

NOTICE OF AWARD

Date: 19 JUL 2023

MS. JAINA A. IBANEZ
Authorized Representative
PALAWAN UNO HOTEL
National Highway, Brgy. San Pedro,
Puerto Princesa City, Palawan

Dear **Ms. Ibanez**:

We are pleased to inform you that the RFQ No. 2023-06-0857 for the "Board and Lodging for the conduct of Training Orientation on Program Systems and Components for Newly Hired Project Development Officer IIs on July 24-29, 2023 in Puerto Princesa City, Palawan" is hereby awarded to you as the Bidder with the Single Calculated Responsive Bid at a Contract Price equivalent to **Five Hundred Thousand Pesos Only (Php500,000.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

PALAWAN UNO HOTEL

Date: _____



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier : PALAWAN UNO HOTEL	P.O. No. : 2023-07-0640
Address : National Highway, Brgy. San Pedro, Puerto Princesa City, Palawan	Date : July 20, 2023
TIN :	Mode of Procurement : NP-LOV

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Puerto Princesa City, Palawan	Delivery Term : FOB Destination
Date of Delivery : August 28-September 2, 2023	Payment Term : 15-30 days upon final inspection

Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging for 6 days and 5 nights Training Orientation on Program Systems and Components for New Hired Project Development Officer II Preferred Venue: Hotel within Puerto Princesa City, Palawan Date of Activity: August 28-September 2, 2023 No. of Nights: 5 nights Check In Date and Time: August 28, 2023, 12nn Monday Check Out Date and Time: September 2, 2023, 12nn Saturday Room Sharing: Airconditioned Room, Twin/Triple Sharing with Individual bed per pax and complete toiletries (may be subjected to LGUs existing guidelines on COVID 19 Health and Safety Protocols) MEAL SCHEDULE: August 28, 2023: Lunch, PM Snack and Dinner August 29, 2023: Breakfast, AM Snack, Lunch, PM Snack and Dinner August 30, 2023: Breakfast, AM Snack, Lunch, PM Snack and Dinner August 31, 2023: Breakfast, AM Snack, Lunch, PM Snack and Dinner September 1, 2023: Breakfast, AM Snack, Lunch, PM Snack and Dinner September 2, 2023: Breakfast and AM Snack TYPE OF FOOD SERVING: Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hotel to submit Menu (minimum of rice, 2 viands, 1 vegetable dish, soup, dessert, drinks) upon submission of RFQ. All food (meal and snacks) should be good for 50 pax but stretchable up to 55 pax or plus 5 of the actual pax For entrée, pork and seafood (crustaceans) shall not be served in one meal INCLUSION: Free Use of Airconditioned Conference Room from August 28-September 2, 2023, 7:00am - 6:00pm (can accommodate 50 pax and free from noise which is detrimental to the event) Free flowing coffee and water, can serve chocolate drinks upon request of the participants who is/are not drinking coffee, can serve sweetener that are sugar free upon request No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords Free use of projector with screen, speakers, sound system, at least 3 microphones, whiteboards with whiteboard markers and eraser With free strong wifi connections Free use of parking space Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters Free one (1) Complimentary Room for the Secretariat (August 27-September 2, 2023, 2023) Hotel can accommodate for early check-in for secretariats and for participants who will come earlier than 9:00am Free use of facilities and amenities (if applicable) Hotel can accommodate transportation of participants to the nearest terminal within 5km radius only NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like *****NOTHING FOLLOWS***** page 1 of 1 Approved Budget for the Contract: Php500,000.00 PR No. 2023-06-0857 Purpose: Board and Lodging for the conduct of Training Orientation on Program Systems and Components for New Hired Project Development Officer II on August 28 September 2, 2023 in Puerto Princesa City, Palawan Prepared by: Emma Joy C. Nolasco	50 45 Guaranteed pax	2,000.00	500,000.00

COMPLY

(Total Amount in Words)	FIVE HUNDRED THOUSAND PESOS ONLY	500,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

 Signature over Printed Name of Supplier

 Date

Very truly yours,

LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
Regional Director

Fund Cluster : 01-101 Funds Available : 500,000.00 DANILYN T. GALAN Signature over Printed Name of Accountant III / Section Head, Accounting Section	ORS/BURS No. : 2023-07-4608 Date of the ORS/BURS: 7/21 Amount : 500,000.00
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