



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : <u>CALIRAYA RESORT CLUB INC.</u>	P.O. No. : <u>2023-09-0859</u>
Address : <u>Brgy. Lewin, Lumban, Laguna</u>	Date : <u>September 29, 2023</u>
TIN :	Mode of Procurement : <u>NP-LOV</u>

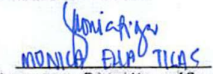
Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

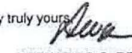
Place of Delivery : <u>Lumban, Laguna</u>	Delivery Term : <u>FOB Destination</u>
Date of Delivery : <u>October 10-13, 2023</u>	Payment Term : <u>15-30 days upon final inspection</u>

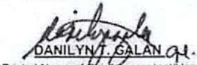
Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging for for 4 days SLP Program Review and Evaluation Workshop 2023 Venue Lumban, Laguna Date October 10-13, 2023 Check In Date and Time: October 10, 2023, 12:00 PM Tuesday Check Out Date and Time: October 13, 2023, 12:00 NN Friday Room Sharing: Air conditioned room, Triple Sharing rooms with separate beds and per guest and free toiletries each Meal schedule: October 10- Lunch, PM snack, Dinner Oct. 11-12- Breakfast, AM snack, Lunch, PM snack, and Dinner October 13- Breakfast, AM snack <u>Type & Time of serving: Buffet Meals & Plated Snacks</u> Breakfast - 6:00 AM AM snack - 9:00 AM Lunch - 11:30 NN PM snack - 3:00 PM Dinner - 6:00 PM Type of Food Serving: Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hotel to submit menu (Minimum of at least 2 Viands, Soups, Deserts and Beverages) Hotel to submit proposed menu 1 week before the training schedule No repeating meal per menu *Meals to be served should have vegetables, fruits and can adjust for muslims and non-pork eater Other Inclusions Free use of Fully Airconditioned Session Hall/Conference Room spacious for activities and can accommodate 44 participants or more with Physical Distancing in compliance to IATF Guidelines Structurally sound and safe for occupancy with enough Fire Exits, Fire fighting equipments CCTV, Elevators and Stairs Facility must be PWD and Senior Citizen Friendly Airconditioned guest room with cable TV Bathroom with hot and cold showers with complete provision of toiletries (Towel, Toilet, Shampoo, Soap, Toothbrush) No Obstruction pillars in the Conference Room/Session *Free use of team-building materials and must have space for outdoor team building activities for 44 pax *With registration area and free use of parking area Free use of telephone lines: 1 projectors with 1 screen sound system with 4 microphone outlets, Extension Cords, Whiteboard, Whiteboard Marker and Eraser and other amenities Free access and use of WiFi for both guests and conference rooms Free flowing of Hot Coffee or Chocolate and Drinking Water/Diffused Water Complementary 1 room night ahead for organizers for day At least one (1) Hotel Staff Available at any time to assist the secretariat during the session with logistical concerns Table and Chairs: Round table with 5 Pax Each Table FREE 2 TARPAULINS OR LED BACKDROP (Design and size shall be provided by the end-user) ***nothing follows*** TOTAL APPROVED BUDGET FOR THE CONTRACT: (Php 330,000.00) RFQ No. <u>2023-09-1190</u> PURPOSE: SLP Program Review and Evaluation Workshop 2023 Prepared by: Cathy Victorio	44 40 guaranteed pax	1,869.32 COMPLY	329,000.32
				TOTAL	329,000.32

(Total Amount in Words) Three Hundred Thirty-Nine Thousand Pesos and Thirty-Two Centavos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: 
MONICA ALARAGAS
Signature over Printed Name of Supplier
09 5, 2023
Date

Very truly yours: 
LEONARDO C. REYNOSO, CESO III
Signature over Printed Name of Authorized Official
Regional Director

Fund Cluster : 101
Funds Available : 329,000.32

DANILYN T. GALAN
Signature over Printed Name of Chief Accountant/Head of Accounting
Accountant III - Accounting Section Head

ORS/BURS No. : 02-10101-2023-10-10945
Date of the ORS/BURS: 10/02/2023
Amount : 329,000.32



NOTICE OF AWARD

Date: SEP 28 2023

MONICA ELLA TIGAS
Authorized Representative
CALIRAYA RESORT CLUB INC.
Brgy. Lewin, Lumban, Laguna


Dear Ms. Tigas

We are pleased to inform you that the RFQ No. 2023-09-1190 for the SLP Program Review and Evaluation Workshop 2023 is hereby awarded to you as the Sole Calculated Responsive Bid at a Contract Price equivalent to THREE HUNDRED THIRTY-NINE THOUSAND PESOS AND THIRTY-TWO CENTAVOS ONLY (Php 339,000.32).

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme: 
MONICA ELLA TIGAS
(Signature over Printed Name of Bidder's Authorized Representative)

CALIRAYA RESORT CLUB INC.

Date: 09 2, 2023

PAGE 1 of 1

DSWD Field Office MIMAROPA, 1680 F. T. Benitez cor. Malvar Sts., Malate, Manila
Website: <http://www.fb4b.dswd.gov.ph> Tel Nos.: 5328-5111, 5328-5112, 5328-5113, 5328-5114, 5328-

