

NOTICE OF AWARD

Date: 10 JUL 2023

MS. LIGAYA S. BATANG

Authorized Representative

ODIONGAN SATO HOTEL & RESORT CORPORATION

Brgy. Tabin-Dagat, Odiongan, Romblon

Dear **Ms. Batang:**

We are pleased to inform you that the RFQ No. 2023-06-0858 for "Board and Lodging for the conduct of Training Orientation on Program Systems and Components for Newly Hired Project Development Officer IIs on July 31, 2023 to August 5, 2023" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **One Hundred Ninety Three Thousand Pesos Only (Php 193,000.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III

Regional Director

Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

ODIONGAN SATO HOTEL & RESORT CORPORATION

Date: _____



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier: ODIONGAN SATO HOTEL & RESORT CORPORATION	P.O. No.: 2023-07-0599
Address: Brgy. Tabin-Dagat, Odiongan, Romblon	Date: July 11, 2023
TIN:	Mode of Procurement: NP-LOV

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Odiongan, Romblon	Delivery Term: FOB Destination
Date of Delivery: July 31, 2023 to August 5, 2023	Payment Term: 15-30 days upon final inspection

Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging for 6 days and 5 nights Training Orientation on Program Systems and Components for Newly Hired Project Development Officer II Preferred Venue: Hotel within Odiongan, Romblon or within Tablas Islands Date of Activity: July 31, 2023 to August 5, 2023 No. of Nights: 5 nights Check In Date and Time: July 31, 2023, 12nn Monday Check Out Date and Time: August 5, 2023, 12nn Saturday Room Sharing: Airconditioned Room, Twin/Triple Sharing with individual bed per pax and complete toiletries (may be subjected to LGUs existing guidelines on COVID 19 Health and Safety Protocols) MEAL SCHEDULE: July 31, 2023: Lunch, PM Snack and Dinner August 1, 2023: Breakfast, AM Snack, Lunch, PM Snack and Dinner August 2, 2023: Breakfast, AM Snack, Lunch, PM Snack and Dinner August 3, 2023: Breakfast, AM Snack, Lunch, PM Snack and Dinner August 4, 2023: Breakfast, AM Snack, Lunch, PM Snack and Dinner August 5, 2023: Breakfast and AM Snack TYPE OF FOOD SERVING: Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hotel to submit Menu (minimum of rice, 2 viands, 1 vegetable dish, soup, dessert, drinks) upon submission of RFQ) All food (meal and snacks) should be good for 20 pax but stretchable up to 25 pax or plus 5 of the actual pax For entrée, pork and seafood (crustaceans) shall not be served in one meal INCLUSION: Free Use of Airconditioned Conference Room from July 31 - August 5, 2023, 7:00am - 6:00pm (can accommodate 20 pax and free from noise which is detrimental to the event) Free flowing coffee and water, can serve chocolate drinks upon request of the participants who is/are not drinking coffee, can serve sweetener that are sugar free upon request No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords Free use of projector with screen, speakers, sound system, at least 3 microphones, whiteboards with whiteboard markers and eraser With free strong wifi connections Free use of parking space Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters Free one (1) Complimentary Room for the Secretariat (July 30-August 5, 2023) Hotel can accommodate for early check-in for secretariats and for participants who will come earlier than 9:00am Free use of facilities and amenities (if applicable) Hotel can accommodate transportation of participants to the nearest terminal within 5km radius only NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like <p align="center">*****NOTHING FOLLOWS***** page 1 of 1</p> Approved Budget for the Contract: Php200,000.00 PR No. 2023-06-0858 Purpose: Board and Lodging for the conduct of Training Orientation on Program Systems and Components for Newly Hired Project Development Officer II Prepared by: Emma Joy C. Nolasco	20 15 guaranteed pax	1,930.00	193,000.00


COMPLY

(Total Amount in Words) One Hundred Ninety Three Thousand Pesos Only	193,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s

Conforme: _____

Signature over Printed Name of Supplier

Very truly yours, 
LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
Regional Director

Date _____

Fund Cluster: 01-101 Funds Available: 193,000.00 <p align="center"> DANILYN T. GALAN Signature over Printed Name of Accountant III/Section Head, Accounting Section</p>	ORS/BURS No.: <u>2023-07-4210</u> Date of the ORS/BURS: <u>7/12</u> Amount: <u>193,000.00</u>
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