

Supplier: **MYDIVE TRAVEL AND TOURS INC.** P.O. No.: **KC-2023-07-0162**  
 Address: \_\_\_\_\_ Date: **17 July, 2023**  
 TIN: **908-113-330-00000** Mode of Procurement: **SHOPPING FOR NON-CONSULTING SERVICES**

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **PUERTO GALERA, ORIENTAL MINDORO** Delivery Term: **FOB Destination**  
 Date of Delivery: **Batch 1- July 31-August 4, 2023; Batch 2- August 7-11, 2023; and Batch 3- August 14-18, 2023** Payment Term: **Government Procedure**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<p><b>Board and Lodging with meals for 5 days and 4 Nights Batch 1 - 75 Pax</b>  <b>Board and Lodging with meals for 5 days and 4 Nights Batch 2 - 75 Pax</b>  <b>Board and Lodging with meals for 5 days and 4 Nights Batch 3 - 75 Pax</b></p> <p>Meals : Breakfast, AM Snack, Lunch, PM Snack and Dinner                      Plated : AM and PM Snacks (with cold beverage)                      Buffet : Breakfast, Lunch and Dinner (Minimum of 3 viands with soup, dessert/fruits and cold drinks, no repetition of meals)</p> <p>Title of the Activity: <b>Municipal Training on Participatory of Barangay Development Planning</b>                      Preferred Venue: <b>Puerto Galera, Oriental Mindoro</b>                      Date of Activity: <b>Batch 1- July 31-August 4, 2023; Batch 2- August 7-11, 2023; and Batch 3- August 14-18, 2023</b>                      Guaranteed Pax: <b>68 Pax per conduct of activity</b>                      Batch 1- 75 pax                      Batch 2- 75 pax                      Batch 3- 75 pax                      Check In Date and Time: <b>July 31, 2023; 1:00 PM (Batch 1- 75 Pax)</b>                      Check Out Date and Time: <b>August 4, 2023; 12:00 NN</b>                      Airconditioned Room double or triple Sharing with individual bed per pax and free toiletries</p> <p><b>Meal Schedule:</b>                      July 31, 2023 : Lunch, PM Snacks and Dinner                      August 1, 2023 : Breakfast, AM Snacks, Lunch, PM Snacks and Dinner                      August 2, 2023 : Breakfast, AM Snacks, Lunch, PM Snacks and Dinner                      August 3, 2023 : Breakfast, AM Snacks, Lunch, PM Snacks and Dinner                      August 4, 2023 : Breakfast and AM Snacks                      Check In Date and Time: <b>August 7, 2023; 1:00 PM (Batch 2- 75 Pax)</b>                      Check Out Date and Time: <b>August 11, 2023; 12:00 NN</b>  <b>Meal Schedule:</b>                      August 7, 2023 :Lunch, PM Snacks and Dinner                      August 8, 2023 : Breakfast, AM Snacks, Lunch, PM Snacks and Dinner                      August 9, 2023: Breakfast, AM Snacks, Lunch, PM Snacks and Dinner                      August 10, 2023: Breakfast, AM Snacks, Lunch, PM Snacks and Dinner                      August 11, 2023: Breakfast and AM Snacks                      Check In Date and Time: <b>August 14, 2023; 1:00 PM (Batch 3 - 75 Pax)</b>                      Check Out Date and Time: <b>August 18, 2023; 12:00 NN</b>  <b>Meal Schedule:</b>                      August 14, 2023 :Lunch, PM Snacks and Dinner                      August 15, 2023 : Breakfast, AM Snacks, Lunch, PM Snacks and Dinner                      August 16, 2023: Breakfast, AM Snacks, Lunch, PM Snacks and Dinner                      August 17, 2023: Breakfast, AM Snacks, Lunch, PM Snacks and Dinner                      August 18, 2023: Breakfast and AM Snacks</p> <p><b>Type of Food Serving:</b>                      Menu Selection: Hotel to submit menu with minimum of at least 3 viands, soup, dessert/fruits and cold drinks. Should include vegetables per meal.                      No repeating meal per menu and with flexibility to participants with food restrictions.</p> <p><b>Inclusion:</b>                      1. One (1) night complimentary superior room to be used by the organizers                      2. Free use of Airconditioned Conference Room. Can accommodate more than 225 pax and free from noise which is detrimental to the event.                      3. Airconditioned Conference Room can be use starting 9:00am of Day 1 for arriving participants.                      4. No obstructing pillars in the conference room.                      5. Availability of electric outlets and free use of extension cords.                      6. With audio system and at least 5 microphones.                      7. Free use of projector and whiteboards.                      8. Free use of reliable and uninterrupted wifi connection.                      9. Free use of parking space.                      10. Free flowing coffee and drinking water.                      11. Free use of parking space.                      12. Facilities must be PWD and Senior Citizen Friendly                      13. Must be structurally sound, have fire escapes and firefighting equipments and CCTV                      14. Free Tarpaulins/Backdrops (1-inside &amp; 1-outside of conference hall)                      15. Free use of facilities and amenities (if applicable)</p> <p><b>NOTE:</b> Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar alike.</p> <p><b>PR# KC-2023-06-0205</b>                      Approved Budget for the Contract: <b>Php2,160,000.00</b></p> <p><b>Board and Lodging with meals for the Municipal Training on Participatory Barangay Development Planning of Naujan, Oriental Mindoro</b>                      Prepared by: <b>Sheiwe Ann M. Domingo</b></p>	225 <i>46 days</i>	2,387.50	2,148,750.00

(Total Amount in Words) **Two Million One Hundred Forty-Eight Thousand Seven Hundred Fifty Pesos Only** TOTAL **2,148,750.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_  
 Signature over Printed Name of Supplier

Very truly yours,  
**LEONARDO C. REYNOSO, CESO III**  
 Signature over Printed Name of Authorized Official  
**Regional Director**

Date \_\_\_\_\_

Fund Cluster: **102**  
 Funds Available: **2,148,750.00**

**Daniel M. Rio Jr.**  
 Signature over Printed Name of AOV / FA III, Accounting Section

ORS/BURS No.: **10-DS478-2023-07-0499**  
 Date of the ORS/BURS: **7/18/2023**  
 Amount: **2,148,750.00**

## NOTICE OF AWARD

Date: 13 JUL 2023


**JONATHAN G. SOLASCO**  
Authorized Person  
MYDIVE TRAVEL AND TOURS INC.  
San Isidro, Puerto Galera, Oriental Mindoro

Dear **Mr. Solasco**,

We are pleased to inform you that the RFQ No. KC-2023-06-0205 for the “Board and Lodging with meals for the Municipal Training on Participatory Barangay Development Planning of Naujan, Oriental Mindoro” is hereby awarded to you as Lowest Calculated and Responsive Bidder at a Contract Price equivalent to **Two Million One Hundred Forty-Eight Thousand Seven Hundred Fifty Pesos Only (Php2,148,750.00).**

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity

**Conformed:**

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**MYDIVE TRAVEL AND TOURS INC.**

Date: \_\_\_\_\_