



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office MiMaRoPa Region  
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No.: 2023-09-1216 NP-SVP

Date: September 19, 2023

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Email Address : \_\_\_\_\_  
Company TIN : \_\_\_\_\_  
PhilGEPS Reg. No. : \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. **Failure to indicate information could be basis for non-compliance.** Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your Company's Business Permit, Mayor's Permit, PCAB License (if applicable), PhilGEPS Certificate, latest Income/Business Tax Return and a notarized or unnotarized Omnibus Sworn Statement in accordance with the attached format marked as Annex B. If awarded, please submit immediately the duly notarized Omnibus Sworn Statement (if previously submitted is unnotarized). The Certificate of Platinum Membership maybe submitted in lieu of the Mayor's /Business Permit and PhilGEPS Registration Number.

Please accomplish and submit this form together with Annex A to DSWD MIMAROPA Region -BAC Secretariat at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or email to: [procurement.fomimaropa@dswd.gov.ph](mailto:procurement.fomimaropa@dswd.gov.ph) not later than **5:00 PM on September 26, 2023 (Tuesday)**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ Number ], [Deadline of Submission]**.

Very truly yours,

**HARVEY B. CALABIO**

Administrative Officer V  
Procurement Section Head

Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: Forty-Five (45) Calendar Days upon receipt of Approved Purchase Order (PO)
- Place of Delivery: DSWD Field Office MIMAROPA (1680 F.T. Benitez cor., Malvar Sts., Malate, Manila)
- Terms of Payment: within 15-30 days upon final inspection and acceptance  
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)  
Account Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_ Branch: \_\_\_\_\_
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: \_\_\_\_\_
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) to register"

**DAVE T. CORCORA**

Procurement Officer

Telefax: 5336-8106 to 07 loc. 24052

Signature Over Printed Name  
(Supplier)



**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
**Field Office MiMaRoPa Region**  
 1680 F.T. Benitez corner Malvar Sts., Malate, Manila

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PHILGEPS). You may visit the PHILGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) to register

RFQ No.: 2023-09-1216 NP-SVP

Date: \_\_\_\_\_ (should be filled up by supplier)

MOP: NP-SVP

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 Email Address : \_\_\_\_\_  
 Company TIN : \_\_\_\_\_  
 PhilGEPS Reg. No.: \_\_\_\_\_

Item No.	Qty.	Unit		Bidder's Specifications (Please fill out the specifications in the space provided) NOTE: Supplier must state here either the statement of compliance either "COMPLY" or "NOT COMPLY". Failure to indicate information could be basis for non-compliance"	Unit Cost	Total Cost
1	1	unit	FLOOR STANDING INTERACTIVE/ TOUCHSCREEN KIOSK			
			Specifications:			
			I. MONITOR PANEL			
			> Screen Size: 55 inches			
			> Panel Technology: IPS			
			> Aspect Ratio: 16:9			
			> Capacitive Touch point: 10 Points			
			> Touch Type: IR or PCAP			
			> Orientation: Landscape			
			II. SYSTEM UNIT			
			> Processing Unit: Should be at least latest release - 8 cores, 2.0 Ghz up to 3.3 Ghz			
			> Operating System: Latest Stable Proprietary OS 64-bit			
			> Software/Development Kit: SDK Kit (all Software Licenses that is required for the Operation of the kiosk must be perpetual or at least 10 years of full features access)			
			> RAM: 8GB			
			> Hard Drive: 240 GB SSD			
			> LAN: 10/100/1000 Base-T Ethernet			
			> WLAN: 802.11 g/n			
			> Input: USB 3.0 Output: Audio Out Power: 220-240 Volts			
			III. KIOSK BODY			
			> Aluminum alloy frame with slim thickness design			
			> Tempered Glass 4mm			
			> Floor Standing LCD Display			
			IV. WARRANTY & SLA			
			> One (1) Year Warranty			
			> Level 1 - Troubleshoot via Phone Call/Video Conferencing/Remote Support			
			> Level 2 - On-site Support. If level 2 not complied. The Technical Support will be on-site 24 hours upon received of the escalated report			
			> Level 3 if the assessment of the certain spare parts are malfunction, Service unit will be provided free of charge			
			>>>> NOTHING FOLLOWS <<<<<			
			Date of Delivery: Forty-Five (45) calendar days upon receipt of approved Purchase Order (PO)			
			Area of Delivery: DSWD Field Office MIMAROPA (1680 F.T. Benitez cor. Malvar Sts., Malate, Manila)			
			Contact Person: MR. FERNAND A. DELA CRUZ			
			Contact Number: 0981-207-2680			
			TOTAL APPROVED BUDGET FOR THE CONTRACT Two Hundred Fifty Thousand Pesos Only (Php 250,000.00)			
			PAGE 1 OF 1	Note: Please specify brand model/origin.		

PURPOSE: Purchase &amp; Delivery of Interactive Kiosk for the use of DSWD Field Office MIMAROPA.

PR No.: 2023-09-1216 NP-SVP

☐ VAT☐ Non-VAT

\_\_\_\_\_  
 (Signature over printed name)  
 Supplier

**IMPORTANT:** The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax. **FAILURE** to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.