



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : THE SELAH GARDEN HOTEL INC., Address : 2715 PARK AVE., SAN RAFAEL, PASAY CITY TIN : 008-966-632	P.O. No. : 2023-10-0895 Date : October 09, 2023 Mode of Procurement : NP-LOV
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Metro Manila Date of Delivery : October 10-13, 2023	Delivery Term : FOB Destination Payment Term : 15-30 days upon final inspection
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging for for 3 days Training on Handling Children with Special Needs & Disability Inclusive Reduction Preparedness and Readiness Venue: Metro Manila Date: October 10-13, 2023 Check In Date and Time: October 10, 2023; 1:00 PM Tuesday Check Out Date and Time: October 13, 2023; 12:00 NN Friday Room Sharing: Airconditioned Room Double /Triple Sharing with individual bed per pax and free toiletries Air conditioned, with hot and cold shower, w/ cable TV, free Wi-Fi, telephone, Towel, toothpaste, soap & slipper provided Meal Schedule: Meal schedule October 10: PM snack (2:00 PM), Dinner Oct. 11-12- Breakfast, AM snack, Lunch, PM snack, and Dinner October 13- Breakfast, AM snack, Lunch Type & Time of serving: Buffet Meals & Plated Snacks Breakfast - 6:00 AM AM snack - 9:00 AM Lunch - 12:00 NN PM snack - 3:00 PM Dinner - 6:00 PM Type of Food Serving: Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hotel to submit menu (minimum of at least 2 viands, soup and dessert) No repeating meal per menu. Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters, people with allergies Free use Airconditioned Conference Room (can accommodate maximum of 40 pax per conference room and free from noise which is detrimental to the event) ***Page 1 of 2*** TOTAL APPROVED BUDGET FOR THE CONTRACT: (Php 230,000.00) RFQ No. 2023-09-1199 PURPOSE: Training on Handling Children with Special Needs & Disability Inclusive Reduction Preparedness and Readiness Prepared by: Cathy Victorio	38 30 guaranteed pax	1,940.00	221,160.00
				SUB TOTAL	221,160.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier
Oct. 09, 2023
 Date

Very truly yours,

LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
 Regional Director

Fund Cluster : 1 b1
Funds Available : 223,160.00

DANILYN T. GALAN
 Signature over Printed Name of Chief Accountant/Head of Accounting
 Accountant III - Accounting Section Head

ORS/BURS No. : 07W1101-23-10-6973
 Date of the ORS/BURS : Oct 9, 2023
 Amount : 223,160.00



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DSWD MIMAROPA Region
Entity Name

Supplier : THE SELAH GARDEN HOTEL INC., Address : 2715 PARK AVE., SAN RAFAEL, PASAY CITY TIN : 008-966-632	P.O. No. : 2023-10-0895 Date : October 09, 2023 Mode of Procurement : NP-LOV
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

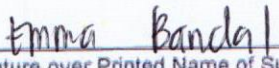
Place of Delivery : Metro Manila Date of Delivery : October 10-13, 2023	Delivery Term : FOB Destination Payment Term : 15-30 days upon final inspection
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
2	pax	Free flowing coffee/chocolate/tea, drinking water, candies and picka-picka No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords and white boards, big posting board With free LAN internet/ WIFI connections and Free use of parking space Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Table and chairs are enough for participants and arrangement follows safety protocols in effect. Complementary Welcome Tarpaulin for backdrop of the function room Technician on standby for assistance. Free hygienic alcohol in the common areas and conference rooms for the whole duration of the event. Approved Budget Cost: Php 228,000.00 Passing Rate: 85% Catering Service MENU AM SNACKS: Pancit Canton, Puto, Bottled Juice LUNCH: 2 Viand (meat\Fish). Vegetable. Rice, Hot Soup, Dessert, Bottled Water PM SNACKS: Egg Sandwich with Fries, Bottled Juice water and or other delicacies Note: Caterer to send Menu Approved Budget Cost: Php 2,000.00 ***page 2 of 2*** ***nothing follows*** TOTAL APPROVED BUDGET FOR THE CONTRACT: (Php 230,000.00) RFQ No. 2023-09-1199 PURPOSE: Training on Handling Children with Special Needs & Disability Inclusive Reduction Preparedness and Readiness Prepared by: Cathy Victorio	4	500.00	2,000.00
			TOTAL		223,160.00

(Total Amount in Words) **Two Hundred Twenty Three Thousand One Hundred Sixty Pesos Only**


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


 Signature over Printed Name of Supplier

 Date

Very truly yours


LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
 Regional Director

Fund Cluster : **101**
Funds Available : **223,160.00**


DANILYN T. GALAN
 Signature over Printed Name of Chief Accountant/Head of Accounting
 Accountant III - Accounting Section Head

ORS/BURS No. : 02-10101-23-60-6973
 Date of the ORS/BURS: Oct 9, 2023
 Amount : 223,160.00



NOTICE OF AWARD

6 October 2023

EMMA BANDAL
Authorized Representative
THE SELAH GARDEN HOTEL
2715 Park Avenue
San Rafael, Pasay City

Dear Ms. Bandal:

We are pleased to inform you that the Request for Quotation No. 2023-09-1199 for Board and Lodging for the Training on Handling Children with Special Needs and Disability Inclusive Reduction Preparedness and Readiness is hereby awarded to you at a contract price amounting to Two Hundred Twenty Three Thousand One Hundred Sixty Pesos Only (Php 223,160.00) inclusive of all applicable taxes.

Please signify your interest by signing below and transmitting a signed copy to us.

Very truly yours,

LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:

Emma Bandal

(Signature over Printed Name of Authorized Representative)

THE SELAH GARDEN HOTEL INC.,

Date: Oct. 9, 2023

