



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

| Supplier : THE ORCHARD HOTEL BAGUIO | | P.O No. : 2023-08-0737 | | | |
|--|---------------------------------------|---|--|------------------------------------|--|
| Address : 4a Legarda Rd., Baguio City | | Date : August 14, 2023 | | | |
| TIN | | Mode of Procurement : NP-LOV | | | |
| Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein: | | | | | |
| Place of Delivery : Hotel within Cordillera Administrative Region | | Delivery Term : FOB Destination | | | |
| Date of Delivery : October 3-6, 2023 | | Payment Term : 15-30 days upon final inspection | | | |
| Property No. | Unit | Description | Quantity | Unit Cost | Amount |
| 1 | pax | Board and Lodging for 4 days and 3 nights Pantawid Year-End Program Implementation Review 2023 Preferred Venue: Hotel within Cordillera Administrative Region Date of Activity: October 3-6, 2023 No. of Nights: 3 nights Check In Date and Time: October 3, 2023, 12nn Tuesday Check Out Date and Time: October 6, 2023, 12nn Friday Room Sharing: Airconditioned Room, Twin/Triple Sharing with Individual bed per pax and complete toiletries MEAL SCHEDULE: October 3, 2023 Lunch, PM Snack and Dinner October 4, 2023 Breakfast, AM Snack, Lunch, PM Snack and Dinner October 5, 2023 Breakfast, AM Snack, Lunch, PM Snack and Dinner October 6, 2023 Breakfast and AM Snack TYPE OF FOOD SERVING: Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hotel to submit Menu (minimum of rice, 2 viands, 1 vegetable, side dish, soup, dessert, drinks) upon submission of RFQ No repeating meal per menu INCLUSION: Free Use of Airconditioned Conference Room from 7:00am - 6:00pm (can accommodate 149 pax and free from noise which is detrimental to the event) Free flowing coffee, drinking water and candies. No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords With audio system and at least four (4) microphones Free use of at least two (2) projectors and two (2) whiteboards With free strong wifi connections Free use of parking space Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters Free one (1) Complimentary Room for the Secretariat Free use of facilities and amenities (if applicable) With available space for the conduct of team building activity NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like *****Nothing Follows***** page 1 of 1 Approved Budget for the Contract: Php 1,162,200.00 PR No. 2023-07-0928 Purpose: Board and Lodging for the conduct of Pantawid Year-End Program Implementation Review 2023 Prepared by: Emma Joy C. Nolasco | 149 <small>127 guaranteed stay</small> | 2,590.00 | 1,157,730.00 |
| (Total Amount in Words) | | ONE MILLION ONE HUNDRED FIFTY SEVEN THOUSAND SEVEN HUNDRED THIRTY PESOS ONLY | | 1,157,730.00 | |
| In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items. | | | | | |
| Conforme: | | HANIEL DAVID CO Signature over Printed Name of Supplier | Very truly yours, | | LEONARDO C. REYNOSO, CESO III Signature over Printed Name of Authorized Official Regional Director |
| Date | 09/15/2023 | Date | Date | Date | Date |
| Fund Cluster : 01-101 | Funds Available : 1,157,730.00 | | DANILYN T. GALAN Signature over Printed Name of Accountant or Section Head, Accounting Section | ORS/BURS No. : 2023-08-5357 | Date of the ORS/BURS: Aug 15, 2023 |
| | | | | Amount : 1,157,730.00 | |



NOTICE OF AWARD

Date: 07 AUG 2023

MR. HANSEL DAVID CO
Authorized Representative
THE ORCHARD HOTEL BAGUIO
4a Legarda Rd., Baguio City

Dear Mr. Co:

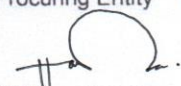
We are pleased to inform you that the RFQ No. 2023-07-0928 for "Board and Lodging for the conduct of Pantawid Year-End Program Implementation Review 2023 on October 3-6, 2023" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **One Million One Hundred Fifty Seven Thousand Seven Hundred Thirty Pesos Only (Php1,157,730.00)**.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:


HANSEL DAVID CO
(Signature over Printed Name of Bidder's Authorized Representative)

THE ORCHARD HOTEL BAGUIO

Date: 09 / 15 / 2023