO, CESO III**
 Regional Director

Fund Cluster: **102**
 Funds Available: **264,000.00**

Date: _____
 Signature over Printed Name of AO V / RA III: Accounting Section **DANIEL M. PROTE**

ORS/BURS No.: **02-105926-2023-00-0201**
 Date of the ORS/BURS: **June 14, 2023**
 Amount: **264,000.00**