



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier: **GENXMUMS CONSUMER GOODS TRADING**
 Address: **C2 10F GGS, BONI SERRANO QUEZON CITY**

P.O. No. : **2023-08-0780**
 Date : **August 30 2023**
 Mode of Procurement : **SHOPPING B**

TIN :
 Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **DSWD MIMAROPA (1680 F.T. Benitez cor. Malvar St., Malate, Manila)**
 Date of Delivery : **Fifteen (15) Calendar days upon receipt of approved Purchase Order (P.O)**

Delivery Term : **Full Term**
 Payment Term : **15-30 days upon final inspection**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Bottle	Multi-Purpose Glue, Safe, Non-Toxic, with Twist cap, 240g	10	80.00	800.00
2	Bottle	Epson 003 Eco Tank Replacement Ink, Color, Black, 65ml	30	300.00	9,000.00
3	Ream	Paper, Copy Multi-Purpose, A4, 80 gsm 500 sheets/ream	300	270.00	81,000.00
4	Piece	Stapler, Standard Type, Staple Capacity: 200 Staples Minimum	12	80.00	960.00
5	Pack	Latex Fingertip Protective Orange finger Cots 100/pack	2	300.00	600.00
6	Set	Self-Adhesive index tabs, arrow shape, Size:(W) 0.47 in x (L) 1.7 in, 100 Flags/set	80	35.00	2,800.00
7	Units	Extension Cord With Switch 4 Gang, 2500W 10A 250V 4 Gang 1.83 Meters cord length, with overload protection, indicator light, individual switch, Safety circuit breaker, grounding system connection, rigid brass strips impact resistant and Highly conductive	10		
8	Pcs	Self-Inking Dater 4MM Flip stamp, black ink, size: L 1.69" x W 1.06" x H 2.87"	10	350.00	3,500.00
9	Pack	AAA Alkaline Batteries, 10 years Shelf Life No leak Guarantee upto 2 years, 4pcs/pack	15	200.00	2,000.00
10	Pack	AA Alkaline Batteries, 10 years Shelf Life No leak Guarantee upto 2 years, 4pcs/pack	15	200.00	3,000.00
11	Piece	Multi-Purpose scissor, 8 inches, High Quality durable stainless steel, with soft grip handles	15	200.00	3,000.00
12	Pack	Laminating Film, A4 Size, 250 microns, 20 films/pack	5	50.00	750.00
13	Piece	Ballpoint pen, Retractable, 0.5mm, Black	36	200.00	1,000.00
14	Piece	Ballpoint pen, Retractable, 0.5mm, Blue	36	30.00	1,080.00
15	Piece	Ballpoint pen, Retractable, 0.5mm, Red	36	30.00	1,080.00
16	Piece	Personalized Self Inking Stamp 17mm x 43mm Up to 6 Lines and 43 Characters, Black Ink	12	30.00	360.00
17	Box	Stainless Steel Metal Fastner, 50 Sets/Box	4	150.00	600.00
18	Piece	Magazine file box, Color blue, chipboard (min):3mm thick	2	40.00	80.00
19	Piece	Leatherette paper Outside cover, coated paper inside lining size: 15 in x 9.5 in x 4.5 in	20		
20	Piece	Clipboard Wooden, A4 Size	4	120.00	2,400.00
21	Piece	Clipboard Wooden, Legal Size	4	35.00	140.00
22	Piece	Manual Pencil Sharpener, Table Mountable type, with metal clamp, single cutter-head, one hole guide, 9 -10mm in a diameter, Metal body/casing, Its cutter, pinoin gear, internal gear and handle must be metal	4	45.00	180.00
23	Piece	Wooden Printer rack, Easy to assemble Dimensions: 45cm x 35 cm x 5cm	3	250.00	750.00
		*** Nothing Follows***	8	500.00	4,000.00
Approved Budget for the Contract: PhpPhp 121,580.00 PR No.: 2023-07-0960 Purpose: For the use of SLP RPMO Staff for 3rd Quarter CY 2023 Prepared by: Mark Anthony Diones					119,080.00

(Total Amount in Words)

One Hundred Nineteen Thousand Eighty Pesos Only

119,080.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Vanessa S. Artates

VANESSA S. ARTATES

Signature over Printed Name of Supplier

September 15, 2023

Date

Very truly yours,

Leonardo C. Reynoso

LEONARDO C. REYNOSO, CESO III

Signature over Printed Name of Authorized Official

Regional Director

Fund Cluster : **101**
 Funds Available : **119,080.00**

Danielyn T. Galan

Signature over Printed Name of Accountant III - Head, Accounting Section

ORS/BURS No. : **02-1070-1000-19-0834**
 Date of the ORS/BURS : **09/15/2023**
 Amount : **119,080.00**

NOTICE OF AWARD

DATE: 12 5 AUG 2023

Ms. Vanessa S. Artates
Authorized Representative
GENXMUMS CONSUMER GOODS TRADING
C2 10F GGS, BONI SERRANO QUEZON CITY

Dear **Ms. Artates**:

We are pleased to inform you that the RFQ No. 2023-07-0960 for the "Purchase of Office Supplies for 3rd Quarter of SLP Regional Office" is hereby awarded to you as the Bidder with the Lowest Calculated & Responsive Bidder at a Contract Price equivalent to **One Hundred Nineteen Thousand Eighty Pesos Only (Php119,080.00)**.

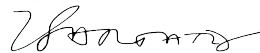
Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:



VANESSA S. ARTATES

(Signature over Printed Name of Bidder's Authorized Representative)

GENXMUMS CONSUMER GOODS TRADING

Date: September 15, 2023